

OIR: 2324/958

1 July 2024

[REDACTED]
[REDACTED]

Tēnā koe [REDACTED]

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of **5 June 2024** requesting the following information:

1. Please send a copy of the funding received each year from KCDC.

Council was the single source of funding for the Takutai Kapiti project. The project costs are noted in the table below. This includes the costs associated with the Co-Design Working Group that framed the scope for the Takutai Kapiti project and the Coastal Advisory Panel.

Council Financial Year	Spend to date (excl GST and excl overheads)
Co-Design Working Group:	
1 July 2019 – 30 June 2020	\$386,634
Takutai Kapiti project (including Coastal Advisory Panel):	
1 July 2020 – 30 June 2021	\$665,558
1 July 2021 – 30 June 2022	\$793,648
1 July 2022 – 30 June 2023	\$824,746
1 July 2023 – Year to Date	\$1,002,425

2. If any additional funding was received from any other source, please advise the \$ sum and source.

Although Greater Wellington Regional Council had originally agreed to co-fund the Takutai Kapiti project, this did not eventuate. No funding was received from any other source.

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

3. Please attach a copy of

a. the 'purpose / objective' of the group,

Council made a series of decisions on 10 December 2020 which included to accept the recommendation from a “Co-Design Working Group” on the scope of the Panel as follows:

- I. The Panel is to recommend coastal adaptation options for Council's consideration. The recommendations, including any potential cost associated with those options, should also guide development of District Plan provisions to manage coastal issues and an approach for the district dealing with coastal hazards.
- II. The Panel will have access to cultural, technical, social, and economic advice to inform their report.
- III. The Panel will actively seek wider community feedback and input as part of the process.
- IV. The Panel will have wider engagement with the Kāpiti community about the impacts of climate change and sea-level rise and potential responses by Council and community.
- V. The Panel will have the ability (at the discretion of the Chair) to invite others to attend and participate in Panel activities.
- VI. The Panel will need to be aware of and informed by other related processes and projects underway at the same time (which is likely to include the Waikanae ki uta ki tai project, and Kāpiti Whaitua)

The report presented to Council (including attached Co-Design Working Group report and recommendations), and the decisions Council made at its meeting on 10 December 2020, are available at:

https://kapiticoast.infocouncil.biz/Open/2020/12/CO_20201210_AGN_227_2_AT_WEB.htm

A Terms of Reference was also developed between Council staff (at the time) and the Panel which is available at:

<https://www.kapiticoast.govt.nz/media/n03b2f5t/takutai-kapiti-cap-terms-of-reference-1.pdf#page=2&zoom=auto,-68,613>

b. when it was established,

Please refer to the response to Question 3a.

c. members,

The Panel members included the Rt Hon Jim Bolger ONZ PC as Chair of the panel, along with John Barrett, Olivia Bird, Don Day, Dr Martin Manning ONZM, Lt Gen the Rt Hon Sir Jerry Mateparae, Susie Mills, Kelvin Nixon, Mark Taratoa and Moira Poutama.

Profiles of each of the panel members are available on the Kāpiti Coast District Council website:

[Coastal advisory panel - Kāpiti Coast District Council \(kapiticoast.govt.nz\)](https://www.kapiticoast.govt.nz).

d. annual operating cost

Please see the response to Question 1.

e. a document showing achievements at its conclusion

The Coastal Advisory Panel's (CAP) Recommendations Report (the Report) provides details of the public engagement and the technical work undertaken throughout the project to support the process and subsequent recommendations. The CAP Report was received at the Council meeting of 20 June 2024, and is available as part of the meeting agenda here:

[Agenda of Council Meeting - Thursday, 20 June 2024 \(infocouncil.biz\)](https://www.infocouncil.biz)

f. the name/status of the person(s) who determined the achievements.

The CAP Report submitted to Council on 20 June 2024 was the culmination of work set and progressed in relation to Council's decision in December 2020 (as outlined in the response to Question 3a). Of note, at the 20 June meeting, the Council considered an Officers report that submitted the CAP Report, seeking four Council decisions including that they:

- Receive the Report, making no decisions at this time.
- Thank CAP for their work, mark the receipt of the Panel's report as the completion of the Takutai Kapiti Project, and formally dissolve the Panel.
- Follow up on concerns raised by the community to CAP around insurance implications, to the Insurance Council of NZ, and around the timeframe for which hazards are considered, to the Department of Conservation.

The Council Officers report was prepared by Jason Holland (District Planning Manager) and approved by me for submission to the Council.

Ngā mihi,



Kris Pervan

Group Manager Strategy and Growth
Te Kaihautū Rautaki me te Tupu
Te Tumuaki