

Minutes of the CWB Advisory Group Meeting

Tuesday 6 August 2024 at 5.00pm
Council Chambers, 175 Rimu Road, Paraparaumu

Present: Bruce Henderson (Chair) Recreational Open Space Representative (Deputy)
Cr Rob Kofoed
Steve Lewis Off Road Cycling Representative
Ruth Halliday Equestrian Representative
Adrian McKenzie On Road Cycling Representative
John Taylor On Road Cycling Representative (Deputy)
Max Lutz Environmental Care Group Representative
Jenny Glen Older Persons' Council Representative
Jan Nisbet Recreational Open Space Representative

Kapiti Coast District Council officers:

Brendan Owens Group Manager Customer and Community
Cat Wylde Advisor Recreational Tracks and Trails

1. Welcome / Apologies

The Chair welcomed everyone and declared the meeting open.

MOVED (John Taylor / Adrian McKenzie)

That the apologies of Asher Wilson-Goldman, Allison Basire and Joanne Dacombe be accepted.

CARRIED

With the agreement of the meeting, the Chair brought forward Item 4.

4. Interest Group updates:

Environmental Care groups (Max)

- Planting is going well, the river trails are very popular
- They are waiting to see how they will be affected by the works associated with the Ōtaki bridge clip-on, once that work gets under way
- There are concerns about the number of broken footpaths across Ōtaki and the lack of action in getting them repaired
- In response to a question from Bruce about his recollection of what NZ Transport Agency committed to re Clifden Cottage, Max recalled that NZTA were going to restore it complete with parking

→ **New action item** – Bruce to follow up with Cr Kofoed re Clifden Cottage

Recreational Open Space (Jan)

- An update to desire lines across the district is needed; this should include identifying desire lines within new subdivisions as they come along. Bruce advised he had been working with Yolanda to find a way of enabling CWB feedback on new developments as they come through. Those developments that are fast-tracked don't enable consultation.

There was further discussion about how the group can comment, make suggestions etc with new developments.

→ **New action item** – Cat will work with the group to continue these discussions

- There is an area of vertical undeveloped land on Perkins Farm/Whareroa. Jan has worked with the horse people and there is to be an old farm track opened on the western side
- Jan asked Council staff whether there was an update on Campbell Mill's Road, and was advised that there is a plan to relocate the gate and upgrade the fencing, but that work is yet to be scheduled
- Jan suggested the creation of an aerial map showing the location of tracks across the district, to replace all the little track signs

Walking

There were no walking representatives at the meeting so no update was provided.

On Road Cycling (John/Adrian)

- John advised he had met with Tim Costley yesterday as he had heard that Tim was not in favour of the cycle track from Ōtaki to Levin. Tim claims he was misquoted; his position is that he would prefer that the road goes ahead first and the shared path would only be constructed if the budget allowed. Tim also thinks the old SH1 would be fine for cycling but then admitted he would not let his children ride it. John attempted to raise the topic of reduced speeds but that didn't get far. Bruce noted that Downers have put out a statement confirming that the shared path will definitely go ahead; John agreed and said he is not sure where Tim got his information from, as all the required consents etc for the path have already been granted
- Adrian referred to the back-country trail that had been discussed for development at a previous meeting; he had been approached as he was involved with another Trust and it was hoped that perhaps that Trust could take on the back-country trail project, however it was decided this was too complicated and instead a new Trust is being looked into

Equestrian (Ruth)

- A working bee was recently held at Whareroa Farm; thanks to Jan and Steve for participating, the results so far are very pleasing; there is another working bee on 18 August if anyone wishes to join in
- Ruth and Shelley had attended several meetings re Perkins Farm, but those meetings had now stopped. They had been talking about a range of recreational activities so Ruth will keep an eye on what is happening
- As an aside, Jan asked if anyone in the group was interested in visiting the gasoline track

→ **New action item** – Cat and Jan to organise a visit to the gasoline track

- A third (or possibly fourth) petition had been presented to Parliament – the NZ Equestrian Advocacy Network is concerned that equestrians are constantly being omitted from NZTA plans and policies. They are now trying a different petition to see if equestrians can be considered 'vulnerable users'. Ruth encouraged group members to sign the petition and circulate to others
- The Mongol Derby race starts in a couple of days – Ruth recommended taking a look at their website

- Ruth noted that she had contacted Fraser with Adrian's suggestion that the name of the Walking & Cycling Network Plan be changed to the Active Transport Network Plan; Fraser agreed this was worth considering

Off Road Cycling (Steve)

- The Kāpiti Mountain Bike Club has established a website and set up club membership as a way of funding maintenance and facilities at Whareroa Farm, as well as encouraging people to get involved in the club and its activities
- Regarding the toilets at Whareroa Farm, the infrastructure is all in place, they just need to be opened up again. Brendan advised there were some consenting issues to be worked through and it was currently sitting with the Group Manager Regulatory and Environment
- Steve and Cat met re a small track in the Tennis Court Road Reserve where the trees have recently been cut down. Replanting is to take place and at that time the track will be installed properly
- Steve has met again with the Whareroa Guardians re ongoing conflicts between different users. They are in the process of redeveloping one of the trails in order to make it more suitable for mixed use i.e. sight lines, trail width. If this is successful they can update other trails along the same lines

* Bruce noted there is to be an online hui on 29 August advising how groups can apply for funding for their projects. He will circulate that link to all who are interested.

* Ruth advised that the Walking Commission are seeking nominees for people who do great things in the outdoors, and encouraged group members to nominate anyone they knew of who might be eligible

Older Persons' Council (Jenny)

- Spending a lot of time on discussions re affordable housing
- There is a shortage of adults helping at school road patrols
- The sign at Maclean Park for the shared path needs relocating, it is at the bottom of the post instead of the top and can't be read

→ **New action item** – Jenny to forward to Bruce details of sign at Maclean Park that needs relocating, for Bruce to follow up

2. Minutes of the Previous Meeting

MOVED (Cr Rob Kofoed / John Taylor)

That the minutes of the Cycleways Walkways Bridleways Advisory Group dated 25 June 2024 be approved as a true and accurate record.

CARRIED

3. Review of Action Items

- *Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP*

Bruce noted there was some work being done south of Waikanae on the railway side of the crossing near Kebbel Drive, but it still looked totally inadequate for people crossing there. He had also looked on Strava at usage of this crossing and the one at Rongomau (the Eel bridge in Raumati South), and no-one who uses Strava uses these crossings.

Bruce then advised he had written to NZTA requesting an audience but that didn't happen, he has now asked for a copy of the safety audit as an Official Information Request.

- *Blue Bluffs*

No update since the last meeting – Councillors are awaiting a report from Council officers which will outline the work to be undertaken and the timeline.

- *Public toilets at Clifden Cottage*

Previously discussed.

- *Trails Trust*

There is another meeting on Thursday however things are progressing; a draft deed has been received, a potential Chair has been identified and it looks as if there are enough people to make the project viable.

- *Circulate an updated chart outlining who is responsible for what within Council (in regard to CWB activities)*

Tracey to circulate the chart once a higher-resolution version is received from Gareth.

- *Fraser to send a memo to the OPC re the crossing point on Kāpiti Road, and send a copy of that memo to Bruce*

Done. There are future plans re crossings but it won't happen quickly.

- *Raise with GWRC the issue of unhelpful bus drivers/difficult equipment*

Bruce had downloaded the GWRC Bikes on Buses regulations; it was noted these regulations are out of date.

→ **New action item** – Bruce will draft something to send to GWRC.

- *Arawhata to Iver Trask Place Link / How the CWB might submit on resource consent applications*

Adrian has put together an analysis of the 99 Kāpiti Road commercial development and how it affects the Wharemauku Stream path. Bruce will circulate this to CWB members plus KCDC's roading team.

A sub-group has been put together comprising Bruce, Adrian, Ruth, Max, Jan, Rob and Shelly. This represents all the user modes within CWB plus the two Councillors.

There was discussion about a number of applications currently sitting with Council.

Max left the meeting at 6.19pm.

5. Update from KCDC Officers

Fraser (Transport Lead, Walking & Cycling)

Although Fraser was not present at the meeting he had sent a summary of his activity for Cat to read to the group:

Walking and Cycling Network Plan update:

- Internal workshop has been completed which challenged the longlist of projects and the process to date
- A Multi Criteria Analysis of the identified projects is underway. This evaluates each project against the investment objectives and determines its priority so the projects can be categorised into high, medium, and low at a district level. Stakeholder priority projects are included in the MCA, this will influence the overall scoring of the projects
- Elected members briefing schedule for 15 August to give them an update and seek feedback on the process to date

Cat Wylde (Advisor Recreational Tracks and Trails)

- Still heavily involved in planning and budgeting work for the upcoming year

Brendan Owens, Group Manager Customer and Community

- The capital budget for the year has been reduced significantly; as a result there a number of discussions under way on reassessing/rating various projects against certain criteria
- This also includes management of expectations

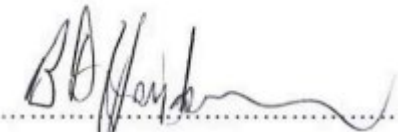
6. Other Business

There was none.

7. Next meeting date

17 September 2024, in Council Chambers.

The meeting closed at 6.35pm.



Chairperson

17/09/2024

Date

* See overleaf for updated Action Items register

Action items register:

Item	Date raised	Assigned to	Progress @ 06/08/24
Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP	23/0 /23	Bruce	Bruce has requested a copy of the safety audit as an Official Information Request
Blue Bluffs	23/05/23	Rob	Councillors are awaiting a report from Council officers which will outline the work to be undertaken and the timeline
Public toilets at Clifden Cottage	14/11/23	Shelly	An email from Sean Mallon advised there is not a lot of appetite for installing a public toilet at this location. 06/08/24 Bruce to discuss with Cr Kofoed.
Trails Trust	13/02/24	Gareth	A draft deed has been received, a potential Chair has been identified and there are enough people to make the project viable. A meeting is being held Thursday this week.
Raise with GWRC the issue of unhelpful bus drivers/difficult equipment	15/05/24	Bruce	There was discussion at the meeting on GWRC Bikes on Buses regulations, which state that cyclists are responsible for loading/unloading their own cycles. It was noted these regulations are now out date. 06/08/24 Bruce to contact GWRC about the out of date regulations.
How the CWB might submit on resource consent applications	15/05/24	Bruce	A sub-group has been put together. Bruce to circulate a draft process re how CWB can be involved. Cat can also assist.
Rough piece of footpath on Elizabeth Street, Waikanae	15/05/24	Max	Clarification – the incident happened on Ngaio Road, not Elizabeth Street. Max has contacted the woman involved

			to get the exact location, and is waiting to hear back.
Campbells Mill Road	26/06/24		Access to this area is an issue for ongoing monitoring.
New action items			
Organise a visit to the gasline track	06/08/24	Cat and Jan	
Circulate details about the online hui being held on 29 August, providing assistance for groups wanting to make funding applications	06/08/24	Bruce	
Send to Bruce details of sign at Maclean Park that needs relocating, for Bruce to follow up	06/08/24	Jenny/ Bruce	