

## Application for Registration of a Camping Ground

***You must lodge your application for registration with Council before commencing trade or within 14 days of taking over an existing registered business.***

*This is a requirement under the Camping Ground Regulations 1985.*

### Applicant details

**Name of applicant:**  
(company or sole trader)

**Trading name:**

**Postal address:**

**Location:**

**Manager:**

**Contact numbers:**

Phone:

Mobile:

**Email:**

**Name:**

**Date:**

**Signature:**

***Attach scale site plan showing number of campsites and location of all facilities.***

## Submitting applications

**Email completed forms to:**

health@kapiticoast.govt.nz

**Post to:**

Environmental Health Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

**or deliver to:**

Kāpiti Coast District Council  
175 Rimu Road  
Paraparaumu

## Office use only

*I have inspected these premises and consider them suitable for registration.*

**Environmental Health Officer:**

**Date:**

**Signature:**

**Licence Number:**

**Debtor Number:**

**Receipt:**