

APPLICATION FOR ON-LICENCE OR RENEWAL OF ON-LICENCE



Form 3, Sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:
 The Secretary
 District Licensing Committee
 Kāpiti Coast District Council
 Private Bag 60601, Paraparaumu 5254
 175 Rimu Road, Paraparaumu 5032
 Telephone (04) 296 4700 Toll Free: 0800 486 486

For Council use
File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. **Instructions on how to complete this application are attached at the back of the form.**

This application is made in accordance with the particular set out below:		
1. Application Type		
<input checked="" type="checkbox"/> New On-Licence YES	<input type="checkbox"/> Renewal of On-Licence Licence number:	<input type="checkbox"/> Renewal of On-Licence with variation of conditions Licence number:
2. Endorsements		
Tick the appropriate box if you want an endorsed licence only No Endorsed License Needed		
<input type="checkbox"/> Allow BYO	<input checked="" type="checkbox"/> On-Licence plus Caterer's On-Licence	
<input type="checkbox"/> BYO Licence only	<input type="checkbox"/> Caterer's On-Licence only (no restaurant)	
3. Details of Applicant		
Full legal name or names to be on licence (if a company, must be company name):		
BF Kapiti Limited, T/A BurgerFuel Kapiti		
Whether licence already held for premises or conveyance concerned: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if 'Yes' state kind of licence		
4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012		
<input type="checkbox"/> Natural person(s)	<input checked="" type="checkbox"/> Private Company	
<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Public Company	
<input type="checkbox"/> Partnership	<input type="checkbox"/> Other (please specify).....	

5. For Applicant that is a Natural Person(s):

Full legal name:		
Any aliases (and/or maiden name):		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Sex:	Occupation:	
Date of birth:	Place of birth:	
Telephone:	Mobile:	
Email:		Preferred mode of contact:

6. For Applicant that is a Body Corporate, Authority under which Incorporated:

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7. For Applicant that is Not a Natural Person(s), Details of Contact Person:

Name: Priyank Jain	Designation/Position: Director
Telephone: 0221919647	Email: pj@number8rg.co.nz
Mobile: 0221919647	Preferred mode of contact: Phone or Email

8. Postal Address for Service:

Number/Street/PO Box: 159 Kapiti Road,	Suburb: Shopping Centre,
City: Paraparaumu	Postcode: 5032

9. Business Details:

Describe principal business, any other businesses
Sale of Food, specifically Burgers, Fries, Non Alcoholic Beverages

10. Criminal Convictions:

Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). Yes No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.

11. For a Company: whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation

Full Legal Names of Directors:
Priyank Jain and Ali Aslam

12. For a Private Company Incorporated under the Companies Act 1993:		
Authorised capital:	500,000	Paid up capital: 500,000
Name:	BF Kapiti Limited	Address: Street number 159 Kapiti Road, Shopping Centre,
Street:		Suburb: Paraparaumu
City:	Kapiti Coast	Postcode: 5032
Date of birth:	22/02/2024	Place of birth: Auckland
Designation:		Face value of shares held:
13. For a Partnership:		
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
14. Details of Premises (if not a Conveyance)		
Address: Number 159 Kapiti Road,	Street: Shopping Centre,	
Suburb: Paraparaumu	City: Kapiti Coast	Postcode: 5032
Trading Name: BurgerFuel Kapiti		
If not Owned by Applicant:		
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence)		
Full legal name of owner: Templeton Retail Company		
Address: Number 159	Street: Kapiti Road, Shopping Centre,	
Suburb: Paraparaumu	City: Wellington	Postcode: 5032
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", state details:		
15. Details of Conveyance		
Kind: (eg, ship, railway carriage, bus, etc)		
Tenure: (state whether owned by applicant, or to be operated under charter, lease, or licence)		

If not Owned by Applicant:		
Full legal name of owner:		
Address: Number	Street:	
Suburb:	City:	Postcode:
Any registration number:		
Any home base address:		
Any name used or proposed for conveyance:		
Is the licence conditional on completion of construction work: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if "Yes", state details:		
16. Details of Duty Manager(s)/Proposed Manager(s) <i>If more than two certified managers please attach details separately</i>		
Full legal name: Ali Aslam		
Number of manager's certificate: 73/CERT/111/2021	Expiry Date: 21/07/2025	
Full legal name: Wajiha Shafiq		
Number of manager's certificate: 73/CERT/210/2024	Expiry Date: 07/11/2025	
17. Business Details		
State the general nature of the business to be conducted by applicant in the premises if licence granted: <i>(for example, hotel, tavern, restaurant, entertainment/nightclub)</i> Fast Casual Burger Joint, primarily selling food, including burgers, fries and non alcoholic beverages When the On License is granted, our Alcoholic Menu will be limited to Beers ONLY		
Is the sale of alcohol intended to be the principal purpose of business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and advise the intended principal purpose of business <i>(for example: sale of alcohol, sale of food; entertainment; accommodation)</i> . Sale of Food, specifically Burgers, Fries, Non Alcoholic Beverages		
Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - and if "Yes", advise the nature of other goods or services. This is to assess whether other goods and services provided are compatible with the sale of alcohol. Sale of Burgers, Sides and Non Alcoholic Beverages, as also stated in our Core BurgerFuel Menu		

State the days and hours proposed for sale of alcohol (this is your current licensed hours not trading hours):
 Monday to Wednesday: 11AM to 9.30PM
 Thursday to Sunday: 11 AM to 10 PM

Do you have an encroachment licence to consume alcohol on footpath: Yes No If 'Yes', please attach and number #.....

18. Conditions	Doc attached? Number.
<p>Describe experience and training of applicant: Franchisee Ali Aslam has 5 years of experience in sale of alcohol in a BurgerFuel and is well versed with the SOPs in place</p> <p>Wajiha Shafiqis a seasoned shift manager who has 2 years of experience in sale of alcohol in BurgerFuel and was recently granted her GM Certificate Both of them have previously worked at BurgerFuel Invercargill</p>	<p>Yes / No #Yes #.....</p>
<p>Describe the type and range of food intended to be available for purchase: Burgers Fries Sides, Shakes Coke Range Drinks Menu attached</p>	<p>Yes / No #Yes #.....</p>
<p>Describe the type and range of non-alcoholic beverages intended to be available for purchase: Coke Range Water, both bottled and tap Shakes</p>	<p>Yes / No #Yes #.....</p>
<p>Describe the type and range of low-alcohol beverages intended to be available for purchase: When the license is granted, we intend to only sell beer. Low Alcoholic Beverage option will be available at the time</p>	<p>Yes / No #Yes #.....</p>
<p>Describe to what extent, and where, drinking water is intended to be freely available to patrons (if no access to mains water supply, also advise the potability of water intended to be available): Tap water will be available upon request. We also intend to have dedicated water station on front counter</p>	<p>Yes / No #Yes #.....</p>

Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:
 LCQ training for all Shift Managers and potential shift managers, weather of not they are elegendible to apply for GM Certificate
 Checking IDs for any one appearing under the age of 21
 ability to organise local taki or uber rides where needed
 No sale of alcohol to intoxicated patron
 Our main purpose and focus will always be the sale of burgers as it our hero item.
 Sale of Beer will always be a secondary and complimentary pupose
 No sale of Alcohol without food.

Yes / No
 #.....
 #.....

Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):
 Host Responsibility Attached

Yes / No
 #.....
 #.....

Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:
 We will rely on LCQ courses and intends to send all shift managers to attain this qualification. This course will then be extended to all full time staff

Yes / No
 #.....
 #.....

Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:

- reduced, by more than a minimal extent, by granting the licence; or
- increased, by more than a minimal extent, by the refusal to renew the licence.

This includes issues such as noise (including amplified music, people in outdoor areas or arriving or leaving premises), the effects on sensitive users within locality such as pre-schools, schools and medical centres:

Sale of Liquor will in no way affect the upkeep of the immediate locality.
 Sale of alcohol will purely be treated as a secondary purpose.

Yes / No
 #.....
 #.....

For Licence Renewal Only: Describe any conditions of the licence the applicant seeks to vary or cancel:
To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary

Terms of condition at present:

Yes / No
 #.....
 #.....
 #.....
 #.....

Action sought: Variation Cancellation. If Variation, in what respect does the applicant seek to vary the condition?

Full reasons for variation or cancellation:	
19. Attachments (if Not a Conveyance)	
<ul style="list-style-type: none"> When including attachments please number the hard copies, and in the first column circle 'Yes box and write the document number on '#.....') 	Doc attached? Number.
A statement, or signed declaration, regarding the premises need for an evacuation scheme, as set out in section 100(d) of the Act for new applications, or section 127(e) of the Act for renewals. A copy of the 'Evacuation of Declaration Scheme' is available on the website.	Yes / No #1.....
Copy of planning consent: Please attach certificate that proposed use meets the requirements of the Resource Management Act 1991. <i>Not required for renewal unless the business activity or type has changed since the last version.</i>	Yes / No #11.....
Copies of all relevant building certificates consents: Please attach certificates that show the premises meet the requirements of Building Code 2004. <i>Not required for renewal unless structural changes have been undertaken since the last issue or renewal.</i>	Yes / No #2.....
A scale floor plan showing each area to be designated as a supervised area or restricted area, and indicating whether supervised or restricted area; and the principal entrance. <i>Not required for renewal unless changes have been made since the last issue or renewal.</i>	Yes / No #3.....
For body corporate applicant, please attach a copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i>	Yes / No #.....
Advise if a Crime Prevention Through Environmental Design (CPTED) assessment has been undertaken or any improvements to the design and layout in accordance with CPTED. <input type="checkbox"/> Yes <input type="checkbox"/> No, and if 'Yes' attach a copy, and if 'No' complete a CPTED checklist (see HPA and the Ministry of Justice websites for more information).	Yes / No #4.....
Please attach a photograph or artist's impression of the exterior of the premises or proposed premises. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i>	Yes / No #5.....
Please attach a map showing the location of the premises. <i>Not required for renewal.</i>	Yes / No #6.....
For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the Yes and repeat the document number you have given it.	
Please attach a copy of your Host Responsibility Policy. <i>Not required for a renewal unless there have been significant changes since the last issue or renewal.</i>	Yes / No #7.....
Please attach a copy of a sample menu. <i>Not required for a renewal unless there has been a significant change in the range and nature of the food offered since the last issue or renewal.</i>	Yes / No #8.....
If the premises are owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of licence to this premise. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i>	Yes / No #9 & 12.....

20. Attachments (Conveyance)		Doc attached? Number.
<ul style="list-style-type: none"> When including attachments please number the hard copies, and in the first column circle 'Yes box and write the document number on '#.....') For renewal applications you only need to attach copies if there have been changes from the last version you provided to the DLC 		
Floor plan showing each area to be designated as a supervised area or restricted area, and indicating whether supervised or restricted area. <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i>		Yes / No #.....
For body corporate applicant, copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i>		Yes / No #.....
Please attach a photograph or artist's impression of the exterior of the conveyance. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i>		Yes / No #.....
For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the Yes and repeat the document number you have given it.		
Please attach a copy of your Host Responsibility Policy. <i>Not required for a renewal unless there have been significant changes since the last issue or renewal.</i>		Yes / No #.....
Please attach a copy of a sample menu. <i>Not required for a renewal unless there has been a significant change in the range and nature of the food offered since the last issue or renewal.</i>		Yes / No #.....
If the conveyance is owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of licence to this conveyance. <i>Not required for a renewal unless the previous lease has expired.</i>		Yes / No #.....
21. Further Details where Applicant is a Company		
<i>Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.</i>		
Name: Priyank Jain	Address: 51 Discovery Drive	
Suburb: Gulf Harbour,	City: Auckland	
Postcode: 0930	Date of birth: 10/01/1981	
Place of birth: Hoogly Indian	Designation: Director	
Name: Ali Aslam	Address: 74 Weggery Drive,	
Suburb: Waikaini Beach	City: Kapiti	
Postcode: 5036	Date of birth: 08/04/1984	
Place of birth: Sialkot Pakistan	Designation: Director	
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	
Are additional sheets attached? Yes / No - Doc number #.....14&15 Planning and Building Certificate		

22. Further Details where Applicant is a Partnership

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

23. Signature of Applicant (this must be signed by applicant not their agent):

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: Priyank Jain

Date: 27/11/2024 Signature: 

Dated at location: 51 Discovery Drive Gulf Harbour Whangaparaoa, 0930

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publically available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

Method of payment (must be made at time of application)

- I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.
- I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and
 - I have included proof of electronic payment with this application.
- I have enclosed a cheque with this form.

How I would like to receive my alcohol licence (please select one only)

- I will collect my alcohol licence – please contact me when it is ready by Phone or Email
- OR
- Please post my alcohol licence to me.

Next Step: Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

- 1 This form must be accompanied by the prescribed fee.
- 2 This form must be accompanied by the required attachments (refer Points 19 or 20).
- 3 Within 20 working days after filing your application with the District Licensing Committee (or 10 working days if it is an application for renewal), the application must be publically notified. The public notice template will be provided on receipt of your application by the Alcohol Licensing Team.

For Office Use: Application Fee Risk Categories

- Very Low
- Low
- Medium
- High
- Very High

Application Fee Payable: \$ _____ Signature of Licensing Inspector _____

Name of Licensing Inspector _____ Date: _____

Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

1. Applicant details

Premises name:	<i>Add</i> BurgerFuel Kapiti
Applicants name: (Individual or Company)	<i>Add</i> BF Kapiti Limited
Premises address:	<i>Add</i> 159 Kapiti Road, Shopping Centre, Paraparaumu 5032
Contact phone:	Home: <i>Add</i> 04 212 7417 Mobile: <i>Add</i> 0221919647
Contact email:	<i>Add</i> pj@number8rg.co.nz

2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons**:
- Providing **employment facilities for 10 or more persons**:
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units):
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

*If you are unsure that the building has or requires an approved evacuation scheme, check with the **building owner**. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. **www.fireandemergency.nz** or Contact Fire and Emergency New Zealand, wellingtondistrict-rteams@fireandemergency.nz.*

Statement

I hereby state that (tick one):

the **owner** of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

NOTE:

If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.

Name:

Add Priyank Jain

Signature:

Add



Date:

Add 11-12-24

Submitting applications

Email completed forms to: licence.application@kapiticoast.govt.nz

Post to:

Alcohol Licensing Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or deliver to:

Kāpiti Coast District Council
175 Rimu Road
Paraparaumu





**Notification of approval of evacuation scheme 30 May 2016
EV-2016-216064-01**

Your evacuation scheme for Building 1D at 159 Kapiti Road, Paraparaumu is approved under section 21C of the Fire Service Act 1975.

The building owner must ensure that the evacuation scheme is maintained by carrying out the Trial Evacuations as set out in the evacuation scheme, and give NZFS notifications about the Trial Evacuations. You will find forms on <https://onlineservices.fire.org.nz/Home/EvacuationSchemes> that you can use for those notifications.

The building owner must also meet the requirements under Part 1 of the Fire Safety and Evacuation of Buildings Regulations 2006.

You will find more information about evacuation schemes at <https://onlineservices.fire.org.nz/Home/EvacuationSchemes>.

Postal Address New Zealand Fire Service
Fire Information Unit
PO Box 68042
Newton
Auckland 1145

Telephone Number 0800 347 346

Email Address fireinfo@fire.org.nz
AC13-05



BUILDING 1D
159 KAPITI ROAD, PARAPARAUMU

NZFS APPROVAL - MAY 2016

FIRE EVACUATION SCHEME AND EMERGENCY PROCEDURES

FIRE EVACUATION SCHEME

PURPOSE OF SCHEME

To promote the method and practice that will ensure the systematic and orderly evacuation of all parts of the building by the nearest safe means of exit in the least possible time.

To ensure that the Wardens are fully acquainted with their duties. Wardens will be trained in fire evacuation and encouraged to attend additional training in first aid and civil defence.

PERSONNEL

Personnel responsible for carrying out the instructions and procedures in this manual are designated as follows:

- **Chief Warden**
- **Deputy Chief Warden**
- **Wardens**

ACTION TO BE TAKEN IF YOU DISCOVER A FIRE

1. Sound the alarm by using any of the alarm call points which are located throughout the building (this will activate the alarms throughout the building).
2. The alarm situation must be further confirmed by telephone to the NZ Fire Service by dialling "111" and asking for the "Fire Service". Then confirm the name and address of the building and the nature of the emergency. If you can give any further information about the type of fire and its precise location within the building then do so.
3. Evacuate the building and assemble in the assembly area. If overcome by smoke, keep low to the floor.
4. Fire extinguishers should only be used if no personal risks are taken.

IF ALARMS ARE ACTIVATED

Upon hearing the continuous sounding of the fire alarms all occupants should:

- Leave the building immediately. (As you leave close all doors behind you).
- If a Warden gives an instruction to evacuate the building, then occupants must do so even if the alarms cannot be heard.

DO Follow all fire exit signs.

DO NOT Carry drinks or food during an evacuation (if spilt this may cause an accident and delay the evacuation).

DO NOT Return to the building for any reason until the Chief Warden or Fire Service personnel indicate that it is safe to do so.

PERSONS REQUIRING ASSISTANCE

An assistance register identifying the likely location of staff requiring assistance is held in the evacuation folder and must be maintained. Details of persons assigned to assist and the type of assistance required for any staff requiring help the event of a building evacuation are to be entered on the register. Staff members are also to be appointed to help visitors requiring assistance to evacuate the building in the case of an emergency.

MANAGEMENT OF MEANS OF ESCAPE

Checks of the means of escape will be undertaken at regular intervals to ensure that:

1. They are kept clear of obstacles at all times;
2. Exit doors are not locked, barred or blocked so as to prevent any of the building's occupants from leaving the building;
3. Smoke control and fire stop doors are not kept open by methods other than hold open devices that comply with the Building Code;
4. Stairways and passageways designed specifically for means of escape from fire are not used as places of storage or places where refuse is allowed to accumulate; and
5. Flammable cleaning liquid or flammable material shall be in non combustible containers with close fitting lids and shall not be stored near or within any part of the building used as a means of escape from fire.

CHIEF WARDEN'S DUTIES

The Chief Warden is responsible for co-ordinating the activities of the Wardens and ensuring clearance reports are received in respect of all areas of the building following evacuation. The Chief Warden is to liaise with the Fire Service or emergency services personnel on site for any emergency. Wardens, staff and occupants are to follow instructions from the Chief Warden, Fire Service and any emergency services personnel in attendance.

Upon the continuous sounding of the fire alarm the Chief Warden is to:

- Ensure a "111" call to the Fire Service is made advising that *"the alarms are sounding at "Address **"*. If possible any further information about the type of fire and its precise location within the building is to be given.
- Put on the Chief Warden identification, collect the evacuation folder and proceed to the alarm panel.
- Await clearance reports from Wardens and mark the check-sheet accordingly.
- Liaise with the Fire Service and/or emergency personnel in attendance. Advise of anyone remaining in the building or areas not checked.
- Ensure that all entrances to the building are monitored for the purposes of safety and security.
- Direct occupants to the nearest assembly area.
- Advise Wardens, who will in turn advise occupants at the assembly areas, when it is safe to return to the building.

The Chief Warden is responsible for maintaining the register for persons requiring assistance.

In the absence of the Chief Warden, the Deputy Chief Warden will carry out the role of the Chief Warden.

WARDENS' DUTIES

Wardens and Deputy Wardens for each area are to be appointed. Each Warden is required to direct, enforce and have full charge of evacuation of all staff and customers located within their assigned area at the time of any fire emergency or trial evacuation. Wardens have the authority to evacuate occupants without the fire alarm sounding. All staff are to follow instructions from Wardens.

Upon the continuous sounding of the fire alarm all Wardens are to:

- Collect and put on the Warden identification.
- Ensure their area of responsibility is completely evacuated by checking all rooms and enclosed areas including toilets and storage rooms etc. Start checking the area from the furthest point on the floor working systematically toward the exit or the point closest to the fire (but do not enter the room or area where the fire is located) working toward the exit.
- Ensure that lights remain switched on and all doors are closed following the search of each individual office or area.
- Once having determined that their area is evacuated and any persons requiring assistance are accounted for, Wardens will then leave via the nearest fire exit.
- Report clearance to the Chief Warden stationed near the alarm panel (located) and ensure that the evacuation check-sheet is adjusted accordingly.
- Remain available to carry out any additional duties as instructed by the Chief Warden.

Note: Deputies are to be appointed to act in the Warden's absence.

PERSONS REQUIRING ASSISTANCE

Before an evacuation

Wardens are to be advised of any staff member or regular visitor who may require assistance during and evacuation.

Wardens are to:

- Advise the Chief Warden and ensure that the correct details are recorded in the assistance register.
- Nominate caregivers to assist during an evacuation.
- Discuss the evacuation procedures with persons requiring assistance and their caregivers.

During an evacuation

Caregivers are to:

- Stay with the person requiring assistance in a safe place close to the exit and help them to evacuate after the egress routes have cleared.
- Report to the Chief Warden once having evacuated the building.

Wardens are to:

- Ensure that any persons requiring assistance and their caregivers are accounted for.
- Advise the Chief Warden of the whereabouts of anyone still evacuating from their area or remaining in the building.

The Chief Warden is to:

- Ensure the disability symbol is marked on the evacuation check-sheet.
- Amend the check-sheet accordingly once they have safely evacuated the building.
- Immediately upon their arrival advise the Fire Service of the whereabouts of anyone still in the building.

Deputies are to be appointed for caregivers to act in their absence or incapacitation.

WARDENS REMEMBER GET THE SIMPLE THINGS RIGHT!

1. Wear your Warden identification.
2. Clear the area under your control and report clearance to the Chief Warden.
3. Make sure all staff and members of the public assemble in the correct area following evacuation.
4. Prevent access to the building during an emergency.





TRIAL EVACUATIONS

Trial evacuations will be held every six months as required by the Fire Safety and Evacuation of Buildings Regulations 2006.

In general, trial evacuations will be held at unexpected times under varying conditions to simulate the unusual situation that pertains in the case of a fire or other emergency.

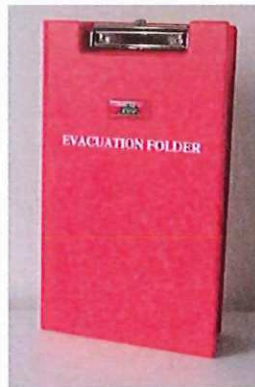
The New Zealand Fire Service are notified in writing 10 days before the scheduled trial evacuation.

BUILDING SAFETY EQUIPMENT

			
<p>MANUAL FIRE ALARM CALL POINTS break glass, switch down and dial "111"</p>	<p>FIRE EXTINGUISHERS Maybe located on your tenancy</p>	<p>HEAT DETECTORS</p>	<p>SMOKE DETECTORS</p>

EVACUATION FOLDER

An evacuation folder is held by the Chief Warden. The folder contains evacuation check-sheets that detail the areas of clearance within the building.



Following each evacuation the used check-sheet is to be removed ready for the next evacuation.

ASSEMBLY AREA

Refer to Emergency Procedure Notices located near exits throughout the building

FIRE EMERGENCY PROCEDURES

FIRE ASSEMBLY AREAS



BUILDING 1D
153 KAPITI ROAD
PARAPARAUMU

IF YOU DISCOVER FIRE

- ACTIVATE NEAREST FIRE ALARM
- PHONE FIRE SERVICE - DIAL 111
- USE FIRE FIGHTING EQUIPMENT ONLY IF SAFE TO DO SO

IF THE FIRE ALARM SOUNDS

- EVACUATE THE BUILDING USING THE NEAREST FIRE EXIT
- ASSIST THOSE NEEDING HELP ONCE EGRESS ROUTES ARE CLEAR
- FOLLOW INSTRUCTIONS FROM WARDENS
- ASSEMBLE IN THE DESIGNATED ASSEMBLY AREA

DO NOT RUN DO NOT TAKE FOOD OR DRINK

Safety First NZ Ltd | info@safetyfirst.co.nz | 0800 752 253 | www.safetyfirst.co.nz


OTHER EMERGENCY PROCEDURES

EARTHQUAKE

- Remain in the building – it is safer. Move away from windows and any equipment and furniture, which may topple.
- Take immediate shelter under solid furniture such as tables or desks and hold on.
- If you are in the lift leave the lift car at the floor that the lift stops. Should you not be able to leave the lift car use the emergency phone procedure as detailed in the lift.
- Keep calm and if safe to do so, assist those who panic. Be prepared for after-shocks.
- Fire alarms may sound due to the earthquake – await instructions before evacuating.
- Immediately check if fire has broken out and if safe to do so, extinguish. If evacuation is necessary, alert other building occupants.
- If an evacuation order is given, take individual CD survival items, evacuate the building and assemble in an open space away from buildings and power lines. If you receive a tsunami warning or if you are near the coast and you feel a strong earthquake, move to higher ground immediately. Higher ground should be at least 35m above sea level or at least 1.5km inland.

KNOW THE LOCATION OF YOUR CIVIL DEFENCE AND FIRST AID CABINETS

You may not be able to leave the building to return to your home. Ensure you have warm clothing and appropriate footwear stored. Any person requiring or using medication is to ensure that they have a minimum supply for three days at the building or brought with them each day.

BOMB THREAT AND EXPLOSIVE DEVICES

- When a bomb threat call is received, treat the threat as real.
- Use the prepared *Bomb Threat Checklist* located at the back of this manual.
- Remain calm. Write down as much as possible.
- Do not interrupt caller. If possible pay attention to any background sound which may give an indication as to where the call is coming from.
- Inform only those "who need to know".
- Advise the Police and the Chief Warden immediately. The Police will give advice on what action is to be taken.
- If a search of the floor/building is to be carried out it is best done by the occupants/Wardens, as they are familiar with the immediate surroundings.
- If unusual object found, follow *Discovery of Unusual Objects* procedures below.
- All cellular phones, pagers, radiotelephones and microwave ovens are to be switched off.
- If an evacuation is necessary, evacuation will be by word of mouth, not activation of the fire alarm.
- When an evacuation order is given, take personal belongings (briefcases, handbags etc.).
- Occupants are to assemble no closer than 150 metres to the building.

DISCOVERY OF UNUSUAL OBJECTS

- Refer to the *Suspicious Letter or Package* recognition points on the *Bomb Threat Checklist* at the back of this manual.
- Do not touch or tamper with the object. Remove anyone in the immediate area, securing and preventing access to the area.
- Notify the Chief Warden and Police. The Police will give advice on what action is to be taken.
- Remain calm and inform only those "who need to know".
- All cellular phones, pagers, radiotelephones and microwave ovens are to be switched off.
- If an evacuation is necessary, evacuation will be by word of mouth, not activation of the fire alarm.
- When an evacuation order is given, take personal belongings (briefcases, handbags etc.).
- Occupants are to assemble no closer than 150 metres to the building.

To reduce risk; all staff are to be observant of unauthorised persons.

BOMB THREAT CHECKLIST



QUESTIONS TO ASK:

1. When is the bomb going to explode?
2. Where is the bomb?
3. What does the bomb look like?
4. What kind of bomb is it?
5. What will make the bomb explode?
6. What is the explosive type and quantity?
7. Why did you place the bomb?
8. What is your name?
9. Where are you?
10. What is your address?

RECORD EXACT WORDING OF THREAT:

ACTION:

- Report call immediately to management
- Advise Police
- Record date & time and who reported to

NOTE THE FOLLOWING DETAILS:

CALLER'S VOICE:

- Accent (specify)
- Any impediment (specify):
- Voice (loud, soft, etc):
- Speech (fast, slow, etc):
- Diction (clear, muffled):
- Manner (calm, emotional, etc):
- Did you recognise the voice?
- If so, who do you think it was?
- Was the caller familiar with the area?

THREAT LANGUAGE:

- Well spoken:
- Incoherent:
- Irrational:
- Taped:
- Message read by caller:
- Abusive:
- Other:

BACKGROUND NOISES:

- Street noises:.....House noises:
- Aircraft:.....Voices:
- Music:.....Machinery:
- Vehicle (cellular):..... Other:

CALL MADE FROM:

- Landline: Cellular:
- Phone booth: ID:

OTHER:

- Sex of caller:
- Estimated age:

CALL TAKEN:

- Date:...../...../..... Time:
- Duration of call:
- Number called:
- RECIPIENT:
- Name (print):
- Telephone number:
- Signature:

MAIL BOMB RECOGNITION POINTS:

- Excessive weight for its size
- Rigid envelope
- Lopsided or uneven envelope or package
- Excessive securing material
- Protruding wires, string, tinfoil etc
- Oily stains or discoloration
- Source unknown
- Visual distractions
- Unexpected or unsolicited mail, both local and foreign
- Excessive postage on local mail
- Restrictive markings (i.e. private, personal)
- Hand-written or poorly typed address
- No return address
- Incorrect titles
- Titles, but no names
- Misspelling of common words/ name/address

SUSPICIOUS LETTER OR PACKAGE

ACTION:

- > Do not open or cut strings
- > Gently lower to a level surface, do not disturb
- > Do not place in water, sand or confined space
- > Clear immediate area of all people

THREATENING OR 'CRANK' LETTER

- Handle documents by edges only, do NOT place further fingerprints or indentations on them
- Place letter and envelope in plastic bag or large envelope and preserve for the Police
- Note who has handled the correspondence

NOTIFY THE SECURITY OFFICER OR POLICE

Ref: PB0056

18 November 2024

Priyank Jain
159 Kapiti Road
Paraparaumu 5032

Dear Priyank Jain,

Request for Planning Certificate under Sale and Supply of Alcohol Act 2012

Business Name:	BurgerFuel Kapiti
Site Address:	7A-7C Friendship Place, Paraparaumu
Legal Description:	Lot 3 DP 503985
Zone:	Airport Zone Precinct 37 - Airport Mixed Use Precinct
Consent Description:	Planning Certificate
Proposal:	Application is for a new On Licence

This letter serves as a certificate for the purpose of Section 100(f) of the Sale and Supply of Alcohol Act 2012 that the proposed use of the premises meets the requirements of the Resource Management Act 1991, and the Operative Kapiti Coast District Plan (2021).

Category of Activity:

- Permitted Activity Yes
- Existing Use Yes
- Resource Consent Required N/A
- Resource Consents Granted: RMs140219, 150088,150088A,150088B

Conclusion

This application is for a new On Licence to accommodate the proposed activity at the above existing premises.

The Applicant currently leases one of three tenancies which form the above premises, initially constructed in 2015 under Resource Consent RM140219 (New retail building (Stage 1D) at the Kapiti Landing Business Park). The remaining tenancies have subsequently been occupied by a retail alcohol (bottle store), and Passo's Italian restaurant.

The general nature of the premises is that of a restaurant, the principal business being the sale of food to the public for consumption on and off the premises.

In this regard, the Applicant has obtained permission from the owner of the property approving the sale of alcohol on the premises. The letter (dated 1.11.2024) was signed by (Glenne Berlich, Property Manager on behalf of Templeton Group), and emailed to Council on 14.11.2024.

As noted above, the subject premises is located within land zoned Airport - Precinct 37-Airport Mixed Use Precinct. The immediate and surrounding environment is diverse, incorporating land zoned for Airport purposes, Industrial, General/High Density Residential, Metropolitan Centre and Natural Open Space.

Neighbouring activities and uses within the immediate vicinity comprise a variety of retail outlets including an Italian restaurant, liquor (retail bottle store), supermarket, Mitre 10 mega store, kitchen appliance showroom, and automobile outlet. Kapiti Airport complex lies immediately to the north/northwest.

The District Plan provisions that relate to the land apply. Resource consent is not required for the land use as it is classified as a permitted activity under the Operative Kapiti Coast District Plan 2021.

Please note that the resource consents listed above relate to previous owners/occupiers of the underlying Lot (Parent Title) and are not relevant to this specific proposal.

The Applicant is advised however, that should the scale and intensity of the existing activity increase, a resource consent application may be required.

Approved hours of operation are as follows:

(10.00am to 10.00pm Monday to Sunday inclusive)

Decision: Approved

Dated: 18 November 2024

A handwritten signature in blue ink, appearing to read 'Janice Lee', written in a cursive style.

Janice Lee
AUTHORISED OFFICER

A handwritten signature in blue ink, appearing to read 'Beth Robertson', written in a cursive style.

Beth Robertson
AUTHORISED OFFICER

Ref: PB0056

21 November 2024

Jain Priyank
159 Kapiti Road Shopping Centre
Paraparaumu
5032

Dear Jain,

Request for Building Certificate under Sale and Supply of Alcohol Act 2012

Business Name:	Burger Fuel Kapiti
Site Address:	159 Kapiti Rd Shopping Centre
Legal Description:	Lot 3 DP 503985
Consent Description:	Building Certificate

This letter serves as a certificate for the purpose of Section 100(f) of the Sale and Supply of Alcohol Act 2012.

This letter is **not** a Code Compliance Certificate, Certificate of Acceptance or Compliance Schedule under Sections 91 to 107 of the Building Act 2004.

This is an existing building that the applicant has declared (see declaration attached to the Building Certificate application form) will not require a change of use or any building work for it to be operated for the use outlined in the declaration. Accordingly, no building consent is required under the Building Act 2004. The applicant is reminded that the building is required to meet the requirements of the New Zealand Building Code to the extent required by the Building Act 2004.

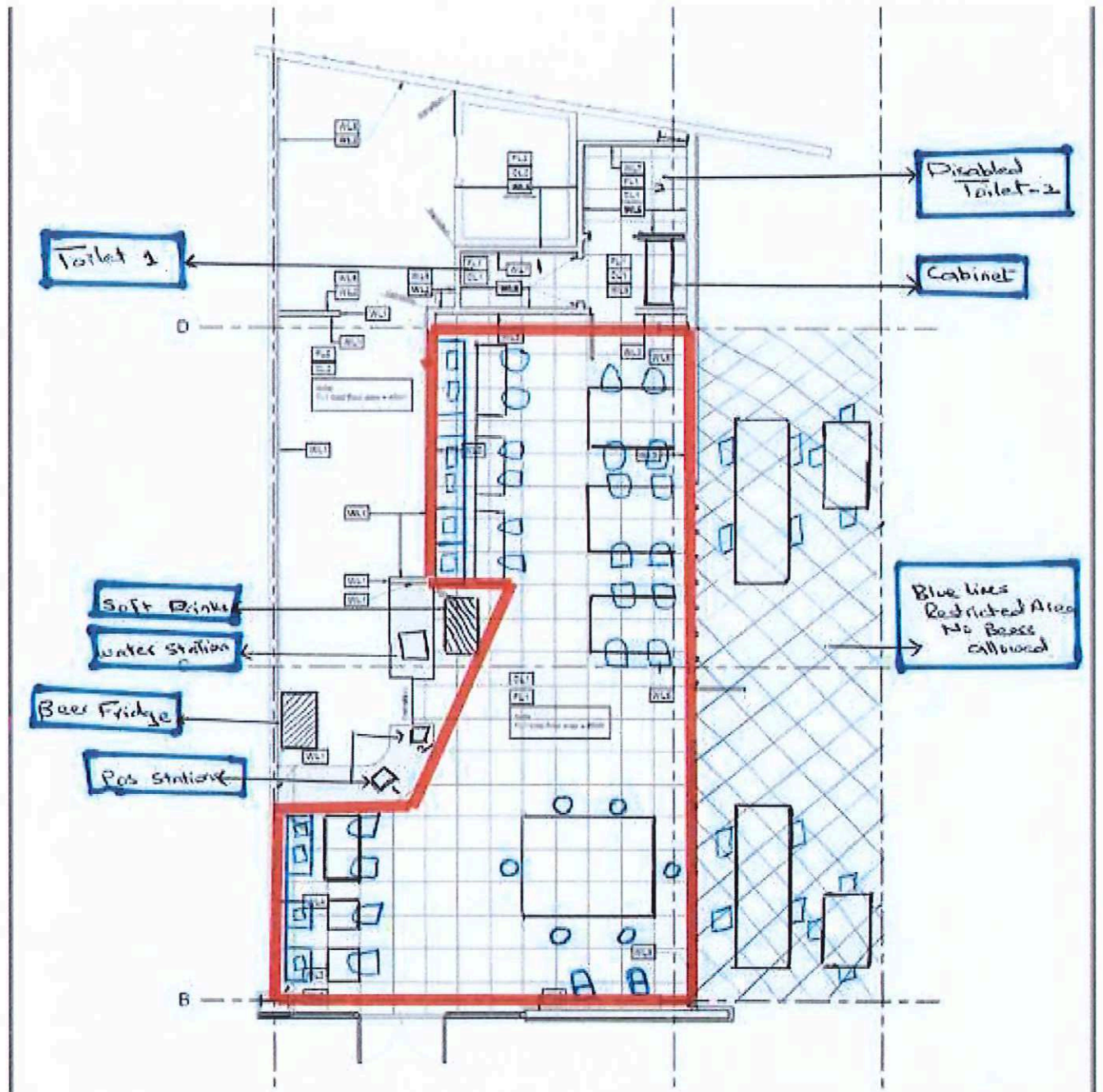
The Council's records show that the building containing the proposed licensed premises is required to have a building warrant of fitness. The building warrant of fitness is current.

Please contact me on 04 296 4700 or 0800 486 486 if you would like to discuss any matters raised in this letter.

Yours sincerely



Steve Cody
Building Team Manager

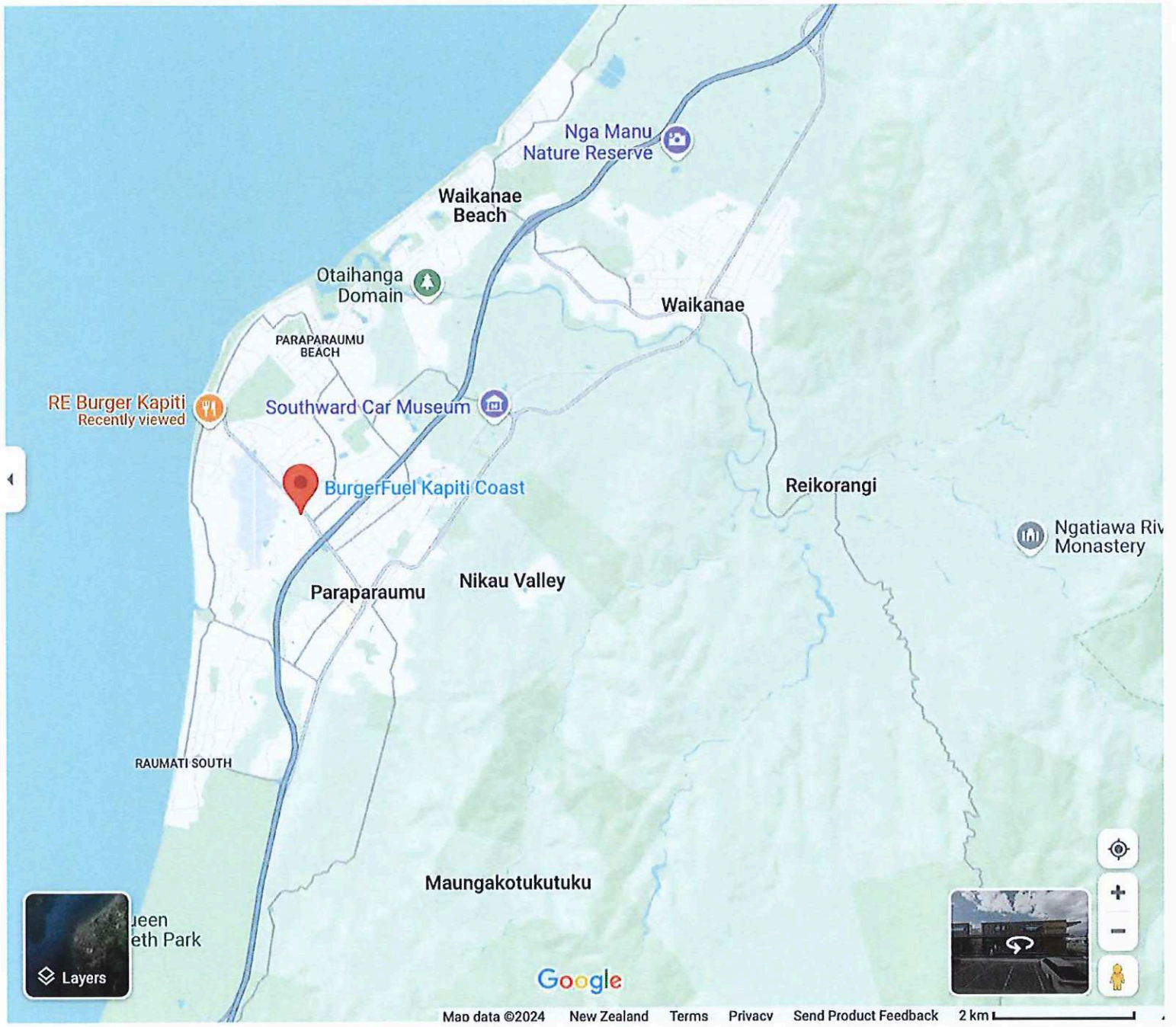


CPTED checklist for licensed premises (ix)

		Yes	No	N/A
Bar Area	Bar staff have good visibility of entire premises	✓		
	Area behind the bar is raised to improve visibility			✓
	Bar area is open with no obstructions affecting monitoring of premises	✓		
	Cash registers are front facing If cash registers are not front facing, mirrors are installed for monitoring customers	✓		
	Safe is out of public view	✓		
Internal layout	Premises is laid out so staff can monitor all patrons at all times	✓		
	There are no obstructions within the bar causing blind spots	✓		
	Where there may be blind spots, mirrors or CCTV are installed			✓
	Bar is easily approached by customers	✓		
	Sufficient seating is provided	✓		
	Customers cannot climb on structures or fittings	✓		
	A ventilation system is installed	✓		
	Premises are maintained at a suitable temperature	✓		
Crowding	The premises are not overcrowded	✓		
	The maximum number of patrons for the premises is displayed and complied with			✓
Lighting	Internal lighting is suitable	✓		
	Lighting allows door staff to check IDs etc.			✓
	Lighting allows staff to monitor patrons inside the premises	✓		
	No areas are too dark inside the premises	✓		
	Internal lighting can be raised in an emergency or incident and at closing time			✓
	External lighting is suitable	✓		
	External security lighting is installed	✓		

CPTED checklist for licensed premises continued...

		Yes	No	N/A
Outdoor drinking areas	The premises are maintained at a suitable temperature	✓		
	Outdoor drinking areas are monitored by bar and/or security staff	✓		
	Lighting allows staff to monitor patrons	✓		
	Customers can move easily around the outdoor drinking areas	✓		
	Outdoor drinking areas are well defined from surrounding external environment	✓		
	Pavement creep is not evident			✓
	Outdoor drinking areas are not overcrowded	✓		
	A street trading licence or equivalent is held and is current			✓
CCTV	CCTV is installed	✓		
	CCTV is positioned to monitor vulnerable areas	✓		
	Patrons are aware of the CCTV system	✓		
	Staff understand its operation	✓		
Entrances and exits	Entrances and exits are visible from behind the bar area	✓		
	CCTV is installed to monitor blind entrances and exits	✓		
	Door staff monitor entrances and exits			✓
	Where queuing occurs outside the premises, there is sufficient space	✓		
Toilets	Toilet facility entrances are visible from the bar area	✓		
	Toilets are inspected regularly	✓		
Staff	There are sufficient numbers of staff to ensure control of the premises	✓		
	Staff are visible to patrons	✓		
	Staff monitor the premises for conflict and crime	✓		
	Security staff are properly trained and certified	✓		



RE Burger Kapiti
Recently viewed

Southward Car Museum

BurgerFuel Kapiti Coast

Nga Manu
Nature Reserve

Waikanae
Beach

Otaihanga
Domain

Waikanae

PARAPARAUMU
BEACH

Reikorangi

Ngatiawa Riv
Monastery

Paraparaumu

Nikau Valley

RAUMATI SOUTH

Maungakotukutuku

Green
Beth Park

Google

Map data ©2024 New Zealand Terms Privacy Send Product Feedback 2 km





BURGERFUEL HOST RESPONSIBILITY

THE ATMOSPHERE

BurgerFuel encourages an enjoyable casual dining atmosphere and we want to have you back again.

We know you're here because you enjoy the finer things in life and because you know life's too short to eat bad burgers. We've included alcohol as an additional service to give you a more complete experience.

We will only allow alcohol sales in conjunction with purchasing a meal to have here (there is no takeaway alcohol !)

Drunken and disorderly conduct is unacceptable.

THE FOOD

Our huge range of gourmet burgers and sides are available all the time we are open. Ask us about our specials!

THE DRINKS

The minimum range we have available consists of four standard beers, one low alcohol beer and one non alcoholic beer. Along with a full range of fruit juices, soft drinks & water.

TRANSPORTATION OPTIONS

"If you drink and drive you're a bloody idiot !" Taxi and dial a driver numbers are available.

TELEPHONE

A telephone is available for your use to make transport arrangements.

STOP!

By law we cannot serve alcohol to people under 18. Proof of age will be required. The only forms of identification that will be considered are: NZ or overseas passport NZ drivers licence HANZ 18+ card If we think you look under 25 we will be requesting ID (please take this as a compliment).

ALSO, WE CANNOT SERVE INTOXICATED PERSONS OR ALLOW INTOXICATION IN ANY WAY. By law we can refuse to serve any one of these people based on our own judgement. Please do not hesitate to discuss any concerns with the duty manager and we also actively encourage your participation in ideas to make our premises a more enjoyable place for you to visit.



Proposed Garage Project range for BurgerFuel Kapiti

In Store Retail Price TBC

Lager Beer Option



BEER

Pale Lager 4.6%

Refreshingly simple, which is sometimes exactly what you want. Pilsner malt, Saaz hops, Czech yeast. That's it.

Price ex GST - \$68.00

19.5L Keg - \$155.00

50L Keg - \$310.00

Pale Ale Option



Hapi Daze

Pacific Pale Ale 4.6%

Sessionable in strength, bright golden in colour and loaded with generous quantities of aromatic NZ hops. Very friendly indeed.

Price ex GST - \$68.00

19.5L Keg - \$160.00

50L Keg - \$330.00

NZ Draught



Swifty

NZ Draught 4.2%

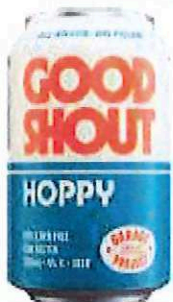
At 4.2%, Swifty is a beer that's simple, classic and refreshing. It's not too hoppy allowing the Royalburn high altitude spray free barley to shine.

Price ex GST - \$68.00

19.5L Keg - \$145.00

50L Keg - \$310.00

Low Carb Option



Good Shout

Hoppy Ultra Low Carb 4%

A total game changer. All of the hops without the carbs. 99% carb free, only 92 calories per can and less than 20 ppm gluten, Good Shout is all killer, no filler.

Price ex GST - \$68.00

50L Keg - \$330.00

To: (PJ) Priyank Jain <pj@number8rg.co.nz>

Cc: Mailbox - Licence Application <licence.application@kapiticoast.govt.nz>

Subject: Application for On licence for Burger Fuel Kapiti

Good morning Priyank,

Now that we have received the application fee we can start processing your application, however, the official non-working days of 20 December to 15 January will mean the public notification period will be extended into February.

Just a few things for you to clarify and amend in your application before we send it to the other reporting agencies (Police and Medical Officer of Health):

1. Host responsibility policy mentions wine but the application states beer only will be available – which is correct? **We are only going to do Beer. Updated Host responsibility document attached**
2. Garage beer range – no low alcohol option (a low alcohol option of 2.5% or less is required, even if you have a 0% beer)

We will add the following to the range

ALCOHOL



Fugazi

Hoppy Session Ale 2.2%

The modest abv belies the flavour within. A complex selection of malts and generous dose of Saubin and Simcoe hops create a light but satisfying beer that punches well above its weight.

Price ex GST - \$55.00

50L Keg - \$260.00

3. Host responsibility policy says “anyone who looks under 25 will be asked for ID, application states “under 21” – which is correct? **Under the age of 25. This is a SOP set by BurgerFuel for their other stores doing Beer**
4. Plan of proposed licensed area – where alcohol will be sold and consumed (ie the point of sale and customer areas of the restaurant) instead of multiple building plans. Please use a coloured line to indicate the outline of the proposed licensed area on the floorplan. **Floor Plan attached**
5. You have ticked “ON-licence plus Caterer’s On-licence” – are you proposing to provide food and alcohol at functions being held at locations other than the Burger Fuel restaurant? **This is a mistake on my part. It is just On License.**

Please update your application form and/or host responsibility policy and plan of licensed area and email it through to me.

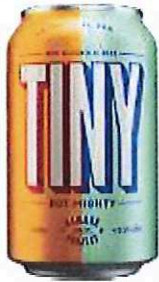
Let me know if you need clarification of any of the points listed above.

Kind regards
Katherine



Non Alcoholic Option

NON/LOW A



Tiny

Non-Alc Hazy IPA <0.5%

Non-Alc XPA <0.5%

Big things sometimes come in little packages. Big flavour, without the booze. Tiny, but mighty.

Price ex GST - \$56.00

50L Keg - N/A

1 Nov 2024

Kapiti Coast District Council
175 Rimu Road,
Paraparaumu, 5032

Subject: No Objection Letter for Sale of Alcohol

We advise we have no objection regarding the application for a license to sell alcohol (Beers only) at BurgerFuel Kapiti, situated at 159, Kapiti Road.

We confirm that the tenant currently has this permitted use contained within the lease with us for the site and have no concerns regarding the proposed sale of alcohol and trust that the business will operate in accordance with all applicable regulations.

Thank you for your attention to this matter. Please feel free to contact me if you require any further information.

Regards,



Glenn Bercich
Property Manager
M: +64 21 432 234



Auckland – Christchurch – Wellington

Templeton Group
Level 28, HSBC Tower
188 Quay Street, Auckland 1010
P: +64 9 218 4581
W: templetongroup.co.nz



Decision No: 2022/111/2021

IN THE MATTER of the Sale and Supply of Alcohol 2012 (the Act)

AND

IN THE MATTER an application by Ali Aslam pursuant to S. 224 of the Act for renewal of a Manager's Certificate **73/CERT/111/2021.**

BEFORE THE INVERCARGILL DISTRICT LICENSING COMMITTEE

DECISION

1. An application was filed by Ali Aslam for renewal of a Manager's Certificate on 5 July 2022.
2. The Inspector has filed a report on the application and does not oppose the renewal of the certificate. The Police have offered no opposition to the renewal of the certificate.
3. Given there was no opposition to the application I will deal with the matter on the papers.
4. There is no information to suggest that the applicant has managed the sale and supply of alcohol in an inappropriate manner.
5. I am satisfied as to the matters to which I must have regard in S.227 of the Act and I renew the certificate until 21 July 2025. The renewal certificate may issue immediately.

The Committee notes that the applicant's current Work Visa expires on 15 June 2025. Evidence of a new Visa must be delivered to Invercargill District Licensing Committee before that date for this certificate to remain valid beyond that date.

Dated at Invercargill this 25 day of August 2022

A red circular stamp with the text "INVERCARGILL DISTRICT LICENSING COMMITTEE" around the perimeter. A blue ink signature is written across the center of the stamp.

Rebecca Amundsen

CHAIRPERSON

INVERCARGILL DISTRICT LICENSING COMMITTEE

Notice of renewal of Manager's Certificate

Section 226, Sale and Supply of Alcohol Act 2012



Certificate Number: 73/CERT/111/2021

Ali Aslam

Ali Aslam is authorised, by the renewal of original manager's certificate, to manage any licensed premises in respect of which a licence is in force.

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of managers' certificates, this certificate expires on **21 July 2025**, unless again renewed.

The certificate is issued to ensure that the sale, supply and consumption of alcohol is undertaken safely and responsibly, and that the harm caused by excessive and inappropriate consumption of alcohol is minimised.

Dated at Invercargill this 25 day of August 2022



Rebecca Amundsen
CHAIRPERSON

INVERCARGILL DISTRICT LICENSING COMMITTEE



Decision No: IDLC 210/2024

IN THE MATTER

of the Sale and Supply of Alcohol 2012 (the Act)

AND

IN THE MATTER

an application by Wajiha Shafiq pursuant to S. 219 of the Act for a Manager's Certificate 73/CERT/210/2024

BEFORE THE INVERCARGILL DISTRICT LICENSING COMMITTEE

DECISION

1. An application was filed by Wajiha Shafiq for a Manager's Certificate on 21 October 2024.
2. The applicant holds the prescribed Licence Controller Qualification, and is currently working in a licensed premises.
3. The Inspector has provided a report outlining the applicant's experience in controlling licensed premises and has tested their understanding of their responsibilities as a Manager.
4. Neither the Inspector or Police express any concerns about the suitability of the applicant nor do they oppose the granting of the application. Accordingly, the application is dealt with on the papers.
5. I am satisfied as to the matters to which I must have regard in S.222 of the Act and grant the application.
6. The applicant's current Work Visa expires on 31 March 2025. Evidence of a new Visa must be delivered to the Invercargill District Licensing Committee before that date for this certificate to remain valid.

Dated at Invercargill this 7 day of November 2024


Darren Ludlow
CHAIRPERSON
INVERCARGILL DISTRICT LICENSING COMMITTEE

Manager's Certificate

Section 217, Sale and Supply of Alcohol Act 2012



Certificate Number: 73/CERT/210/2024

Wajiha Shafiq

Wajiha Shafiq is authorised to manage any licensed premises in respect of which a licence is in force.

Subject to the requirements of the Act relating to fees, and to the provisions of the Act relating to the suspension and cancellation of managers' certificates, this certificate continues in force –

- (a) either
 - (i) until the close of the period for which it was last renewed; or
 - (ii) if it has never been renewed until the close of the period of twelve months after the day it was issued; but
- (b) if an application for the renewal of the licence is duly made before the licence would otherwise expire, either –
 - (i) until the close of the period of three years after the period for which it was last renewed; or
 - (ii) if it has never been renewed, until the close of the period of four years after the day it was issued.

The certificate is issued to ensure that the sale, supply and consumption of alcohol is undertaken safely and responsibly, and that the harm caused by excessive and inappropriate consumption of alcohol is minimised.

This certificate expires on: **7 November 2025**, unless again renewed.

Dated at Invercargill this 7 day of November 2024



Darren Ludlow
CHAIRPERSON
INVERCARGILL DISTRICT LICENSING COMMITTEE