

Waste Levy Fund for Seed Funding Guidelines

Stage 1 - Expression of Interest (EOI)

Complete the online form provided through our website at www.kapiticoast.govt.nz/WasteReductionGrants

Stage 2 – Full Application

If your EOI is successful, you will be asked to submit a full application including a detailed business case. Please note a first focus should be on construction and demolition waste recovery.

You will need to provide:

- evidence that access to necessary waste streams is secured
- assumptions around waste stream costs, projected revenue, current and projected operating costs and end-use markets
- provision for contingencies and structured response to rising waste resource costs and/or end-use market failure
- estimates of performance post Council or other subsidy (will the project become self-sustaining)
- estimates of the scale of waste minimisation and proposed methodology to measure this
- clear indication of benefit to the local and/or regional economy, the wider Kāpiti community and the environment
- an operational management plan to show how you will manage the site, operational risks and meet Health and Safety requirements
- demonstrated awareness of relevant local and regional regulations (which may require consent)
- the proportion of project funding being sought and how any remaining proportion will be funded
- details of any other sources of funding/sponsorship, or applications made for such
- proof of an entity, organisation or project bank account requiring multiple signatories.

Other information may be required, but this will be discussed with the preferred applicant(s) before progressing to stage 2.