

**NOTICE OF HEARING/MEETING**  
*Sale and Supply of Alcohol Act 2012*

**NOTICE**

I give notice that a hearing of the Kapiti Coast District Licensing Committee will be held as follows:

**Venue:**

Council Chamber  
Kapiti Coast District Council  
175 Rimu Road  
PARAPARAUMU

**Wednesday 26 February 2025 at 9.30am**

An application by MELLOW SPIRITS LIMITED under section 100 of the Sale and Supply of Alcohol Act 2012 for the GRANT of an OFF licence in respect of premises situated at 1B PARATA STREET, WAIKANAE and to be known as SUPER LIQUOR WAIKANAE.

- Reporting agencies: Alcohol Licensing Inspector  
Wellington Police  
Medical Officer of Health
- The Objectors

**Exchange of documents:**

1. To make sure the hearing is fair, the Committee has set the following timetable for the exchange of relevant documents:
  - a. The **applicant** must provide any written evidence that it, or its witnesses, will present at the hearing to the Committee, via email to [Governance@kapiticoast.govt.nz](mailto:Governance@kapiticoast.govt.nz), and to all other parties (reporting agencies and objector) via email by **5pm, Wednesday 5 February 2025**.
  - b. The **Police, the Medical Officer of Health, and the Licensing Inspector** must provide any written evidence that they, or their witnesses, will present at the hearing to the Committee, via email to [Governance@kapiticoast.govt.nz](mailto:Governance@kapiticoast.govt.nz), and to all other parties (applicant and objector) via email by **5pm, Wednesday 12 February 2025**.
  - c. The **objectors** must provide any written evidence that they, or their witnesses, will present at the hearing to the Committee, via email to [Governance@kapiticoast.govt.nz](mailto:Governance@kapiticoast.govt.nz) and to all other parties (applicant and reporting agencies) via email by **5pm, Wednesday 12 February 2025**.

- d. If the **applicant** wishes to provide any **further written evidence** in response to what has been provided by the other parties, the applicant must do so by email to the Committee, via email to [Governance@kapiticoast.govt.nz](mailto:Governance@kapiticoast.govt.nz), and to all other parties (reporting agencies and objector) via email by **5pm, Wednesday 19 February 2025**.
2. Failure to provide written evidence in advance may result in the Committee declining to consider evidence that is filed late, unless extraordinary circumstances apply. It is fundamental that the applicant has a fair opportunity to consider any evidence before the hearing.
3. **Every person must bring 10 printed copies of every document that they will present to the hearing, if it has not previously been exchanged with other parties electronically.**

Written evidence might include, for example, briefs of evidence and supporting documents, such as photographs. Parties are not required to file written submissions in advance, as submissions may be provided orally at the hearing. Please note, however, that it is good practice to file written submissions in advance, even though it is not mandatory.

**DATED** at **Paraparaumu** this 22<sup>nd</sup> day of November 2024

A handwritten signature in black ink, appearing to read 'Nigel Wilson', written in a cursive style.

**Nigel Wilson**  
**Chairperson**  
**Kapiti Coast District Licensing Committee**