

Minutes of the CWB Advisory Group Meeting

Tuesday 26 March 2024 at 5.00pm

Paraparaumu Library meeting room,
Iver Trask Place, Paraparaumu

Present: Bruce Henderson Recreational Open Space Representative (Deputy)
(Chair)
Cr Shelly Warwick
Allison Basire Walkways Representative (Deputy)
Adrian McKenzie On Road Cycling Representative
John Taylor On Road Cycling Representative (Deputy)
Steve Lewis Off Road Cycling
Jan Nisbet Recreational Open Space Representative
Ruth Halliday Equestrian Representative
Jenny Glen

Kapiti Coast District Council officers:

Gareth Eloff Parks, Open Space and Environment Manager
Fraser Miller Transport Lead, Walking and Cycling

1. Welcome / Apologies

The Chair welcomed everyone present and declared the meeting open.

MOVED (John Taylor / Steve Lewis)

That apologies be accepted from Joanne Dacombe, Asher Wilson-Goldman, Max Lutz, Cr Rob Kofoed, Hara Adams and Sonja Williams.

CARRIED

2. Minutes of the Previous Meeting

MOVED (Ruth Halliday / John Taylor)

That the minutes of the Cycleways Walkways Bridleways Advisory Group dated 13 February 2024 be approved as a true and accurate record.

CARRIED

3. Review of Action Items

- *Waikanae Bridge clip-on*

NZTA continue to put regular updates on Facebook. The work is almost finished, with just the approaches to be completed.

- *Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP*

The results of the safety audit are not yet available.

- *Blue Bluffs*

Update provided by Cr Kofoed - KCDC will review the action required for the slip at Blue Bluffs in May 2024. The slip has stopped road access into the Ōtaki Forks, and Council is preparing several options. It was noted there are a lot of rumours going around re what the end result might be.

The group discussed the importance of keeping the road open and agreed to make a submission to Council. Group members to send their reasoning to Bruce and he would collate that information and submit to Council.

→ **New action item – Group members to send their reasoning to Bruce as to why the Blue Bluffs Road should stay open**

→ **New action item – Bruce to collate information received and submit to Council**

→ **New action item – Shelly to advise Bruce when there may be a briefing or meeting he could attend**

- *Provide feedback to Waka Kotahi re road works in Otaki*

The group discussed various issues in Ōtaki; Fraser advised there would be a post-construction safety audit which he would share with the Group when it came through. There was further discussion about clip-ons on the Ōtaki bridge and the timeframe for that.

It was agreed this item could be removed from the Action items register.

- *Follow up re public toilets at Clifden Cottage and report back*

There was no progress on this item; Shelly noted they were aware of what was required in the area.

- *Circulate the Tracks and Trails AMP*

Done.

- *Circulate the summarised list of CWB priorities*

This was done and Bruce used the information provided by Group members to prepare the CWB Submission to the Council's Long Term Plan.

- *Advise Andrew Torr of the request for additional directional (north/south) signage on the PP2O track.*

Fraser confirmed he had relayed this request to Andrew. It was noted that any suggestions re improvements, feedback etc could be conveyed directly to the Wellington Transport Alliance.

→ **New action item – Fraser to circulate Wellington Transport Alliance's email address**

- *Circulate revocation plans for M2PP, CWBAG to contact Waka Kotahi with any queries regarding the safety audit.*

CWB has not seen the audit yet.

- *Circulate the document Gareth presented to the Council's team re the Trails Trust, and the response received.*

Gareth advised discussions were under way regarding setting up the Trust, legal considerations, funding options etc. Sonja has taken these discussions to the SLT but she was not in attendance at the meeting to provide an update.

Bruce confirmed he was meeting with Sarah Wattie (Manager Governance and Legal Services) on another matter but would take the opportunity to discuss this with her then.

It was noted that Council staff are confident this initiative will go ahead, it was just a matter of working through the process.

- *Walking and Cycling Network Plan update*

Fraser advised they have a contracted a consultant to work on this project and the work is under way. He confirmed the CWB would be consulted as a key stakeholder.

- *Te Uruhi funding*

Gareth advised he had discussed this with the PMO (Project Management Office). He advised the \$150k funding is sitting with the Economic Development team. This is to be used on districtwide signage.

- *Maclean Street Skate Park*

Bruce referred to the item raised by Kirsten (Small Wheels) at the last CWB meeting. Kirsten had advised that with the Maclean Skate Park being upgraded there was a beachfront trail which ends at the car park and then picks up at the other side of the carpark, meaning that skaters (etc) have to skate across the rough carpark, whilst being on the lookout for any moving traffic, if they want to continue to skate along the beachfront. It was noted this was also an accessibility issue for a wide range of users.

Fraser to follow up.

- *Circulate an updated chart outlining who is responsible for what within Council (with regards to CWB activities)*

Gareth advised the new Group Manager Customer & Community had been recruited, this document will be updated and circulated once he is on board.

- *Find out who at Council is managing the updated trails brochure*

Gareth advised this sits with the Economic Development team, they had advised the Visitor Map and walking brochure had been distributed to a number of sites in Wellington including the airport, ferry terminals and other locations as well as I-sites throughout New Zealand. The walking brochure is due for an update before the next reprint but there is no funding to update the trails map next year.

It was hoped that someone from the ED team could attend the next CWB meeting.

- *All group members to email their “hot topics” to Bruce for him to create a consolidated list*

Bruce advised he had received a number of emails and these had been taken into consideration when he put together the LTP submission.

4. Interest Group Updates

Older Persons Council

- Jenny asked Fraser about the request for a pedestrian crossing outside Seven Oaks on Kāpiti Road, which she had raised at the last meeting. Fraser advised that when the Older Persons Council was consulted with, this request was not raised, and at this stage there were no plans to put any crossings on Kāpiti Road at that location.

→ **New action item – Fraser to re-send his email response to Jenny and Bruce**

→ **New action item – Bruce to draft a response to that email from the CWB and in support of the Older Person’s Council’s request**

Funding has already been identified in the LTP; it is not ideal to be asked to fund ad hoc projects, unless it was a high priority that had been missed through the consultation process.

It was noted that the LTP was being presented to Council next week and once that had been approved it would be open for consultation, which would be an opportunity for the CWB to provide feedback.

- Jenny described difficulty she had experienced recently getting her bike onto a public bus. She said the driver had told her she had to do it herself, which she couldn’t because it was awkward, the bike is heavy and she is elderly. Eventually she had to ask bystanders for help. She felt the process needed to be made easier as it is currently not bike-friendly or elderly-friendly. It was noted the buses are managed by Greater Wellington Regional Council and they should be advised of the issues Jenny described.

→ **New action item – Jenny to forward details to Bruce for him to raise the matter with GWRC**

- Jenny asked whether the Council was going to put on a free bus to Chrystalls Bend this year? Shelly noted this was also a GWRC matter and they should be contacted.

→ **New action item – Shelly to provide Jenny with GWRC contact details**

Small Wheels

No-one was present to provide an update

Youth

No-one was present to provide an update

Environmental Care Groups

Max was not present to provide an update, however Gareth was able to confirm that the toilet at Chrystall's Bend was having the concrete poured tomorrow. The underground tanks would be delivered next week and the work should be completed mid-April.

Accessibility

No-one was present to provide an update

Recreational Open Space

Jan advised that she and others have been trying to convince DOC that the western slopes of Whareroa would make a very good walking and riding track; this has been acknowledged but will require formal assessment by their inspectors which may take some time. It was also noted that the maps on their website are incorrect and/or out of date, however this cannot be fixed until the new track has been sorted

Steve (?) also noted that the seawall up to Hydes Road has just had a load of rocks put on top of it, which makes it impossible to walk on. What was quite a nice walk is now a mess. It was suggested that this type of thing can be logged for the Council's attention on an app called **Antenno**.

It was noted that this type of thing would also be covered under Takutai Kāpiti's work.

Off road cycling

Steve had met with DOC regarding the Whareroa Farm plan renewals, and in particular cyclists' use of the farm and an extension of the area where they were permitted to ride. He felt that had generally been received favourably. They also talked about the potential upgrade of bridges on the farm and water supply at the toilets (which has been repaired). He noted the gate at Campbell's Park Road was in the wrong place, it needed to be moved 500m.

Equestrian

Yesterday Ruth and Shelly went to the GW office in Ōtaki to give Graham appreciation from equestrians because he has been so helpful. The Mayor and GWR Cr Gaylor were also in attendance, they went for a walk around the Ōtaki Lakes and talked about how access, parking etc could be improved. Ruth, Shelly and Graham then went to the river and worked out where to put the crossing posts.

Ruth asked where Council sources the blue stickers they put on blue posts along the Waikanae River indicating where horses could cross?

→ **New action item – Gareth to find out where blue “horse crossing” stickers are sourced from, and advise Ruth**

Although she missed the last meeting, Ruth continues to work with the GW Equestrian Working Group which is looking at all Wellington parks, access for horses and other improvements required. This is ongoing work.

On road cycling

John advised the Biking Bus in Raumati is happening, there are three bus routes running and it is getting good interest.

Walking

Allison referred to the Mataihuka Walkway, noting that when she was there three weeks ago the walk from the cairn up to the repeater station was overrun with blackberry which they had to push their way through, and once they got past the area the track just stopped. Allison feels this track is a gem for the area and walkers should be able to get all the way along the ridge.

Gareth advised that Cat Wylde had been appointed as Recreational Tracks and Trails Advisor, and this was the sort of thing she will be dealing with. She will be managing contractors, writing the forward works programme, the annual weed spraying programme etc.

5. Update from KCDC Officers

Fraser advised that with the development proposed in the area from the Expressway to the Aquatic Centre, there will be a "link road" constructed from Arawhata to Ihakara and also a link off Iver Trask Place. A consent has been submitted and the process is under way. He suggested that Bruce request a copy of the consent which will include concept plans, for circulation within the group.

The group was disappointed to hear that this major road will cut across the Wharemauku Stream path and Fraser explained that the cost of building a bridge (or a tunnel) made it prohibitive.

6. Discussion of submission to LTP

Bruce advised that Joanne Dacombe had been unable to provide input into the submission as her husband had been unwell. He had discussed with her and will amend the submission to include input from the Accessibility group.

He then advised that the submission from Kāpiti Cycling Action was to be included as an appendix to the CWB submission, and asked the equestrian representatives whether they wished to do the same. He explained they would still put in their submission independently, but the submission would also be attached to the CWB submission.

→ **New action item – Equestrian representative to forward their LTP submission to Bruce, once finalised, for appending to the CWB submission**

→ **New action item – Bruce to obtain Accessibility submission for appending to CWB submission**

Shelly suggested also making a submission to the GWRC's Long Term Plan. Gareth advised this was due by 22 April 2024. There was discussion about what issues could be included in that submission.

Shelly asked whether track counters would be put on the Expressway track? Fraser advised this was Waka Kotahi land. After further discussion it was agreed this suggestion could be taken up by the Tracks and Trails Trust.

Is there a time line on the shared path around the pony club in Waikanae? Gareth advised discussion on this was still underway and he would provide feedback when he could.

Shelly attended the Palmerston North Trails Trust meeting, they are wanting a trail from Palmerston North to Himatangi Beach. They also want a loop back to Foxton and have suggested that potentially Ōtaki to North Levin could link up with this trail. She provided them with Bruce's contact details for them to continue the conversation with him.

6. Next meeting date

It was agreed that meeting dates for the rest of the year would be:

- 7 May
- 18 June
- 30 July
- 10 September
- 22 October
- 3 December

The meeting closed at 7.04pm.

Chairperson

Date

** See overleaf for updated Action Items register*

Action items register:

Item	Date raised	Assigned to	Progress @ 26/03/24
Look at the gradient of the approach to the new bridge at Weka Park	2021?	Fraser	Another update is to be provided once the work is complete.
Waikanae Bridge clip-on	04/10/22	CWBAG	NZTA continue to put regular updates on Facebook. The work is almost finished, with just the approaches to be completed.
Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP	23/05/23	Bruce	The results of the safety audit are not yet available.
Blue Bluffs	23/05/23	Cr Kofoed	Cr Kofoed has advised the Council will be reviewing options at its meeting in May 2024. (See new action items on this below)
Follow up re public toilets at Clifden Cottage and report back	14/11/23	Shelly	No progress on this however Shelly confirmed they are aware of what is required in the area
Circulate the document Gareth presented to the Council re the Trails Trust, and the response received	13/02/24	Gareth	Discussions area under way
Maclean Street car park	13/02/24	Fraser	The beachfront trail currently ends at the car park and starts again at the other side of the carpark. This means users have to cross the uneven carpark which is an accessibility issue.
Circulate an updated chart outlining who is responsible for what within Council (in regards to CWB activities)	14/11/23	Gareth	Will be done when the new GM Customer and Community starts

Find out who at Council is managing the updated trails brochure	13/02/24	Gareth	This is being overseen by the Economic Development team.
New action items:			
Group representatives to send Bruce their reasoning for why the Blue Bluffs Road should stay open	26/03/24	Everyone	
Collate information received and submit to Council re keeping the Blue Bluffs Road open	26/03/24	Bruce	
Advise Bruce when there may be a Council meeting or briefing re the Blue Bluffs Road, which he could attend	26/03/24	Shelly	
Circulate Wellington Transport Alliance's email address for CWB members to provide feedback, suggestions etc	26/03/24	Fraser	
Invite representative from ED team to attend next CWB meeting	26/03/24	Gareth	
Re-send to Jenny and Bruce the email re the request for a pedestrian crossing outside Seven Oaks on Kāpiti Road	26/03/24	Fraser	
Draft a response to the above email, in support of the request	26/03/24	Bruce	
Forward details of unhelpful bus driver/bus journey to Bruce	26/03/24	Jenny	
Raise with GWRC the issue of unhelpful bus drivers/difficult equipment	26/03/24	Bruce	
Provide Jenny with GWRC contact details (for her to follow up re the free bus to Chrystalls Bend)	26/03/24	Shelly	
Find out where blue "horse crossing" stickers are sourced from, and advise Ruth	26/03/24	Gareth	
Equestrian representative to forward their LTP submission to	26/03/24	Shelly/Ruth	

Bruce, for attaching as an appendix to CWB submission			
Obtain LTP submission from Accessibility rep, for attaching as an appendix to CWB submission	26/03/24	Bruce	

