

OIR: 2324/979

30 July 2024

[REDACTED]  
[REDACTED]

Tēnā koe [REDACTED],

**Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)**

Thank you for your email of **2 July 2024** requesting the following information:

***Under the LGOIMA, I would like to please request the following:***

- 1. A list of all meetings, briefings, and workshops held with regards to the establishment of an "Urban Panel" following the adoption of Plan Change 2***

I can clarify that Council is in the very early stages of scoping the focus for a potential Urban Panel. To date, there has a broad discussion (but no commitment) with Rosalind Derby on 28 September 2023 around her interest in being involved in this work as it progresses. We have not held any specific sessions with Elected Members on the establishment of an "Urban Panel" yet.

I can confirm that on 4 July 2024 Strategy, Operations and Finance Committee meeting that our report back on progressing this item was deferred until December 2024, in acknowledgement that we have not yet started work on the additional actions related to next steps for Plan Change 2.

However, I acknowledge that in November 2023 the Otaki Community Board proposed that an Urban Panel be funded through the LTP 2023-24, this briefing is attached. I note that discussions related to this item occurred on 31 October, and 9 and 14 November 2023. The initiative was endorsed but not funded as it was determined that work on the proposal for an Urban Panel would progress as a follow-up to Plan Change 2.

***Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.***

**2. Any correspondence received or sent by councillors and staff regarding the above Urban Panel proposal**

As noted in the Response to Question 1, we have not yet held specific discussions on establishing the “Urban Panel”. On that basis I must decline this part of your request under section 17(e) of the LGOIMA as the documents alleged to contain the information requested does not exist.

**3. Any briefings, or other advice or material provided to councillors about the Urban Panel proposal**

As noted in the Response to Question 1 and 2, we have not yet held specific discussions on establishing the “Urban Panel”. On that basis I must decline this part of your request under section 17(e) of the LGOIMA as the documents alleged to contain the information requested does not exist.

You have the right to request the Ombudsman to review this decision. Complaints can be sent by email to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz), or by post to The Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi,



**Kris Pervan**  
Group Manager Strategy and Growth  
Te Kaihautū Rautaki me te Tupu