

APPLICATION FOR OFF-LICENCE OR RENEWAL OF OFF-LICENCE



Form 4, Sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:

The Secretary
 District Licensing Committee
 Kāpiti Coast District Council
 Private Bag 60601, Paraparaumu 5254
 175 Rimu Road, Paraparaumu 5032
 Telephone (04) 296 4700 Toll Free: 0800 486 486

Received by
 Kāpiti Coast District Council
 at Paraparaumu
 17 SEP 2024
 By *Jenette* Time *9:35*

For Council use
File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. **Instructions on how to complete this application are attached at the back of the form.**

This application is made in accordance with the particulars set out below:

1. Application Type

<input checked="" type="checkbox"/> New Off-Licence	<input type="checkbox"/> Renewal of Off-Licence Licence number:	<input type="checkbox"/> Renewal of Off-Licence with variation of conditions Licence number:
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2. Endorsements

Tick the appropriate box if you want an endorsed licence only

Auctioneer Remote Sales

OGST 51-860-608

Received with thanks by 9/01
 KAPITI COAST DISTRICT COUNCIL

3. Details of Applicant

Full legal name or names to be on licence (if a company, must be a company name):

Mellow Spirits Limited

17-09-24 9:43 *COPY COPY*704229

GL 17595724
 Mellow Spirits Limited -1,306.50
 CQ EFT
 Licences 1,306.50

Whether licence already held for premises concerned: Yes No, and if 'Yes', state kind of licence

4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012

<input type="checkbox"/> Natural person(s)	<input checked="" type="checkbox"/> Private Company
<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Public Company
<input type="checkbox"/> Partnership	<input type="checkbox"/> Other (please specify).....

5. For Applicant that is a Natural Person(s)

Full legal name:

Any aliases (and/or maiden name):

Usual residential address: Number

Street:

Suburb:

City:

Postcode:

Sex:

Occupation:

Date of birth:

Place of birth:

Telephone:

Mobile:

Email:

Preferred mode of contact:

6. For Applicant that is a Body Corporate, Authority under which Incorporated**7. For Applicant that is Not a Natural Person(s), Details of Contact Person**

Name: Sukhjinder Singh

Designation/Position: Director

Telephone:

Sukhjinder.singh@superliquor.co.nz

Mobile: 02102348309

Preferred mode of contact: Email

8. Postal Address for Service

Number/Street/PO Box: 6 Ropata Te Ao Way

Suburb: Otaki

City: Kapiti Coast District

Postcode: 5512

9. Business Details

Bottle store

10. Criminal Convictions

Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). Yes No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.

11. For a Company whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation**Full Legal Names of Directors:**

Sukhjinder Singh

12. For a Private Company Incorporated under the Companies Act 1993

Authorised capital: 100	Paid up capital: 100
Name: Mellow Spirits Limited	Address: 6
Street: Ropata Te Ao Way	Suburb: Otaki
City: Kapiti Coast District	Postcode: 5512
Date of birth: 30/07/1991	Place of birth: India
Designation : Director	Face value of shares held: 100

13. For a Partnership

Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:

14. Details of Premises

Address: 1B	Street: Parata street	
Suburb: Waikanae	City: Waikanae	Postcode: 5036
Trading Name: Super Liquor Waikanae		
If not Owned by Applicant:		
Tenure: Tenancy agreement		
Full legal name of owner: Paul Mulholland		
Address: 87	Street: Rutherford Drive	
Suburb: Waikanae	City: Waikanae	Postcode: 5036
Type: Bottle Store		
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", state details:		

15. Details of Duty Manager(s)/Proposed Manager(s) *If more than two certified managers please attach details separately*

Full legal name: Sukhjinder SINGH

Number of manager's certificate: 51/CERT/089/2023

Expiry Date: 02/11/2024

Full legal name: Note – further certified managers will be appointed prior to opening should this application be granted

Number of manager's certificate:

Expiry Date:

16. Business Details

Is the sale of alcohol intended to be the principal purpose of business: **Yes** **No**, and advise the intended principal purpose of business (*for example: sale of alcohol, sale of food; entertainment; accommodation*).

Sale of alcohol is the principle purpose.

Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: **Yes** **No** - and if "Yes", advise the nature of other goods or services. This is to assess whether other goods and services provided are compatible with the sale of alcohol.

Examples of other goods include ice, confectionary, cigarettes, party accessories, and merchandising will be available for sale.

State the days and hours proposed for sale of alcohol (this is your current licensed hours not trading hours):

Monday to Sunday 10:00am to 9:00pm

17. Conditions

**Doc attached?
Number.**

- Write answer below or attach relevant documents that demonstrate compliance.
- When including attachments please number the hard copies, and in the first column circle 'Yes box and write the document number on '#.....'

Describe experience and training of applicant:

Currently owns the Super Liquor Otaki since December 2023 and worked instore full time before owning the store. Six months work experience as a team member in the liquor store. Participated in Super Liquor Holdings in house training programme, attended Super Liquor conferences to gain further knowledge

Yes
#1 assessment
report

<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <p>Intoxicated persons and minors will not be served. Minors must be accompanied by parent or guardian. Intoxicated persons will not be permitted on the premises. Signage will be displayed that intoxicated persons and minors will not be served.</p>	<p>Yes #1 assessment report</p>
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <p>Super Liquor Host Responsibility Policy in place</p>	<p>Yes #1 assessment report</p>
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <p>See assessment report</p>	<p>Yes #1 assessment report</p>
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <p>as an added measure to ensure external store appearances and presentation of the building is kept clean, tidy and in good condition at all times.</p>	<p>Yes #1 assessment report</p>
<p>For Licence Renewal Only: Describe any conditions of the licence the applicant seeks to vary or cancel: <i>To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary</i></p> <p>Terms of condition at present:</p> <p>Action sought: <input type="checkbox"/> Variation <input type="checkbox"/> Cancellation. If Variation, in what respect does the applicant seek to vary the condition?</p> <p>Full reasons for variation or cancellation:</p>	<p>Yes / No #..... #..... #..... #.....</p>

18. Attachments	Doc attached? Number.
<ul style="list-style-type: none"> When including attachments please number the hard copies, and in the first column circle 'Yes box and write the document number on '#.....' <p>A statement, or signed declaration, regarding the premises need for an evacuation scheme, as set out in section 100(d) of the Act for new applications, or section 127(e) of the Act for renewals. A copy of the 'Evacuation of Declaration Scheme' is available on the website.</p> <p>Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation scheme.</p>	No
<p>Please attach certificate to show that proposed use meets the requirements of the Resource Management Act 1991. <i>Not required for renewal unless the business activity or type has changed since the last version.</i></p> <p>See attached assessment report</p>	Yes #1 assessment report
<p>Copy of Building Compliance Certificate. Please attach certificate to show that the premises meet the requirements of Building Code 2004. <i>Not required for renewal unless structural changes have been undertaken since the last issue or renewal.</i></p> <p>See attached assessment report</p>	Yes #1 assessment report
<p>Where the premises are a grocery store, the statement of annual sales revenue required by regulation 12 or 13 (as the case requires) of the Sale and Supply of Alcohol Regulations 2013.</p>	Yes / No #.....
<p>Where the premises are a grocery store or supermarket, a scale floor plan must be provided clearly defining the single alcohol area, or sub-area, and layout of the premises including entry/exit and checkouts.</p>	Yes / No #.....
<p>Where the premises are a bottle store or tavern off licence, a plan must be provided showing designations and the principal entrance.</p>	Yes #1 assessment report
<p>For body corporate applicant, please attach a copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless there have been changes since the last issue or renewal.</i></p>	Yes
<p>Advise if a Crime Prevention Through Environmental Design (CPTED) assessment has been undertaken or any improvements to the design and layout in accordance with CPTED. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, and if 'Yes' attach a copy. If 'No', discuss with the Licensing Inspector if you need to complete a CPTED checklist for this application (see HPA and the Ministry of Justice websites for more information).</p>	Yes #1 assessment report
<p>If premises owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of licence to this premise. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i></p>	Yes #1 assessment report
19. Further Details where Applicant is a Company <i>Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.</i>	

Name: Sukhjinder SINGH	Address: 6 Ropata Te Ao Way
Suburb: Otaki	City: Kapiti Coast District
Postcode: 5512	Date of birth: 30/07/1991
Place of birth: India	Designation: Director
Name:	Address:
Suburb:	City:
Postcode:	Date of birth:
Place of birth:	Designation:
Name:	Address:
Suburb:	City:
Postcode:	Date of birth:
Place of birth:	Designation:

Are additional sheets attached? Yes / No - Doc number #.....

20. Further Details where Applicant is a Partnership

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

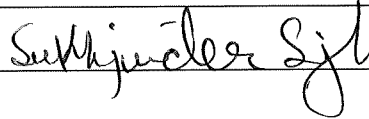
21. Signature of Applicant (this must be signed by applicant not their agent)

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: Sukhjinder Singh

Date: 27 August 2024

Signature:



Dated at location: Otaki

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publically available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

Method of payment (must be made at time of application)

I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.

I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and

I have included proof of electronic payment with this application.

I have enclosed a cheque with this form.

How I would like to receive my alcohol licence (please select one only)

I will collect my alcohol licence – please contact me when it is ready by Phone or Email

OR

Please post my alcohol licence to me.

Next Step: Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

- 1 This form must be accompanied by the prescribed fee.
- 2 This form must be accompanied by the required attachments (refer Points 19 or 20).
- 3 Within 20 working days after filing your application with the District Licensing Committee (or 10 working days if it is an application for renewal), the application must be publically notified. The public notice template will be provided on receipt of your application by the Alcohol Licensing Team.

For Office Use: Application Fee Risk Categories

Very Low

High

Low

Very High

Medium

Application Fee Payable: \$ _____ Signature of Licensing Inspector _____

Name of Licensing Inspector _____ Date: _____

Guidance for Completing Off-Licence Application/Renewal Form

Background

The object of the Sale and Supply of Alcohol Act 2012 is that the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

It is a legal requirement of the Sale and Supply of Alcohol Act 2012 that you must have a licence before you can sell or supply alcohol.

Before lodging application

Once this application is complete then you must ring and make an appointment for a pre-lodgement meeting with the Licensing Inspector. Please Telephone (04) 296 4700 or Toll Free: 0800 486 486. The application forms cannot be accepted by the DLC over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated.

You should also apply for certificate of compliance with the Resource Management Act and the Building Act from the Kapiti Coast District Council.

Completing your application

Who should complete which fields

1	Type of Application	All applicants to complete.
2	Endorsements	Only complete if you are <u>only</u> seeking a licence for use as an Auctioneer, or for remote sales (the 'sale for delivery', or 'sales from a distance').
3	Details of Applicant	All applicants to complete. If a company takes profits must apply in company name.
4	Applicant Status	All applicants to complete.
5	For Applicant that is Natural Person(s)	Only complete if applicant is a natural person. A natural person is an individual.
6	For Applicant that is Body Corporate	Only complete if applicant is a body corporate.
7	For Applicant that is <u>not</u> a Natural Person(s)	Only complete if applicant is a body corporate, partnership, private company or public company.
8	Postal Address for Service	All applicants to complete.
9	Business Details	What is your principal business? For example supermarket/ bottle store/grocery store.
10	Criminal Convictions	All applicants to complete.
11	For a Company full legal names of directors	Only complete if applicant is a public or private company.
12	For a Private Company	Only complete if applicant is a private company incorporated under the Companies Act 1983.
13	For a Partnership	Only complete if applicant is a partnership.
14	Details of Premises	All applicants to complete.
15	Details of Duty Manager(s)/Proposed Managers	All applicants to complete. If more than two, please attach separately.
16	Business Details	All applicants to complete.

17	Conditions	All applicants to complete.
18	Attachments	All applicants to complete.
19	Further Details where Applicant is a Company	Only complete if private or public company.
20	Further Details where Applicant is a Partnership	Only complete if a partnership.
21	Signature of Applicant	All applicants to complete.

After your Application is Lodged

Public Notices

You are responsible for giving notice in the Kapiti Observer or Kapiti News within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will send you a template to complete this, along with further information. Unless notified otherwise by a Licensing Inspector, the notice must be published twice and there must not be less than five days and not more than 10 days between the two dates of publication. The notices must be worded according to Form 7 (and in compliance with regulations 36, 37 and 38 of the Sale and Supply of Alcohol Regulations 2013). A Form 7 notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for 10 days from the first newspaper notification.



16 September 2024

The Administrator
Kapiti Coast District Licencing Agency
Kapiti Coast District Council
175 Rimu Road,
Paraparaumu 5032

Dear Sir / Madam

Application for a new alcohol off licence – Mellow Spirits Limited trading as Super Liquor Waikanae at 1b Parata Street, Waikanae.

I wish to lodge an application on behalf of Mellow Spirits Ltd which intends to trade as Super Liquor Waikanae for an application of an off licence under section 100 of the Sale and Supply of Alcohol Act 2012. The premises to which the application relates are located at 1b Parata Street, Waikanae.

This application is organised in the following way

- Section A Overview of the application – context and general background
- Section B Documents required by the District Licensing Committee
- Section C Assessment of criteria under Section 105 of the Sale and Supply of Alcohol Act 2012 which address the requirements for an application for a new off licence

Council application form - separately provided.

The public notices required for this application will be arranged once formal receipt of this application has been received.

The relevant application fees will be paid at the time of lodging the application.

Yours sincerely

A handwritten signature in blue ink that reads "Steve McDowell".

Steve McDowell
Ignition Group Limited
100B Kiwi Road
Whangamata 3620
Ph 0276273606
Email steve@smcl.co.nz

A. Overview of the Application

1. Details of the Application

This is an application for an off-licence in respect of the following:

Applicant legal name	Mellow Spirits Ltd
Applicant trading name	Super Liquor Waikanae
Site address	1b Parata Street, Waikanae
Applicants contact person	Sukhinder SINGH
Email	Sukhjinder.singh@superliquor.co.nz
Phone	02102348309

The site is located at 1b Parata Street, Waikanae. The proposed hours sought are Monday – Sunday 10.00am to 9.00pm.

2. Background

The applicant is seeking approval for a new bottle store in Waikanae. The applicant has carefully considered the location of the proposed store and considered its potential impact on the local community which is addressed later in relation to amenity and good order.

The applicant has made contact through a letter drop to the following to inform them that the application was about to be lodged and offering to meet with them if they had matters they wanted to discuss:

1. Waikanae School – 27 Seddon Street
2. Waikanae Montessori Pre School 3B Seddon Street
3. BestStart Waikanae 32 Winara Ave
4. Waikanae Playcentre 2 Hira Street
5. St Luke's Anglican Church Elizabeth Street
6. Otaki Waikanae Presbyterian Church 43 Ngaio Road
7. Waikanae Health Centre 11 Marae Lane
8. Mahara Health 3 Ngaio Road
9. CardioLabs Marae Lane
10. Awanui Labs Omahi Street

The applicant is an experienced owner and operator of retail alcohol stores. The assessment in section B of this report sets how the applicant meets the criteria for a new off-licence. The following section sets out the documents required by the District Licensing Committee as detailed in the application form.

The following location map identifies the location of the premises.



The owner has given their consent for the premises to be used for a business related to alcohol sales.

3. Environment

The business is in a predominantly commercial area and the Council has issued planning and building certificates for the premises, so it is a complying activity.

The site is ideally positioned for the operation of a bottle store because;

- It is located in a well-established commercial zone
- It is the type of use expected in commercial areas of this nature
- It provides a service to the community
- It provides easy car parking for customers
- It is located on a road that can accommodate traffic movements to and from the site
- The applicant has demonstrated in the past that they operate a business to a high standard

Section B Documents required by the District Licensing Committee

1. Fire Evacuation Statement

Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

1. Applicant details

Premises name:	Super Liquor Waikanae	
Applicants name: (Individual or Company)	Mellow Spirits Ltd	
Premises address:	1b Parata Street, Waikanae	
Contact phone:	Home: Add	Mobile: 02102348309
Contact email:	Sukhinder.singh@superliquor.co.nz	

2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for any purpose of 100 or more persons:
- Providing employment facilities for 10 or more persons:
- Providing accommodation for more than 5 persons (other than in 3 or fewer household units):
- Storing or processing hazardous substances in quantities exceeding the minimum amounts prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

If you are unsure that the building has or requires an approved evacuation scheme, check with the building owner. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site: www.fireandemergency.nz or Contact Fire and Emergency New Zealand, wellingtondistrict-rteams@fireandemergency.nz.

Statement

I hereby state that (tick one):

- the owner of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 78 of the Fire and Emergency New Zealand Act 2017;
OR
- because of the building's current use, its owner is not required to provide and maintain such a scheme;
OR
- because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

NOTE:

If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.

Name:	Steve McDowell for applicant
Signature:	
Date:	5 September 2024

Submitting applications

Email completed forms to: licence.application@kapiticoast.govt.nz

Post to:
Alcohol Licensing Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or deliver to:
Kāpiti Coast District Council
175 Rimu Road
Paraparaumu

2. Manager's details

Additional managers will be appointed should this application be approved.

MANAGER'S CERTIFICATE

Section 217, Sale and Supply of Alcohol Act 2012

ARLA ref: 51/CERT/089/2023

DLC ref: MGR3287

PURSUANT to the Sale and Supply of Alcohol Act 2012

Sukhjinder Singh

is authorised to manage any licensed premises in respect of which a licence is in force.
This certificate is valid until **2 November 2024**.

Subject to the requirements of the Act relating to fees, and to the provisions of the Act relating to the suspension and cancellation of manager's certificates, this certificate continues in force –

(a) either—

- (i) until the close of the period for which it was last renewed; or
- (ii) if it has never been renewed, until the close of the period of 12 months after the day it was issued; but

(b) if an application for the renewal of the certificate is duly made before the certificate would otherwise expire, either—

- (i) until the close of the period of 3 years after the period for which it was last renewed; or
- (ii) if it has never been renewed, until the close of the period of 4 years after the day it was issued.

Dated at Richmond this 2nd day of November 2023



Secretary
Tasman District Licensing Committee

Notation: The applicant has little or no experience in the sale of alcohol from on-licence premises, so it is agreed between the applicant and the Tasman District Licensing Committee that the function of Manager will only be undertaken in off-licence premises.

3. Certificate of Incorporation



Certificate of Incorporation

MELLOW SPIRITS LIMITED

9269122

NZBN: 9429052285950

This is to certify that MELLOW SPIRITS LIMITED was incorporated under the Companies Act 1993 on the 15th day of August 2024.

A handwritten signature in black ink, consisting of several loops and a vertical line extending downwards.

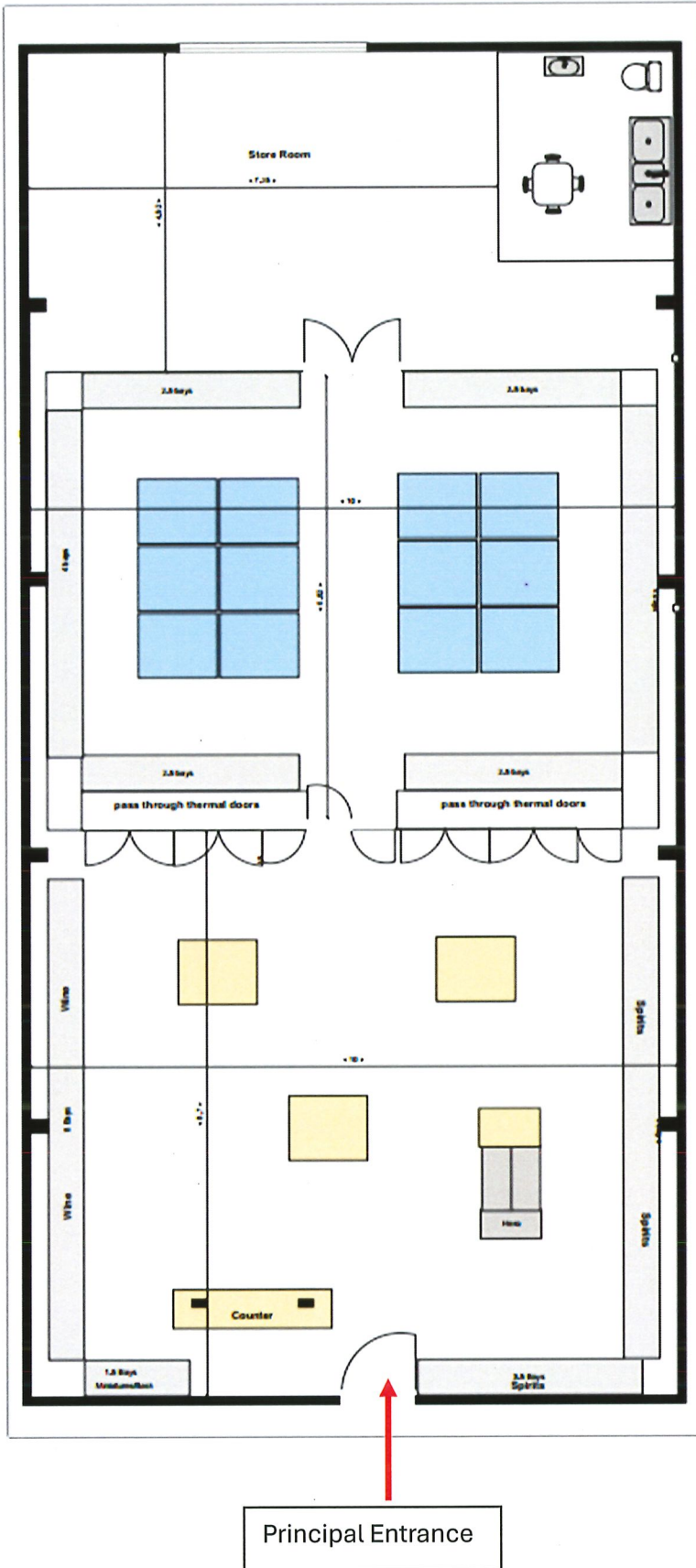
Registrar of Companies
19th day of August 2024



Certificate generated 19 August 2024 07:33 PM NZST

4. Floor plans highlighting restricted or supervised areas and the main entrance

All the premises are designated supervised.



5. Photo of the main entrance



The premises are to be designated “supervised”.

The following is a mock-up of what the exterior will look like:



6. Host / social responsibility policy



Social Responsibility Plan

Super Liquor Waikanae

Date 17/08/2024

THE APPLICANT/LICENSEE ADVISES THE DISTRICT LICENCING COMMITTEE THAT THE FOLLOWING STEPS WILL BE TAKEN TO MINIMISE ALCOHOL RELATED HARM

1. Staff Training

Duty managers must obtain their Licence Controller Qualification (LCQ). The LCQ demonstrates knowledge of the SSAA 2012, its implications for licensed premises and knowledge of host responsibility requirements for all serving staff members and duty managers of the licensed premises. Furthermore, all our staff undergo training to do their job responsibly and understand their obligations to comply with the SSAA2012 Act. The following training is available to all staff:

- a) Servewise training
- b) Super Liquor Academy:
 - a. Three online courses on the Sale and Supply of Alcohol Act 2012. Each course has a test where 80% needs to be achieved to pass.
Staff are required to complete one of the above courses every six months
- b. Category training courses.
- c. Customer Service courses
- d. Security courses
- c) Staff Acknowledgement Form:
 - a. Each staff member reads and signs the Staff Acknowledgement form every quarter.
 - d) Staff will be taken through any conditions on the liquor licence.

Copies of all training are kept in the SSAA2012 Managers Folder which is checked each quarter by their dedicated Franchise Manager. Super Liquor Holdings Ltd manages the SSAA2012 online training courses.

2. Minors

Staff are aware of the requirements & consequences as set out in the SSAA 2012 in respect of sale or supply to minors and the presence of minors on our premises according to the designation of stores liquor licence. The following are store procedure for ensuring that minors are not served:

The store has signage displayed on the premises stating minors will not be served.

- The store has signage displayed on the premises stating minors will not be served.

- The point-of-sale system has a prompt to remind staff to ask for ID if a customer looks under 25.
- Staff will also ask each person in a group to present ID, should anyone in the group appear to be under 25.
- Through online courses on the Sale and Supply of Alcohol Act 2012 and Staff Acknowledgement forms, staff are trained on penalties, fines, restricted and supervised areas, selling alcohol to minors and group policies.
- If any person in the group cannot supply ID, we will not supply alcohol to anyone in the group.
- No one in school uniform will be served.

The acceptable forms of ID we accept are:

- Current NZ photo drivers' license.
- Current Kiwi Access Card (18+).
- Hospitality NZ 18+ Card - valid for 10 years from date of issue.
- Current passport

3. Intoxication

The store displays signage stating intoxicated persons will not be served. Our staff will identify & assess signs of intoxication by using the Intoxication Assessment Tool SCAB. This being the observation of speech, coordination, appearance and behaviour that would be consistent with an intoxicated person. Through the courses outlined in training above, staff are trained in how to deal with Intoxicated persons. Assistance will also be offered by the Manager to anyone on the premises who is intoxicated. This may include access to safe transport or other means to ensure their safety.

4. Minimising Alcohol Related Harm

Ensuring the safety and well-being of our customers is paramount. Our 'Minimizing Alcohol Related Harm' policy underscores our commitment to responsible service. Through staff training and responsible service practices we advocate responsible alcohol consumption and are dedicated to customer safety.

5. Signage

The following signage is required to be displayed instore:

- Trading Hours.
- Liquor Licence.
- Duty Managers full name.
- Host Responsibility Poster
- Prohibited persons (No ID - No service, minors, intoxicated persons & Group ID)
- Liquor Ban area

From the above all signs except for the trading hours sign is in Super Liquor branded frames which is placed in the interior of the store where it can be easily read by people entering the premises.

Trading hours are placed at the main entrance where it is easily read.

6. Managers

Our Duty Managers are trained to comply with the Sale and Supply of Alcohol Act 2012 and the conditions of the licence. Each premise must have one duty manager onsite during opening business hours. All managers are required to hold a manager's certificate issued by a District Licensing Committee with their full name displayed at all times.

7. Amenity & Good Order

Our stores can only sell alcohol within the hours specified in our licence. The Duty Manager and any serving member understand penalty implications to sell outside of our licenced hours.

Bottle stores do not generate a lot of noise and noise complaints are very rare. Due to our current closing hours, we have not experienced any issues with noise.

Quarterly compliance audits are performed by Super Liquor Franchise Managers as an added measure to ensure external store appearances and presentation of the building is kept clean, tidy and in good condition at all times.

Store will have 12 HD CCTV cameras inside the store and 4 outside the store. They will cover front and back of the shop. Which will help us to record any unusual activity outside store and for any unusual activity info will be passed to the police.

8. Liquor Bans

To help keep towns and communities safe, liquor bans are in place across our local area. From local council's website please print your local liquor ban areas and add to the front of your SSAA 2012 Managers Folder, even if your store is not located within a liquor ban area]

Store will have liquor ban area poster in the shop which will be visible to customer.

It is an offence to consume or possess liquor:

at these times...

at any...

in...

9pm to 6am (overnight)

beaches

the Kāpiti Coast District

9pm to 6am (overnight)

[public places](#)

urban areas from Paekākāriki to Te Horo

24-hours, every day of the year

skate park

the Kāpiti Coast District

9. Alcohol Promotions

All national promotions are developed by Super Liquor Holdings Limited or their Suppliers and from time to time there may be promotions on premises designed by our managers.

We will not run promotions that encourage the rapid or excessive consumption of alcohol.

Types of promotions that our premises may run:

- National promotions run by Super Liquor Holdings Limited.
- Instore Managers Specials – for any new products to market, for brands that are not on national promotion.
- Supplier promotions – driven by suppliers for new products.

All promotions are suitably monitored, managed, and controlled by either Super Liquor Holdings Limited or by the liquor licence holder or duty manager to ensure excessive consumption of alcohol is not encouraged. This applies to all promotions that can be seen or heard from the outside and the inside of the premises. When we do complimentary tastings, water will be provided.

10. Remote Sales

Stores registered for remote sales must comply with the Super Liquor sales, packaging and delivery policies. Remote / Online sales delivered by the store or courier company are packaged using sturdy material, no products are left loose or visible through the packaging.

All packages are affixed with ID stickers which are visibly placed on top of the box instructing the deliverer not to leave the contents with anyone underage and to ensure age is verified is the receiver looks 25 or under.

11. Incident Log

On the premise, we keep a folder called the SSAA2012 Managers Folder as well as an Incident Book. The Duty Manager and any serving staff members that are on duty record all incidents. Please refer to training above for the responsibility of keeping records in the SSAA2012 Managers Folder. The following logs & incidents are recorded in the appropriate register:

SSAA2012 Manager Folder:

- Duty Manager Register
- Acting/Temporary Managers Register
- Managers Certificates

- Copy of Liquor Licence
- Training Certificates
- LAP (if applicable)
- Staff Acknowledgement Form
- Liquor Ban Poster

Incident Book:

- Refused service to minors.
- Refused service due to intoxicated person.
- Refused service due to aggressive behaviour.
- Incidents of aggravated robbery or assault.
- Incidents of theft.
- Visits for regulatory services.
- Super Liquor Franchise Manager store visit & compliance calls
- Banned or trespassed persons.

7. Building and Planning Certificate

The building certificate is below. The planning certificate will be provided separately.



Ref: PB0054

3 September 2024

Mr Sukhjinder Singh
6 Ropata Te Ao Way
Otaki
5512

Dear Mr Singh

Request for Building Certificate under Sale and Supply of Alcohol Act 2012

Business Name:	Super Liquor Waikanae
Site Address:	1B Parata Street Waikanae
Legal Description:	Lot 1 DP 50234
Consent Description:	Building Certificate

This letter serves as a certificate for the purpose of Section 100(f) of the Sale and Supply of Alcohol Act 2012.

This letter is **not** a Code Compliance Certificate, Certificate of Acceptance or Compliance Schedule under Sections 91 to 107 of the Building Act 2004.

The Council has been advised by the applicant that this is an existing building that will only require building work for which a building consent is not required under Building Act 2004. The applicant is reminded that the building is required to meet the requirements of the New Zealand Building Code to the extent required by the Building Act 2004.

The Council's records show that the building containing the proposed licensed premises is required to have a building warrant of fitness. The building warrant of fitness is current.

Form 584 Building Certificate under Sale and Supply of Alcohol Act 2012 (TA) Q3-20

Page 1 of 2

773 Ropata Road, Poroporoanui 5032 | Private Bag 40487, Poroporoanui 5034 | T: 04 276 4700 F: 04 276 4830 | www.kapiticoast.govt.nz

Please contact me on 04 296 4700 or 0800 486 486 if you would like to discuss any matters raised in this letter.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Steve Cody".

Steve Cody
Building Team Manager

8. **Owner's permission to use the premises**

To Whom it May Concern

22 August 2024


Proposed Super Liquor Store – 1B Parata Street, Waikanae,
5036

This letter is to confirm that Mellow Spirits Ltd trading as Super Liquor Waikanae will be the tenant for this site should the off licence be granted.

The building is at 1B Parata Street, Waikanae.

I am aware that they are applying for a new alcohol licence for these premises and this letter is the owner's consent owner to the use of the premises as a bottle store.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Paul Mulholland', written over a horizontal line.

Paul Mulholland
87 Rutherford Drive,
Waikanae

9. Letter of authorisation for consultant

22 August 2024

The Administrator
Kapiti Coast District Licencing Agency
Kapiti Coast District Council
175 Rimu Road,
Paraparaumu

Dear Sir / Madam

Authority to Act – Super Liquor Waikanae, 1B Parata street, Waikanae, 5036

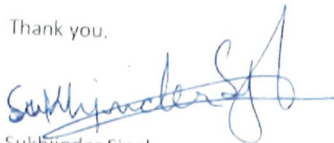
This letter authorises Ignition Group Limited to act on our behalf in respect to licensing matters relating to our application for an off licence at 1B Parata street, Waikanae, 5036.

The director of Ignition Group that we are working with is Steve McDowell. His contact address is 100B Kiwi Road, Whangamata.

Other contact details are:

Steve McDowell
0276273606
steve@smcl.co.nz

Thank you.



Sukhjinder Singh
Mellow Spirits Ltd
6 Ropata Te Ao Way,
Otaki, 5512
Sukhjinder.singh@superliquor.co.nz
021 023 48309

Section C Assessment of criteria in Section 105 of the Sale and Supply of Alcohol Act 2012.

The following assesses the requirements of section 105 of the Sale and Supply of Alcohol Act 2012 in applying for a new off-licence and addresses some of the requested information from the Application form.

a) The object of the Act

See section 12 below.

b) The suitability of the applicant

Sukhjinder SINGH is the owner and director of Mellow Spirits Limited. He currently owns and operates Otaki Super Liquor.

In the past five years, companies that the applicant director owns have not failed one controlled purchase operations (CPO's)

Records are kept of all individuals that attend training within the company which is further detailed under the systems, training, and staffing section below.

The applicant company wants to be a part of the local community which is its market in terms of pedestrians from the local community, and local residents that will drive to the site. The applicant has approached neighbouring businesses and schools – further information on that engagement is set out under the amenity and good order information below. This proactive approach was to ensure that those sensitive sites were aware before the application is notified of the proposal and offered the opportunity to provide feedback to the applicant. No response has been received as at the date of preparing this application.

With the applicants record in the Super Liquor Group, and managing other liquor stores, Mellow Spirits is a suitable applicant for the granting of an off-licence at 1b Parata Street in Waikanae.

c) Any relevant local alcohol policy (LAP)

The Kapiti Coast District Council does not have an operative LAP.

d) The days on which and the hours during which the applicant proposes to sell alcohol.

The proposed opening hours for the business are 10.00am to 9.00pm, from Monday to Sunday, well within the maximum times specified in the Sale and Supply of Alcohol Act.

e) The design and layout of any proposed premises

A copy of the floor plan is included with this report.

The design and layout of the premises will minimise potential harm and ensure a safe environment for patrons as most of the features referred to in the Crime Prevention through Environmental Design (CPTED) guidelines produced by the Health Promotion Agency as follows are adopted:

- **Windows:** The windows fronting the road provide good visual access for staff to see customers as they enter from the car park outside and they can also be viewed via CCTV cameras, which will be installed.

- **Lighting:** There is good natural light at the front of the shop, and this will be augmented by good lighting inside the premises; customers are able to be seen as they enter the premises, and identification easily read; lighting will be provided at the rear of the premises to assist in checking any persons in the area. Customers can only access the store through the principal entrance that fronts the road, that is located in front of the store.
- **Internal layout:** The cash register is to be positioned close to the main entrance, and the design ensures there is good visibility from this area to view customers inside the store. The safe will not be in public view. Stock displays in the retail area will be below 1.5m in height so that customers can be seen at all times either directly or by CCTV. The chiller will be observed through CCTV cameras located within the chiller.
- **Security:** The alarm system will be monitored.
- **CCTV:** CCTV cameras are proposed to be located inside and outside the store including in the chiller, one outside the main entrance and one at the rear of the premises. Various cameras are to be in the main retail area as well. Staff have monitors to watch when necessary and will be trained to know how to use the system.
- **Staff:** Generally, there will be one staff member (certified) working at off-peak times, with two or more, as necessary, in busy times as required. Staff are visible to customers entering the store who are greeted. There will be a buzzer notifying staff when someone enters the store.
- **RTDs and other drinks that young people are attracted to will not be located near the front of the store and where they can be visible to young people from outside the building.**

Fire evacuation – see statement in the section B of this report.

All the premises are designated supervised.

- f) Whether the applicant is engaged in, or proposes on the premises to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods**

Examples of other goods include ice, confectionary, cigarettes, party accessories, and merchandising will be available for sale.

- g) Whether the applicant is engaged in, or proposes on the premises to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services**

No other services are to be offered from the store.

- h) Whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, to more than a minor extent, by the effects of the issue of the licence.**

This is defined in the Act as meaning the extent to which, and ways in which, the locality in which the premises concerned are situated is pleasant and agreeable.

Section 106 of the Act requires, in forming an opinion on whether the amenity and good order will likely be reduced, regard must be had to the following:

Current and possible future noise levels: The store will be very quiet with more noise being generated by vehicles along Parata Street. There is no amplified music in the store that will be audible from the road.

Current and possible future, levels of nuisance and vandalism: Regular checks will be carried out in the areas immediately outside the premises, along Parata Street and at the front of the commercial block that the store is to be located in. Any graffiti will be removed as soon as possible to discourage repeat offending and to maintain the ambience of the venue. Any vandalism around or at the site will be quickly corrected. The owner's policy is to make the bottle store and its surrounding commercial area an attractive place to visit, and it is important to keep the surrounding area clean and tidy. Nuisance behaviour will not be tolerated as this would detract from the experience of customers. Note – the current retail premises that the applicants' director has been involved in have not experienced any noise, nuisance or vandalism.

The number of premises for which licences of the kind concerned are already held:

The following is the list of current off licences within approximately two kilometres of the proposed bottle store:

- 1) Barrel 2 Bottle Waikanae
- 2) New World
- 3) Woolworths

This application will not contribute to the proliferation of off-licences in the locality as the current ratio of off licences to population is low.

To establish the population data, we have used Projected 2020–50 population by Statistical Area 2 from the Council's website as follows:

Waikanae Park	2154
Waikanae West	4523
Waikanae East	<u>2473</u>
Total	9150

The population of urban Waikanae is 9150 (using councils website statistics) so the ratio of off licences to population currently is 3050. This will reduce to 2287 should this application be approved which is considered an acceptable ratio for a location such as Waikanae.

The compatibility with land near the premises concerned is used, and the compatibility with how the land is used if the licence is issued. The proposed off licence is in the commercial block on Parata Street. The locality consists of a range of commercial activities. The zone provides for a range of commercial activities in which retailing and licenced premises is a permitted activity. The council has issued a planning certificate that confirms the use is a permitted activity within the District Plan.

In terms of 'sensitive' sites there are a number of facilities located nearby. They are:

Education

1. Waikanae School – 27 Seddon Street
2. Waikanae Montessori Pre School 3B Seddon Street
3. BestStart Waikanae 32 Winara Ave
4. Waikanae Playcentre 2 Hira Street

Religion

1. St Luke’s Anglican Church Elizabeth Street
2. Otaki Waikanae Presbyterian Church 43 Ngaio Road

Medical

1. Waikanae Health Centre 11 Marae Lane
2. Mahara Health 3 Ngaio Road
3. CardioLabs Marae Lane
4. Awanui Labs Omahi Street

Being located in a commercial zone and surrounded by commercial activities, the impact on the above sensitive sites and open spaces in the vicinity is assessed at being minimal. Staff make it very clear to customers that they are not to drink their product as there is an alcohol-free zone in Waikanae as defined by the Control Of Alcohol in Public Places Bylaw – refer the following map:



The closest residential zone is 150 metres away, to the west of the store. The nearest open space reserve is Motuiti Scenic Reserve approximately 320 metres to the west.

The location of a bottle store at the proposed location, from which customers purchase alcohol to consume elsewhere, will complement the range of other businesses and provide a service which will be utilised by businesses and residents in the wider area, and thus will be compatible with the use of land near the premises.

The applicant has considered the community make up in relation to the locality and used the NZ Index of Deprivation 2018.

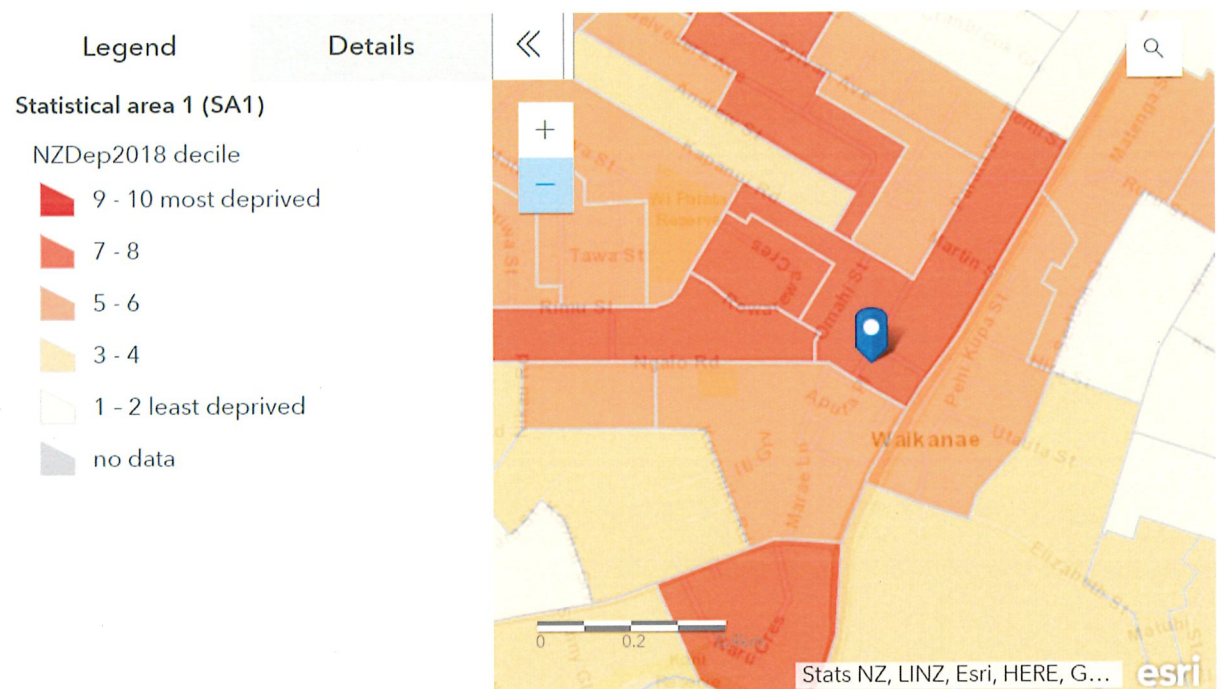
The map below is from Environmental Health Intelligence New Zealand, a research and consultancy service specializing in environmental health information, based at Massey University and primarily funded by the Ministry of Health.

The site sits in a deprivation index area of 7-8. Surrounding this is a large area of deprivation index of 5-6. This area is largely commercial land and does not contain large residential areas of deprivation, in fact quite the opposite with deprivation indexes if 3-4 and 1-2.

The area to the south of the site is deprivation assessed as 5-6 and this is a residential area.

To the east is a deprivation index area of 5-6 – again mainly due to this area being of commercial land.

To the west is a large area that is identified as a low deprivation index of 5-6 and 3-4. The map below sets out the relevant data:



It is considered that the location of the bottle store at this site will have a less than minor effect on the local community, particularly when the systems, staffing and training that the applicant will put in place to ensure this is a high-quality store that achieves the object of the Act.

- i) **Whether (in its opinion) the amenity and good order of the locality are already so badly affected by the effects of the issue of existing licences that—**
- (i) they would be unlikely to be reduced further (or would be likely to be reduced further to only a minor extent) by the effects of the issue of the licence; but**
 - (ii) it is nevertheless desirable not to issue any further licences:**

The amenity and good order of Parata Street and surrounding areas has been assessed in respect to the locality of the bottle store and is considered to be high. The amenity and good order of this part of Waikanae is clean and tidy. With the high standards of operation proposed by the applicant, Super Liquor Waikanae is well placed to contribute to the enhancement of this commercial centre and not reduce by more than a minor extent, the amenity and good order of the locality.

There is no reason to decline this application based on amenity and good order.

j) Whether the applicant has appropriate systems, staff, and training to comply with the law:

The applicant places emphasis on ensuring full compliance with the law, including ensuring preventing sales to prohibited persons, the promotion of responsible consumption of alcohol, and ensuring his stores are good and responsible hosts. This same practice will be extended to the Waikanae store. These requirements are embedded in the Host Responsibility Policy. Posters will be located in the store warning intoxicated people and minors that they will not be served and asking people to drink responsibly.

Super Liquor Holding undertakes quarterly audits of each store to ensure compliance which covers a 9-step compliance system. The 9 key areas are:

1. External store presentation
2. Internal store presentation
3. Sale and Supply of Alcohol Act 2012
4. Chiller presentation
5. Ranging & pricing
6. People
7. Back of house
8. Communication & marketing
9. Critical questions

This audit assists all franchise owners in the Group meet the obligations of the Sale and Supply of Alcohol Act.

Any person who looks to be 25 or years of age or younger is to be requested to provide identification. Signage is to be used to display the name of the manager on duty, and a copy of the licence and the host responsibility policy will be on display. A point-of-sale system in the cash register will verify the age of all customers who appear to be under 25 years of age. Staff are required to enter the age of anyone who appears to be under 25 into the till system before products can be purchased.

Alcohol will not be sold to minors or to persons in school uniform over the age of 18. Minors (under the age of 18) will only be allowed on the premises if accompanied by a parent or legal guardian.

An incident book will be kept recording incidents such as the attempted purchase by a minor or any behavioural issues.

The applicant endeavours to employ staff who are experienced at working in the alcohol industry and encourages all staff to apply for a manager's certificate when they have sufficient experience.

The director of the applicant company holds a current managers certificate. Should this application be approved, certified managers will be employed to ensure that there is always full coverage at the times the store is open for business.

Staff will participate in the Alcohol.Og.NZ ServeWise programme which is a national e-Learning tool developed for sellers and servers of alcohol. This training is supported by an online Super Liquor training programme. This programme is a video based-learning programme with modules that cover the following:

- 1 Purpose and Object of the Act
- 2 Licences & Conditions
- 3 Key risks – minors, group sales, intoxicated persons, trading outside licenced hours
- 4 Who Can You Not Sell To
- 5 Minors
- 6 Intoxication
- 7 The Agencies
- 8 Controlled Purchase Operations (CPO's)
- 9 Duty Managers
- 10 Irresponsible Promotion of Alcohol
- 11 Infringement offences
- 12 Local Alcohol Policy
- 13 Good Management Tactics & Essential records and signage
- 14 Design & Crime Prevention
- 15 Amenity and good order
- 16 Social Responsibility Plan
- 17 Employing the right people; employment of minors s. 237

Staff will be required to complete acknowledgement forms when they complete both the Super Liquor Academy and the ServeWise online programmes.

The applicant will meet with their staff regularly to discuss the conditions of the licence and the requirements to run a complying and effective business. Internal ideas exchanges and learning are also encouraged among staff. Training in customer service and legal responsibilities is to be undertaken by the applicant. The applicant is conscious of promoting responsible consumption of alcohol and maintaining high standards to achieve high levels of customer satisfaction. Emphasis is placed upon the cleanliness of the store, street frontage being neat, tidy and clean, pricing signs consistent and clear, lights all working, signage is correct – licence and manager name displayed, prohibited persons etc.

In respect of pricing, Super Liquor is committed to discounts of less than 25% for external advertising. The applicant recognises liquor stores are not able to compete on pricing in New

Zealand with supermarkets elsewhere and the marketing approach for the Group is to compete on customer service and loyalty as opposed to attracting customers based on price. Provision of excellent service, including caring for customers will be an important part of the experience at Super Liquor Waikanae.

k) Any matters dealt with in any report from the Police, an inspector, or a Medical Officer of Health made under section 103.

The applicant has made contact with the Police and Licensing Inspector to talk through any initial views those agencies may have had. The applicant will engage, as needed, with all the reporting agencies once they have enquired into the application.

Section 4 - The Object of the Act

In summary, after undertaking the assessment above, it is concluded that on balance the object of the Act will be achieved for the following reasons:

Super Liquor Waikanae will have appropriate systems and procedures in place to ensure the responsible promotion and sale of alcohol on its premises, and in the community. Emphasis will be placed on ensuring staff understand and implement the host responsibility policy, and this is to be reviewed regularly. Any issues with vandalism and crime are likely to be negligible and if they do occur are to be dealt with promptly to protect the experience of shoppers at the store and adjoining businesses. Staff will be professional and well trained to ensure minors are not served and intoxication is not tolerated. The applicant is aware of and trained in their legal responsibilities and is a suitable applicant.

It is concluded that by granting an off-licence to Mellow Spirits Ltd the sale, supply, and consumption of alcohol will be undertaken safely and responsibly, and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

Section 3 - The Purpose of the Act

Overall, it is concluded that the purpose of the Act will be achieved because the sale, supply and consumption of alcohol will be reasonable and help achieve the object of the Act.

Appendix One: New Off-Licence application form

See attached council application form.

Ref: PB0054

16 September 2024

**Sukhjinder Singh
6 Ropata Te Ao Way
Otaki 5512**

Dear Sukhjinder Singh

Request for Planning Certificate under Sale and Supply of Alcohol Act 2012

Business Name:	Super Liquor Waikanae
Site Address:	1B Parata Street, Waikanae
Legal Description:	Lot 2 DP 50234
Zone:	Town Centre
Consent Description:	Planning Certificate
Proposal:	Application is for a new Off Licence

This letter serves as a certificate for the purpose of Section 100(f) of the Sale and Supply of Alcohol Act 2012 that the proposed use of the premises meets the requirements of the Resource Management Act 1991, and Operative Kapiti Coast District Plan 2021.

Category of Activity:

- **Permitted Activity** Yes
- **Existing Use** N/A
- **Resource Consent Required** N/A
- **Resource Consents Granted:** N/A

Conclusion

This application is for a new Off Licence to accommodate the proposed activity at the above existing premises.

The premises are located within the Town Centre Zone as identified under the Operative Kapiti Coast District Plan (2021).

The immediate and surrounding environment is diverse, comprising land which is zoned Industrial, High Density Residential, and Open Space/Recreation. All of which, incorporate a variety of Commercial, Industrial, Residential and Recreational activities.

State Highway No.1 and Railway designations lie approximately 77 metres further to the West.

The current owner of the premises (Paul Mulholland - Director LPM Holdings Ltd) proposes to separate the existing building into two individual tenancies, one of which will be leased to the Applicant. The above owner has provided consent to Council in the form of a letter (dated 22 August 2024), confirming Mellow Spirits Limited (trading as Super Liquor Waikanae) as the new tenant, and approval for the Applicant to utilise the premises as a bottle store.

The District Plan provisions that relate to the land apply. Resource Consent is not required for the land use as it is a permitted activity under the Operative Kapiti Coast District Plan (2021).

The Applicant is advised however, that should the scale and intensity of the existing activity increase, a resource consent application may be required.

Approved hours of operation are as follows:

10.00am to 9.00pm (Monday to Sunday inclusive)

Decision: Approved

Dated: 16 September 2024



Janice Lee
AUTHORISED OFFICER



Beth Robertson
AUTHORISED OFFICER

Statement of Projected Annual Sales Revenue: Bottle Store – New Business Declaration



Statement of Projected Annual Sales Revenue: Bottle Store – NEW BUSINESS DECLARATION

Section 32(1)(b), Sale and Supply of Alcohol Act 2012

Note:

- The statement period must be for the 12 months after the time at which the application for the issue of an off-licence for the premises is made.

For the 12-month period: to

Applicant	
Trading Name	
Premises Address	

CATEGORY	SUB-CATEGORY	AMOUNT (\$)
Gross Projected Revenue		
GST		
GST exclusive revenue		
Lotteries Commission revenue	Lotto	
	Keno	
	Instant Kiwi	
	Other (specify)	
Net projected revenue after deductions	TOTAL	

Statement of Projected Annual Sales Revenue:
Bottle Store – New Business Declaration



Breakdown of net projected revenue:

CATEGORY	SUB-CATEGORY	AMOUNT (\$) EXCLUDING GST	% TOTAL NET PROJECTED REVENUE
Alcohol			
Tobacco	Less excise duty and excise-equivalent duty on tobacco products		
Other Revenue All items sold on the premises	Food products e.g. lemons, limes		
	Beverages (other than alcohol)		
	Convenience foods including confectionery, ready-to-eat prepared food and snack foods e.g. jerky, potato crisps, chewing gum, etc		
	All other items e.g. glassware, plasticware (plates/cups), serviettes, bottle openers, party equipment, newspapers, vaping products, etc		
	Total other revenue		
Grand Total			100%

DECLARATION

I verify that this is a genuine statement of projected revenue for the premises for a period of 12 months.

Full name	Sukhjinder Singh
Date	
Signature	