

OIR: 2324/874

22 April 2024

[REDACTED]  
[REDACTED]

Tēnā koe [REDACTED]

**Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)**

Thank you for your email of **5 April 2024** requesting the following information:

- 1. Could I please have license processing times for the years 2017-19 and the years 2021-23, but only for medium and high-risk venues at the KCDC.***

The following table shows the average processing time by application year for new and renewed licence applications for Medium and High-risk premises.

In this case, the “days” are total weekdays (Monday to Friday). Public holidays and the non-reporting period between 20 December and 15 January each year have not been deleted from the total days.

Application Year	Average Days to process
2017	41
2018	51
2019	60
2020	79
2021	57
2022	85
2023	58
Overall average	62

**Please note:** The 18 applications with processing days of 150 or greater have been removed from the averaging data in the table above. But an explanation of the reason for the longer processing times for these applications is provided in the spreadsheet attached. The applications are listed by application year.

*Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.*

**2. Are there any more or less enforcement actions now compared to the last 10 years. This is for venues and duty managers please. That is how many actions were taken in each of the last ten years.**

Council officers are not always notified of enforcement actions taken by the Police in relation to holders of Managers' Certificates. However, our records show the following enforcement actions since 2014:

<b>Period</b>	<b>Venue</b>	<b>Enforcement Action</b>
March 2015	Longbeach	48 hours 'On licence suspension' for failing a Controlled Purchasing Operation (CPO) on 16/12/14.
September 2015	Countdown Paraparaumu	3 days 'Off licence suspension' for failing a CPO on 3/12/14.
January 2016	Duty Manager	28 days certificate suspension for EBA conviction in 12/15.
June 2016	The Woodshed	48 hours 'On licence suspension' for failing a CPO on 29/1/16.

If you require any further information, please contact Richard Hopkins, Environmental Standards Manager on [richard.hopkins@kapiticoast.govt.nz](mailto:richard.hopkins@kapiticoast.govt.nz).

Ngā mihi,



**James Jefferson**  
Group Manager Regulatory and Environment  
Kaiwhakahaere Rōpū Ture me te Taiao

Premises	Status Details	Applied	Licence Issued	Days
Bottle store	Applied for renewal	03/02/2017	07/08/2018	393
Supermarket	Applied for renewal	16/02/2017	18/05/2018	327
Supermarket	Applied for renewal	27/08/2018	25/03/2019	151
Restaurant	Applied for renewal	24/10/2019	14/07/2020	189
Bottle store	Applied for renewal	03/12/2019	09/09/2020	202
Bottle store	Applied	04/12/2019	16/02/2021	315
Tavern	Applied for renewal	27/03/2020	04/11/2020	159
Tavern	Applied for renewal	09/06/2020	29/01/2021	169
Grocery store	Applied for renewal	16/07/2020	30/03/2021	184
Tavern	Applied for renewal	06/08/2021	04/04/2022	172
Supermarket	Applied for renewal	09/08/2021	02/11/2022	323
Supermarket	Applied for renewal	09/08/2021	02/11/2022	323
Bottle store	Applied for renewal	23/09/2021		
Tavern	Applied for renewal	04/11/2021	19/06/2023	423
Bottle store	Applied for renewal	27/01/2022	04/10/2022	179
Grocery store	Applied for renewal	29/04/2022	26/07/2023	324
Bottle store	Applied for renewal	04/05/2022	01/09/2023	348
Tavern	Applied for renewal	08/11/2022		

### Reason for processing time

With agreement of applicant, application put on hold pending outcome of appeal by Compass Liquor Limited to ARLA of KCDLC's decision in relation to Liquorland.

Hearing due to opposition from Medical Officer of Health

Inspector sought legal advice around remote sales delivery requirements

Applicant incorrectly advertised hours. Readvertisement was delayed due to Xmas close down period and Covid lockdown.

Covid lockdown

Hearing due to public objections

Inspector clarifying correct licensee. Covid lockdown.

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Sales data (to prove meet definition of a grocery store) provided was not from chartered accountant and more info needed.

Hearing due to opposition from all agencies

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Application opposed by Police and Inspector. Put on hold pending District Court case. Licence not renewed.

Applicant requiring resource consent for proposed variation of licence conditions.

Collaboration between applicant and agencies re proposed variation of licence conditions. Delay in receiving DLC decision.

Application put on hold pending refurbishment of the store, including the relocation of the single alcohol area, the licensee operated under a Temporary Licence

Application opposed by Police and Inspector

Hearing requested by DLC chair. Decision not yet issued.