


OIR: 2324/892

16 May 2024



Tēnā koe 

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of **18 April 2024** requesting the following information:

1. A schedule of staffing and private contractors details as listed from 2019 until date of this request).

Council wishes to preserve the confidentiality of its employees both past and present, which also extends to those individuals who may have been engaged as a private contractor(s). Accordingly, this part of your request is declined under section 7(2)(a) of the Act which allows for Council to withhold information in order to protect the privacy of natural persons, including that of deceased natural persons. In Council's view the reasons for withholding these details are not outweighed by public interest considerations in section 7(1) favouring their release.

2. It doesn't need to be as indepth as the attached however the key information required is:-

Yearly figures of:

a. Total staff employed

Data from the Kapiti Coast District Council Annual Reports for the past five financial years provide head count as per the table below.

Financial Year	Headcount
2018/19	323
2019/20	337
2020/21	353
2021/22	413
2022/23	454

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

b. Total staff commencing employment.

2018/19 data from previous response to OIR. 2019/20 to 2023/24 data from Payroll reports run recently.

Financial Year	Permanent	Casual or Fixed Term	Total
2018-2019	43	37	80
2019-2020	32	2	34
2020-2021	29	11	40
2021-2022	57	14	71
2022-2023	72	37	109
2023-2024	62	46	108

c. Total staff leaving employment and the reasons

Staff leave employment for a variety of reasons from moving to a new role to retirement. The reasons staff have for leaving Council employment are personal to them, therefore I am declining to provide that information under section 7(2)(a) of the Act which allows for Council to withhold information in order to protect the privacy of natural persons, including that of deceased natural persons. In Council's view the reasons for withholding these details are not outweighed by public interest considerations in section 7(1) favouring their release.

d. Total numbers of new positions established

Total number of positions established is 44.

e. Total number of positions disestablished

Total number of positions disestablished is 41.

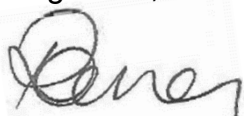
f. Total numbers of external consultants and advisors engaged on short term contracts or otherwise

As per the audited 2022-23 Financial statements, the total amount of external contractors used for extra resources amounted to \$542k. The Council engages with various subject matter experts in all areas of business operations and does not track the respective "full-time equivalent" number of this contracted resource. Accordingly, I must decline this part of your request as the information requested cannot be made available without substantial collation or research. To compile this information would require staff to search through hundreds of documents to extract and compile the information. Consideration has been given to whether your request could be further refined. However, in this particular situation we do not consider this would be possible. As such I refuse your request under section 17(f) of the Act as the information requested cannot be made available without substantial collation or research.

I have also considered whether we would be able to respond to this part of your request given extra time, or the ability to charge for the information requested and I have concluded that, in either case, the Council's ability to undertake its day-to-day work would be significantly impacted.

You have the right to request the Ombudsman to review this decision. Complaints can be sent by email to info@ombudsman.parliament.nz, or by post to The Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi,



Rach Wells

Group Manager People and Capability
Kaiwhakahaere Rōpū - Tangata me te Āheitanga