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# Securing our future

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TOITŪ KĀPITI

Annual Report 2021/22

Summary

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# Introduction

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## Mihimihi greetings from tangata whenua

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**Ka rere tāwhangawhanga te au o te kupu ki te Toi o Ngā Rangi, ki ngā pou tiriao o te ao wairua ōtira o te waahi ngaro e poipoia ana ngā tāonga kāmehameha no tua whakarere nei ra te mihi matakuihui nā te mana, nā te tapu o te whenua e hōrapa ana te mihi tēna koutou katoa!**

The tangata whenua of the district are Te Ātiawa ki Whakarongotai, Ngāti Raukawa represented through Ngā Hapū o Ōtaki and Ngāti Toa Rangatira, including whānau and hapū. In the 1820s–1830s they were firmly established in the district and were signatories to the Treaty of Waitangi at various locations on the Kāpiti coast. We recognise and affirm their whakapapa and their responsibilities to our past, present and future peoples by protecting and improving the wellbeing of our land and waters, so we can create an environment that is able to sustain, support and nourish its communities.



## Te moemoeā o te tangata whenua

### The vision of tangata whenua

<i>Te Harakeke, Te Kōrari,</i>	The flax plant, the flax flower,
<i>Ngā taonga whakarere iho</i>	Treasures left down here
<i>O te rangi. O te whenua. O ngā tūpuna.</i>	Of the sky. Of the land. Of the ancestors.
<i>Homai he oranga mō mātou</i>	Give wellness to us all.
<i>Tihei Mauri Ora</i>	Sneeze the breath of life.

In developing the Long-term Plan 2021-41 (LTP), tangata whenua of the district agreed to use Te Pā Harakeke (the flax bush) as a metaphor for their vision of the relationship between mana whenua and Kaunihera (the Council).

In the graphic representation used in the LTP, the roots of the Pā Harakeke are the principles and values agreed by iwi representatives and the councillors to guide our work together:

- **Kaitiakitanga** – Guardianship. Sustaining the environment and people.
- **Ūkaipōtānga** – Identity. Having a place where one belongs, where one counts, where one is important, and where one can contribute.
- **Whanaungatanga** – Connectedness. A system of 'kinship', including rights and reciprocal obligations that underpin the social organisation of family, and community.
- **Pūkengatanga** – Wisdom. Preserving, creating, teaching in building knowledge and understanding.
- **Manaakitanga** – Support. Supporting each other through generosity, care, respect and reciprocity towards others.

Pā Harakeke is about protection of our most vulnerable, and collective strength. It fosters connection to the whenua (land) and to Papatūānuku (Earth Mother), as well as our connection to family (including extended family) and people – past, present and future.

The focus of our activities over the past year has, therefore, been on establishing the means to achieve this moemoeā (vision).

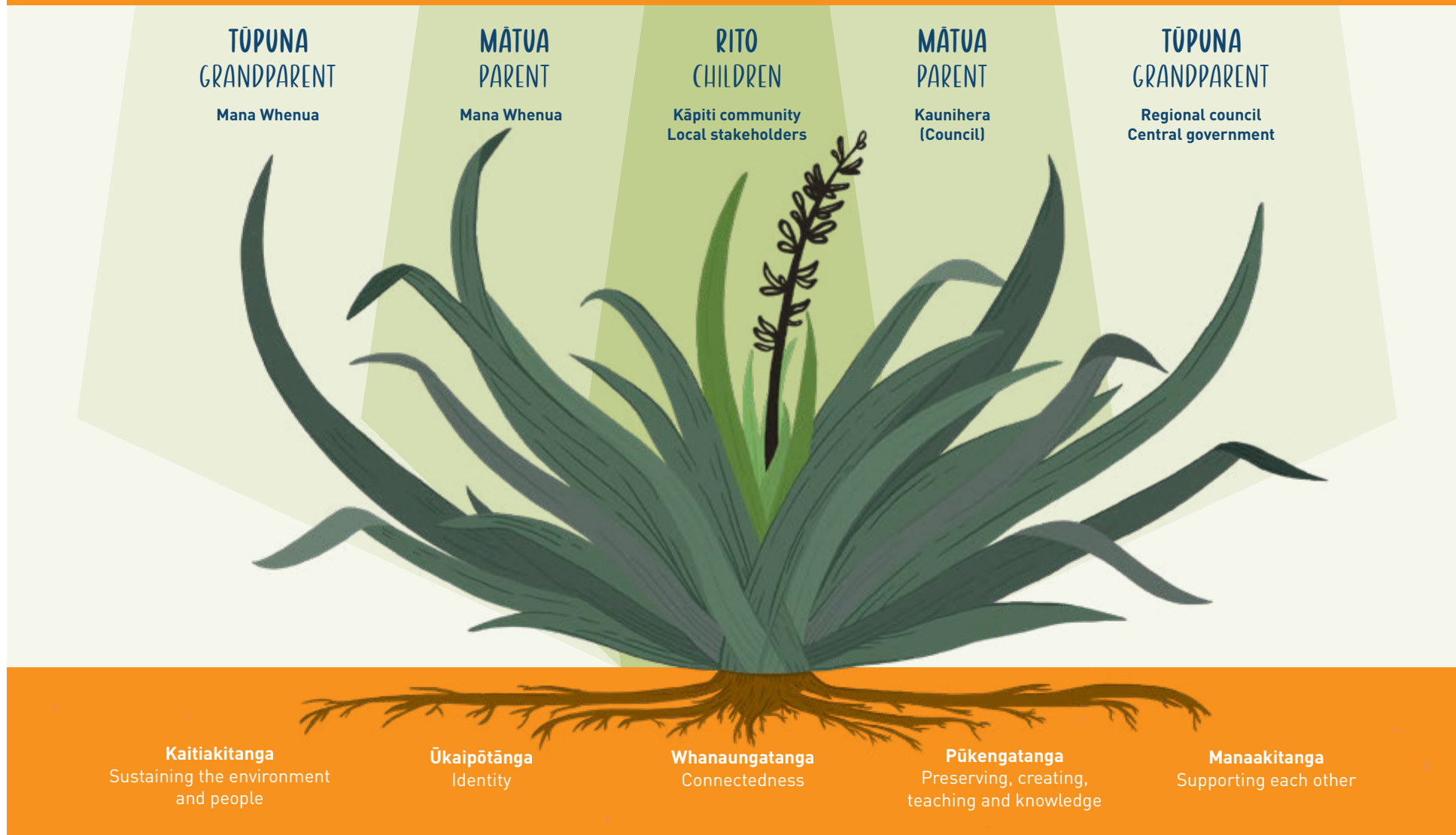
Although it was a difficult year, we have achieved much. Notably, we have finalised arrangements whereby mana whenua will have an increased formal representation on the Council and be directly involved in governance through the Council and its committees, and significantly increased support for capacity and capability-building within iwi and the Council. These developments reflect the maturing relationship with mana whenua where we strive to have a mutually mana-enhancing partnership. More information on activities and what has been delivered over the last year is provided in the Activities and Services section on pages 21 to 45.

These are the first steps in the journey envisaged in the LTP. There is still much to be done, but we are heading in the right direction. We would like to recognise and thank all those involved in this journey and all their mahi.

Nāku noa nei

**Naomi Solomon,**  
Kaihautu Te Whakaminenga o Kāpiti

# TE KAUPAPA MĀTUA | toitū Kāpiti



# Mayor and Acting Chief Executive review



Mayor of Kāpiti Coast District Council, K Gurunathan JP, MA (left) and Acting Chief Executive, Gary Simpson (right).

## Nau mai haere mai. Tēnā koutou, tēnā koutou, tēnā koutou katoa. Welcome to the Kāpiti Coast District Council Annual Report 2021/22.

This is the first Annual Report against the Kāpiti Coast District Council LTP.

It provides us with a sense of how well we are progressing against the LTP, the challenges we face and how much further we have to go.

It provides information about achieving the Council's financial management, project delivery and performance measure achievements, all of which contribute towards long-term community outcomes.

We've had our fair share of challenges this year, ranging from COVID-19 affecting people's health and wellbeing, to limited access to materials and resources for capital projects, to realising the severity of our housing crisis and the intensity of climate change through extreme weather events.

Despite these challenges, we ended the financial year with a strong local economy, low unemployment, governance representation that reflected community feedback, new scientific evidence to support coastal adaptation and a range of strategies to guide the district through growth and housing challenges.

Like other councils we are responding to increased momentum and pressure from central government reforms relating to the three waters, the resource management system and the future of local government itself.



### Did you know:

GDP in our district grew by 3.2 percent over the year to June 2022, compared to the 1.0% growth in the Wellington region and 0.9 percent nationally.

Employment in our district grew 3.4 percent compared to last year, in line with national employment growth.

Jobseeker Support recipient numbers are down 12.7 percent since June 2021, with the number of recipients recovering to pre-pandemic levels.

Source: Infometrics June 2022 Quarterly Economic Monitor Report.

## Growth and housing

**We took a huge step forward with Council adopting the Te Tupu Pai – Growing Well Strategy. It is estimated that the district will need more than 15,000 additional dwellings to house 32,000 new residents by 2051.**

The Kāpiti Coast District Council Housing Strategy 2022 reflects the diverse needs of our community, by better matching housing demand, supply and choice, which, in turn, supports papakainga housing and sustainable growth. This strategy, as well as changes to the District Plan, complement the Council's Open Spaces Strategy, the Wellington Regional Growth Framework and central government policies.

The Council undertook a review of options for establishing an affordable housing entity, including setting up a Council Controlled Organisation (CCO). Although the CCO was not the preferred option for this purpose, we will consider establishing a CCO for other purposes in the future.



The Resource Management (Enabling Housing Supply and Other Matters) Amendment Bill received Royal Assent in December 2021 amending the Resource Management Act 1991 to rapidly accelerate the supply of housing.

## Coastal adaptation, climate change and reducing carbon emissions

**In June 2022, our district experienced intense storms and tornadoes in Waikanae and Paraparaumu, causing flooding and damaging up to 12 homes.**

The Council activated its Emergency Operations Centre (EOC) and worked with the Wellington Regional Emergency Management Office and Fire and Emergency New Zealand to respond.

This was the second activation of the EOC in 2021/22, Having also been required during a significant rain event in December 2021.

To better protect people, property and essential infrastructure from storm events Council has several pieces of work under way. This includes seawall projects in Paekākāriki and Raumati. The first stage of the Paekākāriki seawall design is complete and design of the Raumati seawall began in February 2022.

More detail can be found in the Coastal Management activity section of this report on page 32.





Paekākāriki beach.

Through our Takutai Kāpiti project we have progressed work to help our community prepare for the impacts of sea-level rise due to climate change. Drawing on our updated 'Coastal Hazard Susceptibility and Vulnerability Assessment' completed by Jacobs New Zealand (which identifies areas susceptible to coastal erosion and inundation over 30, 50, and 100 years), our Coastal Advisory Panel (CAP) progressed its work to explore a range of adaption options and engage with our community to canvas a range of views.

To reduce the impact of climate change we continue to look for ways to decrease carbon emissions. This has included supporting shifts to increase use of public transport, walking and cycling, investing in an electric

vehicle fleet, supporting Energise Ōtaki to set up a solar farm (that now provides 40 percent of the power to the Ōtaki Wastewater Treatment Plant), and transitioning most streetlights to LED. Reducing emissions is an ongoing challenge especially as the district grows.

## COVID-19 in our community

### COVID-19 remained a constant presence throughout the year, impacting businesses and households.

It affected most of us in one way or another, whether contracting COVID-19, being a household contact, or experiencing changes in service and product availability.

Lockdowns, alert level changes, a switch to the traffic light system and the arrival of the Omicron variant to New Zealand required enormous adaptability across Aotearoa in the last year.

This was no different for Council. Whether acting to protect the community by closing our pools, libraries and other facilities, shifting to online meetings, or adjusting work programmes in response to resourcing challenges, COVID-19 has touched all aspects of our work.

Data collected from March 2022 showed up to 42 percent of Council staff have either had COVID-19 or required to isolate as a household contact. Many of our regular suppliers have had to cope with the same issue.

This has been a huge challenge and required some difficult decisions. We thank the community for its ongoing understanding.

## Activity and service delivery

The Council kept essential business going throughout the pandemic, including:

- **21,078** service requests
- **25,897** front counter customers
- **47,445** customer calls
- **19,429** e-mail/antenna/website submissions
- **12.2** kilometres of local roads sealed
- **1.7** kilometres of footpaths built
- **1,382** metres of watermain renewals completed
- **1.5** kilometres of trunk water main upgrades completed to boost Ōtaki water supply
- **20,000** plants were planted in the district.

More about what we delivered can be found in the Activities and Services section of this report on pages 21 to 45.



Footpath creation in Waikanae.

Although some capital projects have been impacted by COVID-19 (availability of resources and materials) 75 percent of all major projects, some spanning multiple years, are on track.

We achieved 68 percent of our performance measures for the year (2020/21: 76 percent), a slightly weaker result that was largely due to the impacts of COVID-19 on staff and those we work with. Looking across our activities, we achieved all our coastal, stormwater and economic development performance measures and most performance measures relating to water, wastewater and parks and open spaces.

Total residents' satisfaction this year was 70 percent (2020/21: 74 percent) and more residents were satisfied with their value for money than in 2020/21.

Our residents were satisfied with the quality of drinking water, libraries, pools, access to beaches, public toilets, footpaths. We know we have more work to do on the condition of roads, allowing for easy movement and street lighting.

### Financial performance

We recorded an operating surplus of \$6.9 million (mainly due to receiving capital grants and development contributions of \$9.0 million, which assists funding of capital projects). We delivered capital expenditure of \$45.5 million (double the level of two years ago in a difficult delivery environment), ended the year with net debt of \$169.4 million (176 percent of operating income, compared with our financial strategy limit of 280 percent) and retained our S&P Global AA credit rating.

## Central government reforms

**Central government is leading a number of substantive reforms that will fundamentally change the functions of local government and its role supporting local communities.**

In terms of water reform, legislative change is underway with the introduction of the Water Services Entities Bill. It proposes to centralise water assets and operations of all councils into four new publicly owned water services entities.

The Kāpiti Coast District Council has been recognised for its strategic approach to water over many years and continues to deliver quality three waters (drinking water, wastewater and stormwater) outcomes. While the Council supports the objectives of three waters reform, it has concerns about the one-size-fits-all approach and the proposed changes being overly complex and difficult to implement.

Reforms are also underway to the resource management system, including the introduction of



School tour of the Waikanae Water Treatment Plant.

new regional spatial plans and steps to mitigate and adapt to climate change. While reforms signal moving to a regional planning approach and a new governance model, local government will continue to represent the local voice through representation on regional planning committees and contributing to the development of one Natural and Built Environment Plan in each region. Our role in managing growth and development will change, with future responsibilities for local government focusing on consenting and compliance monitoring and enforcement.

The Future for Local Government Review will articulate the future of local government over the next 30 years including changes to structures, powers, processes and funding systems.

Our Council presented to the review panel in March 2022 on key themes in the challenges and opportunities facing our communities and our sector, from a Kāpiti perspective. The panel will release a draft report in

October 2022, which is the next opportunity to provide feedback, with its final report expected in June 2023.

Health sector reform is another area of change. The shift to national coordination in combination with local design and delivery has the potential to provide new opportunities for collaboration with local government, through a strengthened focus on community wellbeing.

The complexity and scale of these interconnected reforms is unprecedented. The reviews and reforms will fundamentally change the system that local government operates within, including how decisions are made and by whom, what local government does and how it does it, and who local government needs to work with to enable community wellbeing.

The next two years will be a complex and challenging as we try to retain staff and keep business going, understand and adapt to the changes at a local level, while also contributing to the significant transition requirements.

# Performance summary

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# Snapshot of the Council's performance for the year

## Financial performance/ position

**\$6.9m** Surplus mainly due to grants and development contributions of \$9.0 million for capital works.

**72%** Total income is derived from rates.

**7.79%** Average rates increase 2021–22.

**\$75.7m** Actual rates revenue for the year.

**\$1.67b** The Council's net value as at 30 June 2022.

**\$169.4m** Net debt at 30 June 2022.

**AA/A-1+** credit rating from S&P Global.

## Capital projects



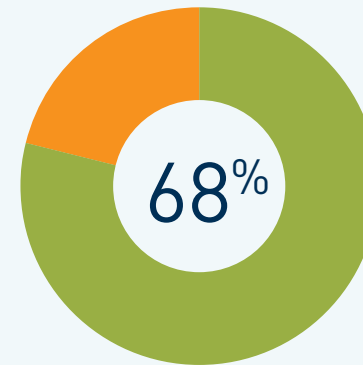
**\$45.5m**

Actual spend for the year. Despite supply and resource shortages we achieved our highest capital spend.

**62%** Capital expenditure budget spent.

**\$28m** Carried over to 2022/23 and outyears.

## Service performance



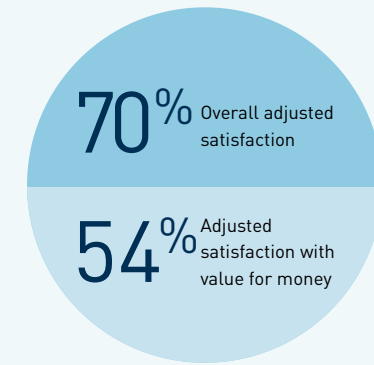
■ Achieved 68%  
■ Not achieved 32%

**58** achieved.

**27** not achieved.

Out of 85 performance measures.

## Residents' satisfaction



Compared to the previous year:

- overall adjusted **satisfaction** ↓ 4 %
- satisfaction with **value for money** ↑ 1%

**Kāpiti residents had higher overall satisfaction** and were more satisfied with value for money than the national average.

**The three drivers of change in satisfaction** relate to the Council:

1. making good decisions
2. ease of participation in decisions
3. value for money.

# Financial overview

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Revenue for the year was  
**\$104.8 million**

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Total revenue was \$38.8 million below budget.

The variance is mainly due to other operating revenue being \$33.5 million lower than budget, with former State Highway One assets planned to vest to Council in 2021/22 but now transferring next year; and capital subsidies being \$4.8 million lower than budget mainly due to delays with the Link road, Mahara Gallery and Te Uruhi.

Other revenue items were broadly in line with budget for the year.

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Total expenses for the year were  
**\$97.9 million**

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Operating expenses were \$2.4 million higher than budget mainly due to additional maintenance expenditure (\$1.3 million), higher costs associated with sludge removal from the wastewater treatment plant (\$105,000), increased electricity prices (\$172,000), higher than budgeted legal expenses relating to strategic projects (\$377,000) and professional services for business improvement initiatives including customer journey mapping, procurement system development and a library learning and development framework (\$239,000).

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Operating surplus for the year was  
**\$6.9 million**

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The operating surplus was \$41.2 million lower than budget.

This is mainly due to grants and development contributions of \$9.0 million received for capital works. This is not a permanent cash surplus.

## Unrealised gain on derivatives **\$23.4 million**

Unrealised gains on the revaluation of financial derivatives relate to the revaluation of our portfolio of interest rate swap contracts, which fix the rate of interest we pay on our debt. The revaluation gain reflects the fact that market interest rates have been rising and interest payable under our swap contracts is lower than today's market rates.

There is no intention to close out any of these contracts prematurely and this does not represent a permanent cash surplus.

## Unrealised gain from revaluation of property, plant and equipment **\$117.1 million**

During the year we revalued our three waters (\$64.2 million) and roading (\$52.9 million) assets to reflect fair value, being current replacement costs, depreciated to account for the age of the assets.

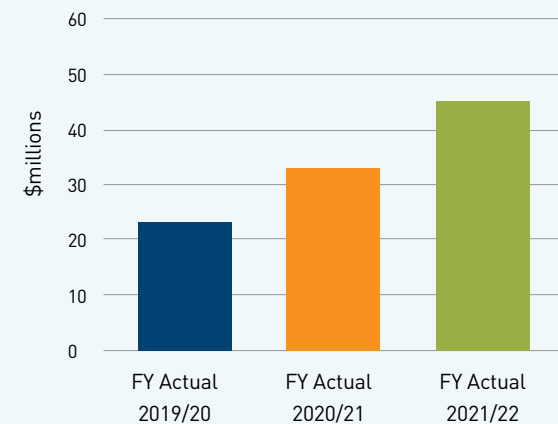
### Capital spending

## Capex spend for the year was **\$45.5 million**

Capex was \$28 million below budget. Key project underspends related to the Ihakara – Arawhata Link road (\$6 million), Mahara Gallery (\$2.7 million), Te Uruhi (\$2.2 million) and the Waikanae Water Treatment Plant upgrade (\$9.7 million).

The year has proven challenging for capex delivery with a very constrained supply market, the continuing effect of COVID restrictions and delays in business case and consent approvals. Nevertheless, we achieved the highest capex spend in three years.

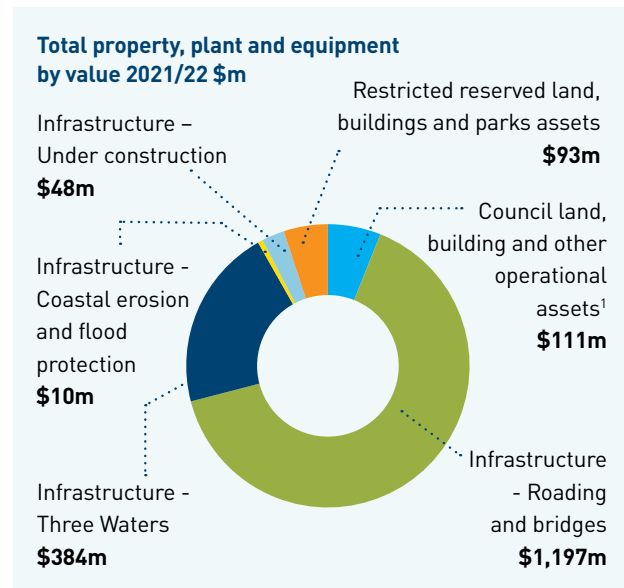
### Capex spend



## Financial position

Council assets at 30 June 2022  
**\$1.96 billion**

Property, plant and equipment (PPE) of \$1.84 billion made up 94 percent of the total asset value. PPE ended the year \$51 million higher than budget due to higher than expected revaluations (\$117 million), offset by lower than budgeted capex (\$28 million) and vested assets (\$33 million).



<sup>1</sup> Includes buildings and equipment.

Council liabilities at 30 June 2022  
**\$285 million**

\$255 million was medium- to long-term borrowings from the Local Government Funding Agency, and the remainder mainly trade creditors and accruals.

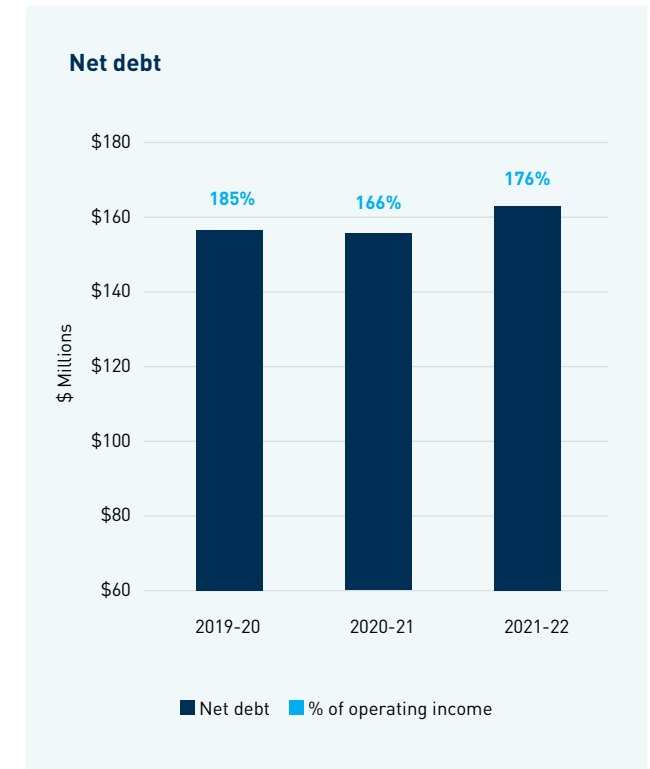
Public equity at 30 June 2022  
**\$1.67 billion**

Ratepayers' equity, being the difference between total assets and liabilities, stood at \$1.67 billion.

## Cash and debt management

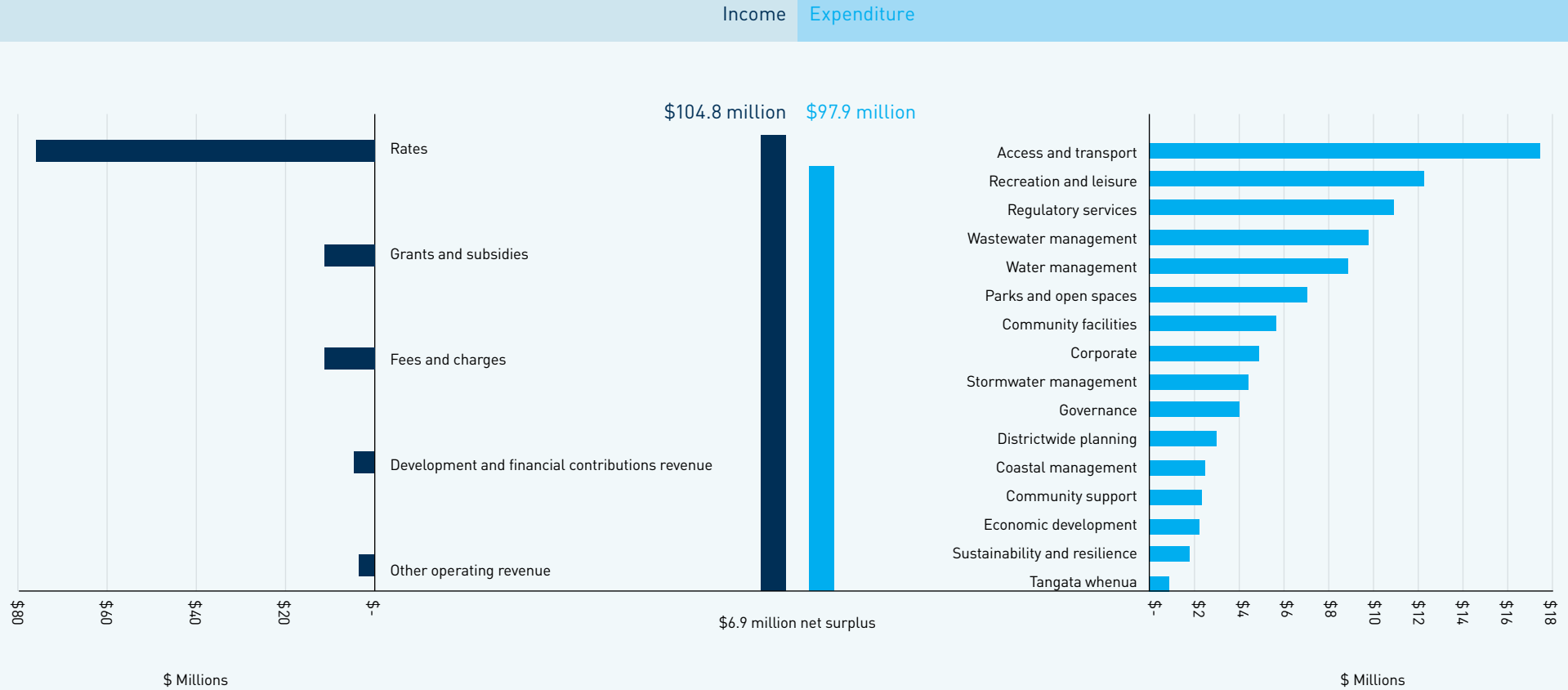
Net debt was  
**\$169.4 million**  
 176 percent of operating income

Net debt (total borrowings less term deposits, borrower notes and cash) is well below the upper limit of 280 percent and preferred limit of 250 percent set out in the LTP.





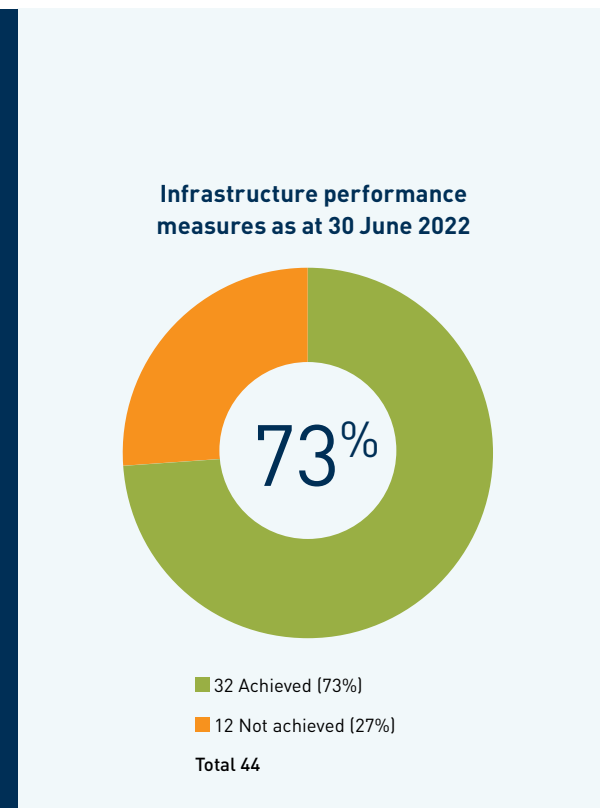
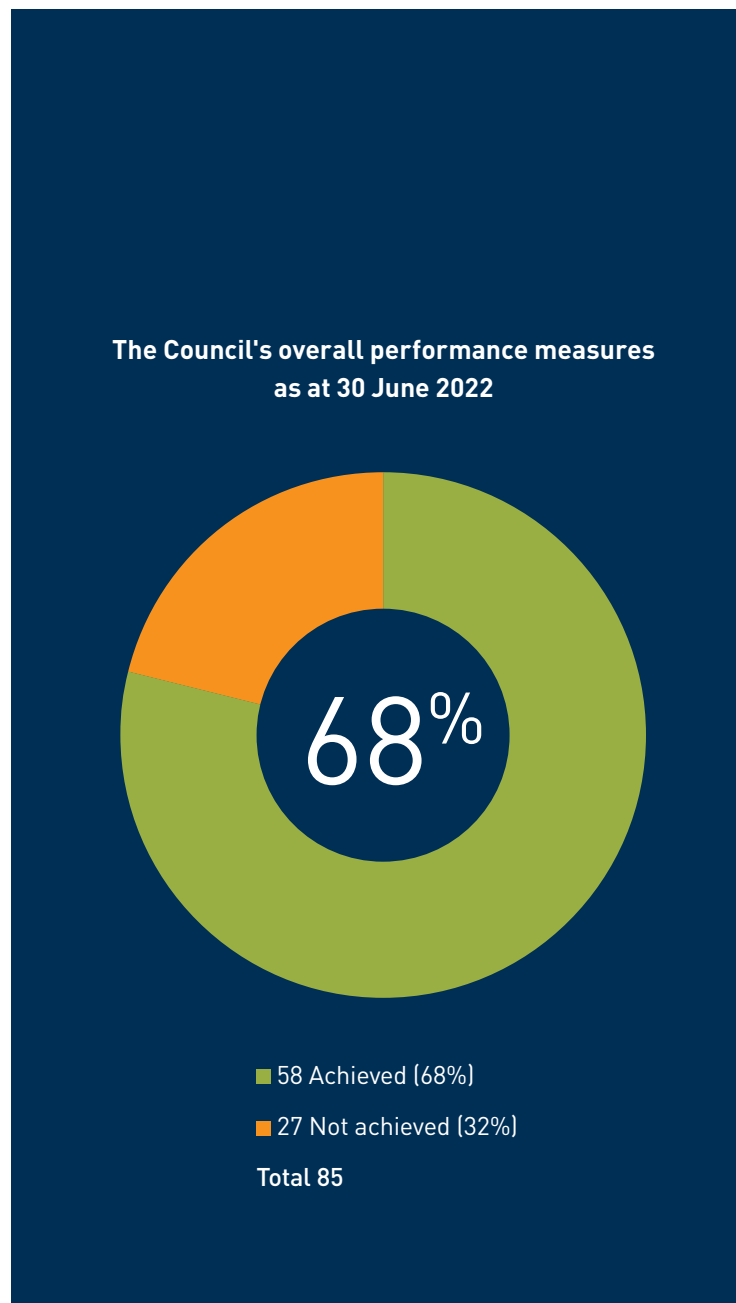
## Financial performance (\$ millions)



# Service performance overview

The Council achieved 68 percent of its 85 performance measures that support delivery of levels of service across all activities.

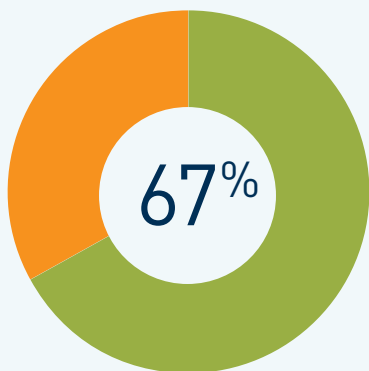
This result is slightly weaker than the previous year where 76 percent of performance measures were achieved, however the impacts of COVID-19 on service delivery and staff have been more prominent than last year, especially in access and transport and recreation and leisure activities.



## Outcomes

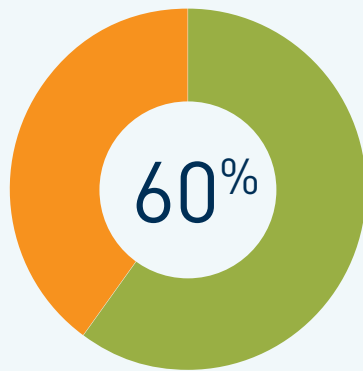
- Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.
- Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.
- Our natural environment is restored and enhanced as we transition to a low-carbon future.
- Mana whenua and the Council have a mutually mana-enhancing partnership.
- Page 24–32.

**Community services performance measures as at 30 June 2022**



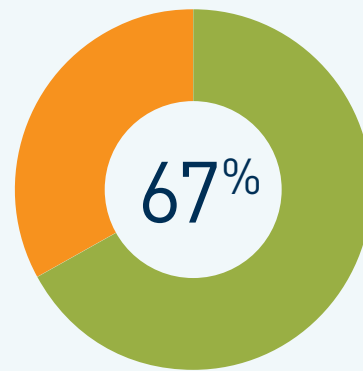
16 Achieved (67%)  
8 Not achieved (33%)  
**Total 24**

**Partnerships performance measures as at 30 June 2022**



6 Achieved (60%)  
4 Not achieved (40%)  
**Total 10**

**Planning and regulatory performance measures as at 30 June 2022**



4 Achieved (67%)  
2 Not achieved (33%)  
**Total 6**

**Corporate performance measures as at 30 June 2022**



1 Not achieved (100%)  
**Total 1**

**Outcomes**

- Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.
- Our natural environment is restored and enhanced as we transition to a low-carbon future.
- Mana whenua and the Council have a mutually mana-enhancing partnership.
- Page 33–37.

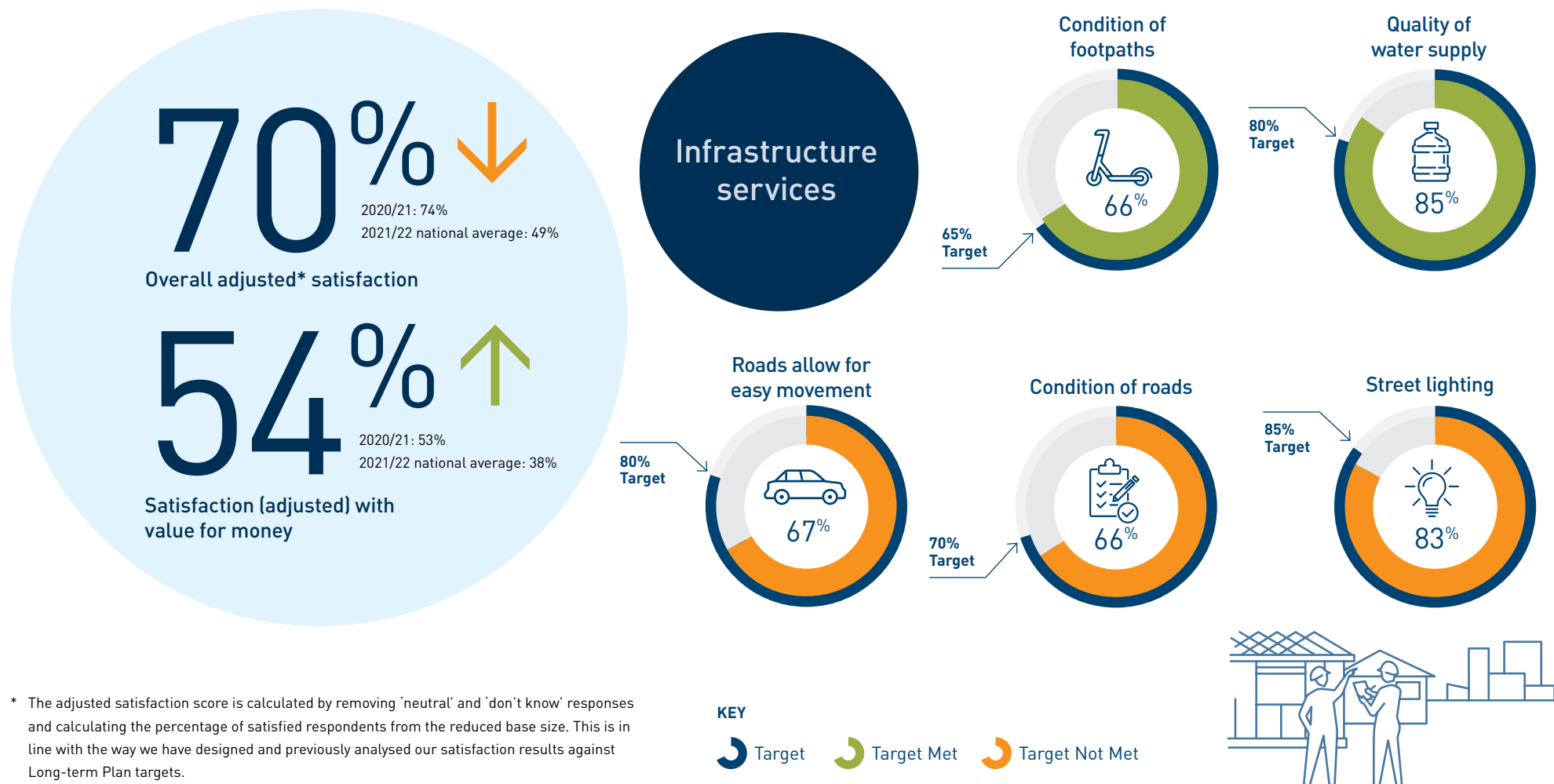
- Mana whenua and the Council have a mutually mana-enhancing partnership.
- Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.
- Page 38–41.

- People have access to suitable housing in Kāpiti so that they can live and thrive.
- Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.
- Our natural environment is restored and enhanced as we transition to a low-carbon future.
- Mana whenua and the Council have a mutually mana-enhancing partnership.
- Page 42–44.

- Corporate activity supports other Council activities to deliver against outcomes.
- Page 45.

# Residents' satisfaction survey results

## Results that informed 2021/22 performance measures

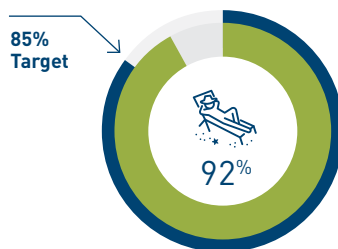


\* The adjusted satisfaction score is calculated by removing 'neutral' and 'don't know' responses and calculating the percentage of satisfied respondents from the reduced base size. This is in line with the way we have designed and previously analysed our satisfaction results against Long-term Plan targets.

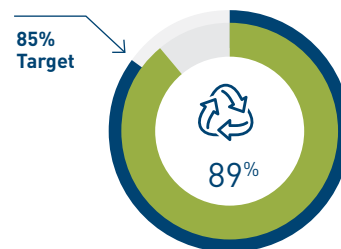


## Other services

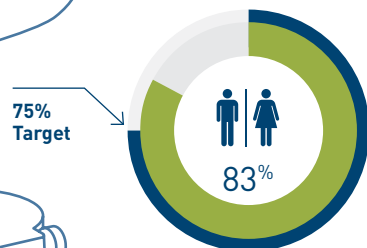
Access points to beaches



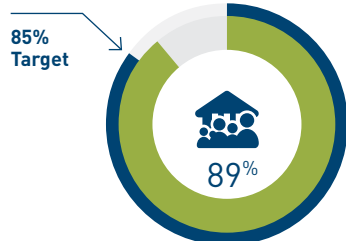
Kerbside rubbish and recycling collection



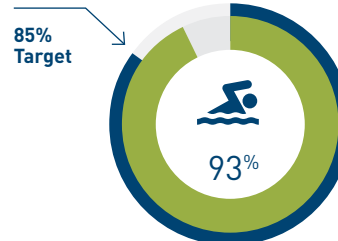
Public toilets



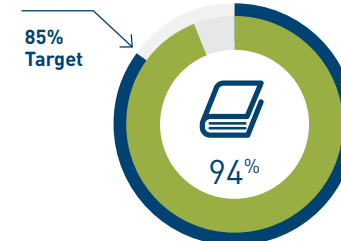
Community support services



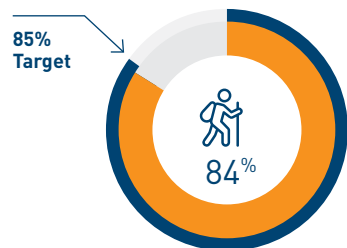
Swimming pools



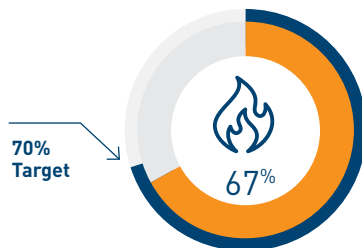
Libraries



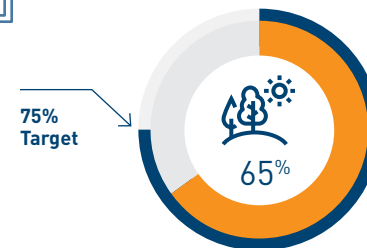
Walkways, cycleways, and bridleways



Emergency preparedness



Unique character and natural environment development



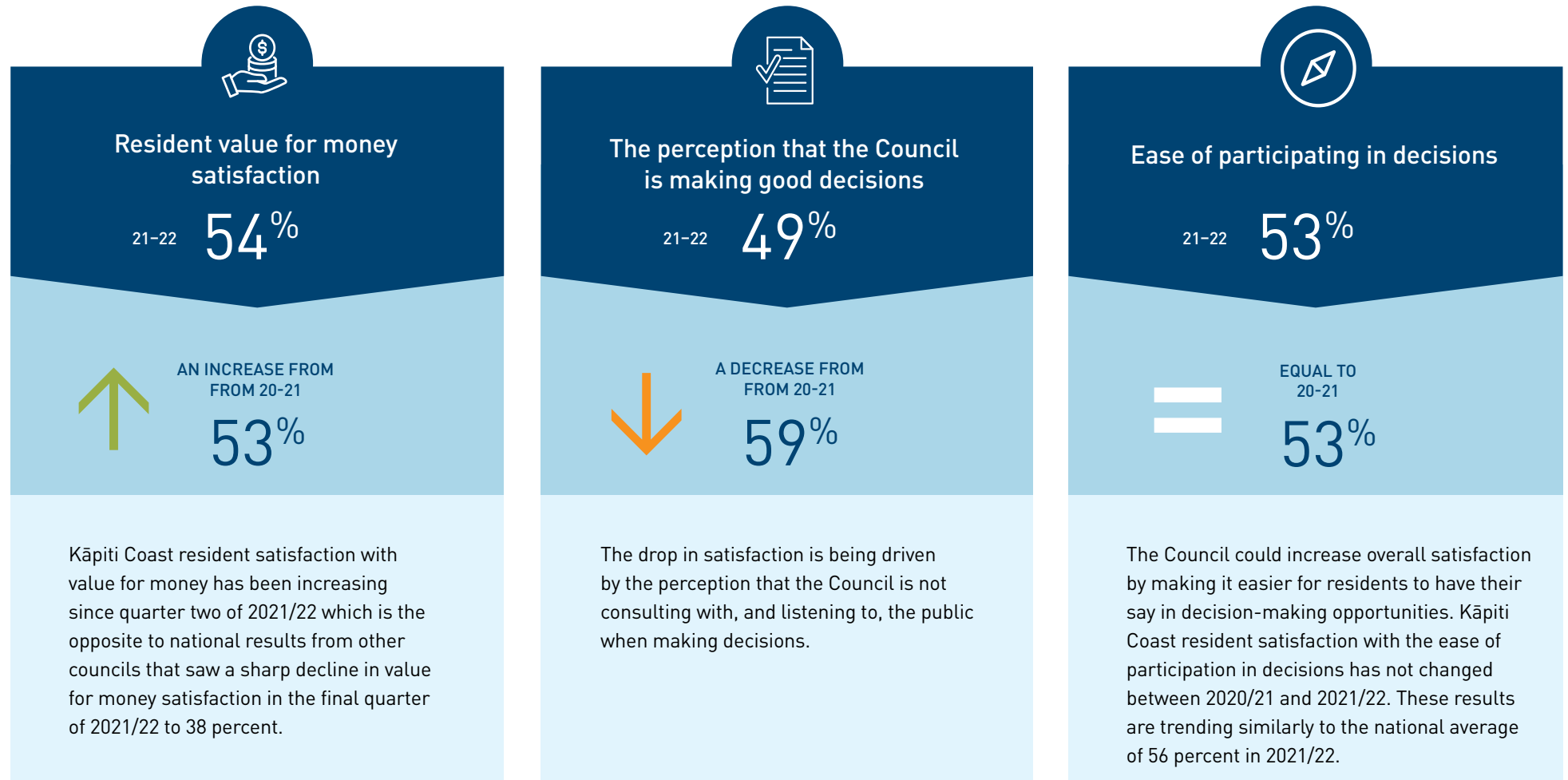
KEY

- Target
- Target Met
- Target Not Met

## Drivers of change in satisfaction

These three drivers are very important to resident satisfaction.

Improving these aspects may improve residents' perceptions of the Council and ultimately raise their overall satisfaction with the Council.



# Activities and services

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The Council manages 16 different types of activities and services for the district, all of which contribute towards community outcomes that align with the wellbeings (i.e. social, cultural, environment and economic).

# The Council's strategic direction

Our plan on a page is from the LTP 2021-41 and contains five outcomes. All activities undertaken by the Council throughout the 2021/22 year were progressed to support achievement of these outcomes.

OUR VISION: **THRIVING ENVIRONMENT | VIBRANT ECONOMY | STRONG COMMUNITIES**  
 toitū te whenua, toitū te wai, toitū te tāngata — toitū Kāpiti: the lifestyle choice

## OUR CHALLENGES AND OPPORTUNITIES

Liveability of our district

Rising costs and limited income

Growing well

Being connected and resilient

Caring for our environment

## OUR CONTRIBUTION

### Our core services

Delivering efficient, reliable services, facilities and infrastructure to meet the needs of our growing communities.

Infrastructure



Community



Partnerships



Planning and regulatory



Corporate



### Our projects and priorities

Acting on important issues.

### Our financial strategy

Managing how we pay for services and fund our community's development.








# Overview of activities and services





## Infrastructure


 Putanga me te waka – access and transport

 Whakahaere takutai – coastal management

 Wai āwhā – stormwater


 Wai – water


 Wai para – wastewater


 Toiūtanga me te manawaroatanga – sustainability and resilience



## Community services

 Nga papa rēhia me ngā papa – parks and open space


 Ruhanui – recreation and leisure


 Whare tapere hapori – community facilities




## Partnerships

 Tangata whenua


 Ngā hāpai hapori – community support


 Mana whakahaere – governance

 Whakawhanake umanga – economic development




## Planning and regulatory services

 Mahere ā-rohe – districtwide planning

 Ratonga whakaritenga – regulatory services



## Corporate

 Paheko rangapū – corporate

### Mana whenua

Mana whenua and the Council have a mutually Mana-enhancing partnership.

**Collectively activities are aimed at delivering the Council outcomes**

#### Communities

Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.

#### Economy

Our local economy is prosperous with ample opportunities to work and learn in Kāpiti.

#### Environment

Our natural environment is restored and enhanced as we transition to a low-carbon future.

#### Housing

Our people have access to suitable housing in Kāpiti so that they can live and thrive.

# Infrastructure



## Putanga me te waka – access and transport



Ōtaki Gorge Road/Blue Bluff.

### Purpose

This activity contributes to community resilience and connectedness by developing and maintaining a roading network. The roading network allows for the safe and efficient movement of people and goods to work, home, school, essential services, shops, and recreation activities throughout the district.

### What we delivered

The Council resurfaced 12.2kms of the total 408 kilometres of local road network and 65 percent of planned resurfacing was completed between October 2021 and April 2022.

The Council has now inspected 60 percent of footpaths within the first three years of the five-year cycle. Only 2 percent of footpaths were below standard.

Construction of a proposed new walkway over the Ōtaki Gorge Road/Blue Bluff slip is underway. It will be similar to the track on the Paekākāriki Escarpment Trail, making access to the Ōtaki Forks area faster, easier and safer for walking access.

The revocation of the old State Highway One from McKays Crossing to Peka Peka (M2PP) continues. Construction in urban areas is underway and work in rural areas to the south has been completed. The remaining zones are scheduled to be finished later in 2022.

Physical work on the Peka Peka to Ōtaki (PP2Ō) expressway has continued. The Council was involved in the expressway project as both a consenting authority, in the development of the required construction management plans, and as a road controlling authority in the detailed design.

The project 'East-West connector: Link Road from Arawhata Road to Ihakara Street' was delayed waiting for Waka Kotahi New Zealand Transport Agency funding approval for the Single-Stage Business (SSBC). Since that approval in November 2021, the geotechnical drilling and other site investigations have been completed and work is continuing on the SSBC.

Design and engineering work for the Paraparaumu transport hub is mainly complete. Engagement with neighbouring retailers, building owners and advisory groups has been positive and construction is planned to start August 2022.

The Council commissioned town centre strategists, First Retail Group, to investigate opportunities and co-create a strategy with businesses and other stakeholders in the Raumati village area. The aim is to capitalise on opportunities created by increased connectivity and continued residential growth.

We have undertaken a range of minor road and intersection improvements across the district and the lighting network remained stable, apart from a few outages relating to lightning strikes and high winds.

Drainage and bridge repairs are part of an ongoing works programme funded in conjunction with Waka Kotahi New Zealand Transport Agency.

The access and transport team received 115 resource consents and 16 temporary event applications for network planning.

On 11 November 2021, the Council supported, and agreed to add their name to, the Free Fares Campaign being coordinated by the Aotearoa Collective for Public Transport Equity. The Council continued to advocate to both central government and Greater Wellington for enhanced public transport connections.



Waikanae level crossing. (Left to right): Eddie Cook (KiwiRail), Pete Brain (Goodmans), Tony McKay (Goodmans), Gary Evans (KCDC), Bruce Johnston (KCDC), Kath Lees (NZ Police). Photo credit: TrackSAFE.



## Whakahaere takutai – coastal management



South Paekākāriki beach erosion.

### Purpose

This activity contributes to community resilience and safety by identifying coastal hazards; providing and maintaining coastal assets to protect public infrastructure such as roads, wastewater assets, stormwater assets, walkways and beach accessways; and providing hazard management.

### What we delivered

Detailed designs for the first stage of the Paekākāriki seawall are completed and compilation of the physical works tender (main access at Campbell Park) is in progress. The tender was advertised publicly at the beginning of the 2022/23 financial year.

A professional services contract involving design and resource consents was awarded for the Raumati seawall. The design phase began in February 2022 and is scheduled to be completed in June 2023. We expect tenders for physical works to be advertised at the start of the fiscal year 2023/24, with a construction period of three to four years.

The CAP has been established with some iwi and community representatives. The CAP is using technical information contained in the 'Coastal hazard susceptibility and vulnerability assessment report' by Jacobs New Zealand to develop a 'long list' of adaptation options for specific coastal locations to engage with the community on.



## Wai āwhā – stormwater

### Purpose

This activity contributes to community resilience and safety by minimising risks to human life and health from flooding; responding efficiently and effectively to flooding issues; and maintaining, repairing, and renewing major flood protection and control works.

### What we delivered

There were 32 key stormwater projects covering the design and construction of major drainage systems to accommodate runoff from less frequent storms (one in 50-year or one in 100-year events).

At the end of the financial year, 10 of these major projects were in the construction phase, two in the procurement phase and 20 in the design and consenting phase.

We completed minor capital works projects covering smaller stormwater upgrades and extensions, sump upgrades and overland flow paths in eight locations.

We cleaned 17.3 kilometers of open drains and streams (gravel extraction, machine cleaning and hand cleaning).



Stormwater works in central Paraparaumu.

## Wai – water management



Upgrade at the Hautere water treatment plant to increase turbidity resilience.

### Purpose

This activity contributes to community health and safety by providing high-quality drinking water across the district and ensuring there is enough water to fight fires when needed, protecting the health and wellbeing of our communities.

### What we delivered

We are currently reviewing and updating our Water Safety Plan (WSP) to ensure it complies with the Water Services Act 2021 and the revised drinking-water standards and quality assurance rules issued by the new regulator, Taumata Arowai. We will submit our updated WSP to Taumata Arowai on or before 15 November 2022.

We began a review of the Council's Backflow Prevention Policy to identify what needs to be included in terms of the Building Act and rules recently set by Taumata Arowai, and to identify any gaps.

The treatment plants at Waikanae and Paekākāriki continue to be compliant with the New Zealand drinking-water standards. The treatment plant in Ōtaki and Hautere currently require upgrades to meet challenges with the UV system and turbidity spikes in raw water.



For the Hautere/Te Horo drinking-water safety upgrades, the new bore head and raw water pipeline installations were completed in late May. Subsequently, we lifted the 'boil water notice' issued earlier in the year as a precautionary measure. The Council is yet to finalise a resource consent application for discharge to waste. It will be actioned when the land-use easement from the landowner is signed.

We relocated overhead powerlines for the Ōtaki (Tasman Road) water treatment plant upgrades. The bore-drilling contractor for the Ōtaki water treatment plant is currently working on designing and pricing the production bores. The upgrade for the long-term solution will be developed when we can confirm the reliability and adequacy of the water source.

Waikanae water treatment plant upgrades for stage one (enabling works for construction) is almost complete and included utility services relocations of stormwater drainage and Chorus fibre-optic cable ducts. Rerouting the bore water main for river recharge has been completed and is ready for connection and pressure testing.

Stage two involved an earthworks resource consent being granted for construction of a new clarifier. Work continues to bring the plant up to current seismic standards, building a new clarifier, undertaking planned renewals of pumps and dosing equipment, and procuring remaining equipment.

We completed a 1.5km trunk water main upgrade to boost supply to the Ōtaki central business district costing \$2 million.

Districtwide, we completed 1,382m of water main renewals including:

- Waikanae (Hira Street)
- Paekākāriki (Haumia Street and Miriona Road)
- Ōtaki beach (Kāpiti Lane and The Avenue).

We completed relining the roof of Paekākāriki, Panorama and Tui water reservoirs. The preliminary work for a new reservoir site at Ōtaki is also in progress.



Waikanae Water Treatment Plant.



## Wai para – wastewater management

### Purpose

This activity contributes to community resilience and safety by minimising risks to human life and health from contamination resulting from sewage overflows through wastewater management practices. It also ensures we respond efficiently and effectively to system blockages, faults and overflow issues.

### What we delivered

The wastewater treatment plant at Paraparaumu operates under five resource consents from Greater Wellington. We lodged an application for renewal of consent with Greater Wellington in December 2021, seeking a consent duration of 15 years. The Council engaged with mana whenua when preparing the consent application.

Our consent application for temporarily discharging untreated wastewater onto land (storm basin) at the Waikanae Terminal pump station has been approved by Greater Wellington for an additional 20 years, with a condition requiring improvement to the basin with lining the overflow pond.

Our consent applications will be publicly notified because the assessment of environmental effects (AEE) identified a few ecological, environmental and cultural issues that will be addressed through the improvement plan in the application.

The Council is committed to staged wastewater treatment plants' improvements and monitoring to address potential adverse effects and identify and deliver the long-term solution in consultation and/or partnership with mana whenua by 2028.

We have completed the design for the overflow pond capacity upgrade, liners and rerouting pipelines for discharges at Paraparaumu and Ōtaki wastewater treatment plants. The electromechanical and process improvements design work for the two wastewater treatment plants is progressing.

We awarded a contract for de-sludging the Ōtaki oxidation pond in April 2022, and we expect the work to be completed by October 2022.

We have issued a tender for supplying and installing a new electrical control panel for Waikanae ponds wastewater pump station.

The Waikanae duplicate rising main work is 75 percent complete, and the Council has been working with iwi partners and landowners to finalise the remaining work. However, negotiations with landowners are on hold.

The Council purchased and installed an 80KvA diesel backup power supply for the wastewater pump station generator at Waikanae ponds to ensure uninterrupted operation during extreme conditions.

The testing of the SCADA system is progressing after practical completion.





## Toiūtanga me te manawaroatanga – sustainability and resilience



June 2022 storm event.

### Purpose

The activity contributes by promoting sustainability and resilience, particularly in the face of climate change. We do this by ensuring effective waste minimisation options and driving waste minimisation and carbon emissions reductions initiatives in the Council and the community. We also deliver a strategic work programme to embed climate change across the Council's activities and provide emergency management through the Council's Emergency Operations Centre.

### What we delivered

The Council adopted the Climate Emergency Action Framework in July 2021. At that meeting, it agreed to develop a special Climate Change report to be presented for adoption before the end of the financial year.

We made a submission to the Ministry for the Environment on the Draft National Climate Change Adaptation Plan and proposed legislation for managed retreat.

We held an online hui about solid waste management with stakeholders and resource recovery experts to discuss the development of a Resource Recovery Hub in Otaihangā with a community focus.

The Council's waste minimisation team delivered waste education workshops and events, hosted a session at Ōtaki College and partnered with EnviroSchools.

For the 'Love your Compost' programme, we held 18 community composting workshops (in-person and online), attended four market days across the district, issued 333 vouchers for discounted compost systems or collection services, and distributed 135 printed composting resources.

The Council awarded Waste Levy funds to 15 recipients across three categories:

- community projects
- seed funding
- business waste reduction.

We made a submission to the Ministry for the Environment on its proposal for 'Transforming Recycling' in May 2022.

In October, the annual emissions audit took place and was verified by the end of November against the Council's emissions reduction programme certification. Wastewater treatment emissions were included again this financial year, increasing the Council's gross carbon emissions. A feasibility study for two potential large-scale solar projects was commissioned and will be delivered in October 2022. To reduce Council's emissions, two new electric vehicles and three new plug-in hybrid electric vehicles (PHEV) vehicles have been purchased.

We completed and signed a new long-term lease agreement to ensure the provision of green waste composting services for our district.

We renewed the Ōtaki Transfer Station recycling drop-off area and submitted a report for The Leachate Management Plan review for Otaihanga Landfill (Phase 1). Stormwater design and capital works were carried out at the Otaihanga landfill.



The Council's electric vehicle fleet.

# Community services



## Ngā papa rēhia me ngā papa – parks and open spaces



Waikanae School, Arbor Day planting.

### Purpose

This activity contributes to people's safety, health, connectedness and sense of belonging by providing access to and maintaining open public spaces, including sports facilities, playgrounds, cycleways, walkways, bridleways, parks and reserves, and cemeteries.

### What we delivered

Design of the Otaraua Park amenity building and sports pavilion is complete, with input from mana whenua and the Waikanae Football Club. The detailed design and consenting phase are underway with construction expected to commence early in 2023.

A landscape architect for the Maclean Park upgrade project has been hired to begin work on the master plan. As a result, a well-known New Zealand skatepark design company has been engaged to create concept and detailed designs to improve the skatepark. The design and construction of the amenity block will be procured, and project managed in 2022/23. The first round of stakeholder engagement has begun.

There were several renewals and upgrades completed including the Mazengarb Reserve hockey turf. The replacement of the Lorna Irene, Shotover Grove and Milne Drive playgrounds has been planned, designed and consulted on.

To identify and address urgent repair and maintenance needs, we completed a districtwide assessment of all cycleways, walkways and bridleway pathways.

Several restoration projects were completed, including the planting of 1,700 harakeke on Arbor Day at Pharazyn Reserve by 150 school children volunteers. At over 16 different sites, 19,500 native and eco-sourced plants and dune plants were also planted. Work on native afforestation, fencing, and pest animal and weed control continued as part of the Jobs for Nature funding.

The Council, Te Atiawa ki Whakarongotai, Greater Wellington and the Department of Conservation continued collaborating under a Treaty House model to revitalise the Waikanae Awa.

The Kāpiti Coast District Council Heritage Fund assists landowners and the community of Kāpiti Coast to manage, protect and improve ecological, geological, historical and cultural sites throughout the district. The Grants Allocation Subcommittee allocated \$38,070 to 11 projects this year.



The current Maclean Park Skatepark.

Two new Cremation Gardens were completed at Awa Tapu, one of which is already a third full, and two new gardens have been completed at Waikanae.

The Council approved an Open Space Strategy in March 2022 and the Place and Space Marketing and Events team was formed to support the promotion and activation of projects including the School Sports Programme, the Find Your Play project, the Creative Communities Scheme, the Kāpiti Coast Art Trail, Aquatics Events and Promotions, and park-based events.



## Ruhanui – recreation and leisure



Waikanae Library.

### Purpose

This activity contributes to people’s safety, health, connectedness and sense of belonging by providing access to community swimming pools and libraries; public arts, culture and heritage facilities; and managing grant funding for arts, museums and maintenance of heritage sites.

### What we delivered

Work is being done as part of the Waikanae Town Centre Framework Plan to define the location and functions of a new Library and Community Service Centre. The Atiawa ki Whakarongotai Charitable Trust is actively supporting the project.

The number of online resources available to customers has grown, as has support for developing digital literacy and skills. We have purchased digital resources and held regular digital classes to help customers with issues or questions about their digital equipment.

Over the past year, we expanded digital programming to include coding and robotics and hired a permanent digital inclusion specialist to lead this work and to expand programming in the coming financial year.

The Kāpiti Arts Trail took place on 6–7 November and 13–14 November 2021, with over 100 artists participating directly and many more exhibiting in galleries and art societies.

The Council's Grants Allocation Subcommittee awarded \$24,000 in the Creative Communities Scheme funding to 16 applicants from a variety of cultures and innovative projects, in addition to well-established regular activities and events.

The Ōtaki Pool, Waikanae Pool and Coastlands Aquatic Centre have all received annual 'Pool Safe' accreditation. Our Aquatics Apprenticeship initiative is in response to increasing recruitment and retention challenges. Qualifications are in the fields of learn-to-swim instruction or lifeguarding, and apprenticeships are one or two years' long. To date, five trainees have completed apprenticeships and 17 are still enrolled.



Coastlands Aquatic Centre Aquafit Group.



Arts Trail artists Judy and Mike Page, from Summerstone Ceramics. Photo: Justine Hall.



## Whare tapere hapori – community facilities

### Purpose

This activity contributes to people's safety, health, connectedness and sense of belonging by providing access to the facilities, resources and services they need, and ensuring civic buildings are well maintained and safe.

### What we delivered

The main contractor was appointed for the Mahara Gallery rebuild project in October 2021, and demolition work began in November. Despite some delays due to COVID-19 and weather, the project has progressed well. All demolition work was completed in early 2022, and structural work is well advanced. All sub-floor services have been installed, the first floor has been poured, blockwork is finished on both floors and sub-framing is well advanced. Roof framing was due to get underway in July and August 2022.

The design and scope for the Ōtaki Pavilion toilets are going through the heritage design process, which will determine the project's full scope. The project can proceed to the tender stage once the concept drawings are complete.



Athfield Architects image of Mahara Gallery.

We have allocated \$10 million over four years to investigate reshaping our community facilities in Ōtaki, with a focus on the library and memorial hall. This is a multi-year work programme that is still in the planning stages.

Preliminary user consultation has taken place to prepare to replace the Newhanga Kāpiti community centre. We approached the Ngāhina Trust to investigate potential collaboration options for the delivery of a community centre.

Nine older person's housing units were renewed and another six under construction.

The new Waikanae toilets opened at the end of March 2022.

# Partnerships

## Tangata whenua



Pou Rongoā of the 2022/23 Maramataka (from left to right):  
Shartlene Maoate-Davis (Taranaki, Te Ātiawa, Wehiwehi, Raukawa,  
Toa Rangatira, Ngai Tahu), Pania Solomon (Ngāti Toa Rangatira),  
Hemaima Wiremu (Ngāti Raukawa ki te tonga, Ngāti Toa Rangatira,  
Ngāti Tukorehe, Ngāti Huia), Rongoā Collective of the ĀRT Confederation.

### Purpose

This activity contributes to tangata whenua and the wider community's resilience, connectedness and sense of belonging through tikanga, engagement, capacity building and knowledge sharing.

### What we delivered

The Council took a significant step towards strengthening the voice of mana whenua in decision-making by enhancing iwi representation in our governance structure.

Discussions with our three iwi mana whenua partners about implementing a high-trust model resulted in increased capacity agreements in the 2021/22.

We also enabled and supported whanau, hapū and iwi aspirations in papakāinga development.

Grants funding included:

- awarding the Marae Maintenance and Development Grant to Katihiku Marae
- awarding grants to four Urupā (burial grounds)
- awarding Māori Economic Development Grants to Hapai Wellness, Hori Gallery Ltd and Te Rongoā Rerehua.

For Waitangi Day, the Council (supported by Te Whakaminenga o Kāpiti), partnered with Ngāti Toa Rangatira to produce a video about what the Treaty of Waitangi means to the Kāpiti community. It was released on our website and has had over 2,000 'views'.

To celebrate Matariki, we organised the Matariki Ramaroa Lights Arts Festival at Maclean Park, Paraparaumu Beach, to celebrate the first Matariki public holiday.

The Maramataka production and launch included Māori Lunar Calendar symbols, in collaboration with the Rongoā Collective of the ART Confederation.





## Ngā hāpai hapori – community support

### Purpose

This activity contributes to communities' resilience, safety, health and connectedness by providing resources and services to the community for capacity building, and opportunities to influence the Council's social strategies, policies and programmes to address community priorities.

### What we delivered

To support our district's recovery and rebuild from the impacts of COVID-19, the Social Investment Fund's three-year round of service contracts will be awarded in 2022/23. A further \$50,000 has been set aside to provide services in Ōtaki to address equity concerns.

Work is underway, including consultation with the Age-Friendly Reference Group and the Kaumatua Group, to implement an age-friendly approach and meet the needs of our seniors population.

We have been collaborating with the community to create community centres and/or hubs that improve access to resources and services. We are consulting with Ōtaki organisations that work with rangatahi to determine the best way to provide youth spaces and activities that will have a positive impact on youth development.



## Mana whakahaere – governance

### Purpose

This activity contributes to communities' resilience, connectedness and sense of belonging by providing access to the Council and managing democratic services.

### What we delivered

The Council continued to explore opportunities to enhance participation of Māori in the governance framework. One representative from each of our three mana whenua partners may now be appointed with full voting rights to our Strategy and Operations Committee, Appeals Hearing Committee and Grants Allocation Subcommittee.

We also resolved to give representatives from Ngāti Toa Rangātira, Ngā Hapū o Ōtaki, and Ātiawa ki Whakarongotai Charitable Trust a seat at all our meetings, where they will not be able to vote but will be able to contribute to discussions and share important perspectives.

We undertook a review of our representation arrangements in the financial year as required by the Local Electoral Act 2022 ahead of local authority elections in October 2022. The final determination sees the district keeping a mayor and 10 councillors with four wards. It also sees a change to the mix of ward and districtwide councillors, with seven ward and three districtwide councillors. There have also been some slight changes to the Te Horo and Raumati boundaries and the new Council will have five community boards (including a separate community board for Raumati).

In response to COVID-19, we did not hold any citizenship ceremonies in the financial year. Citizenship ceremonies are due to resume late in the first quarter of the new financial year.

For the entire financial year, we held 18 council meetings, 10 committee meetings and 18 subcommittee meetings. There were also 90 briefings and seven workshops. During the last financial year, five Te Whakaminenga o Kāpiti meetings were held.

The Council received 311 requests under the Local Government Official Information and Meetings Act 1987 in the financial year. This compares to 218 in the previous year.



## Whakawhanake umanga – economic development

### Purpose

This activity provides opportunities for people to work and learn in Kāpiti and increases prosperity in the local economy by delivering the Kāpiti Coast Economic Development Strategy and Implementation Plan through partnerships.

### What we delivered

The Economic Development Kotahitanga Board provided a six-month update on 9 June 2022. It indicated that the Kāpiti Coast Economic Development Strategy is still on track. The Kāpiti Coast Destination Management Plan and Workforce Plan have been completed and approved by the Council, and implementation has begun.

The Kāpiti Coast Tourism Advisory Board was established to implement projects in the district's Destination Management Plan adopted in September 2021. The Advisory Board helps set priorities and identify visitor attraction opportunities.

The Te Uruhi (Kāpiti Gateway) project that includes co-funding from central government, is progressing. The detailed design of the building including the Discovery Centre is continuing. The Tikotu Stream's new retaining walls are now complete.

We have allocated all Major Events funding across seven major events, including funding from the Strategic Growth Fund for the Kāpiti Women's Triathlon and Duathlon. The other events that secured funding were Xterra, Kāpiti Food Fair, Kāpiti Half, Ōtaki Kite Festival, Māoriland Film Festival and the Matariki Ramaroa Lights Arts Festival.

We finished consulting on the formation of an independent community land trust. Consultation followed a review of options for establishing an affordable housing entity, including the option to set up a CCO. The results of the consultation, as well as any decision to establish a community land trust, will be announced during the new Council triennium.

We remain open to discussions with relevant parties about having a role in the redevelopment of the airport, including discussions with Puketapu ki Paraparaumu Trust (Hapu) about their aspirations for the future of the airport and surrounding land. No decision has been made about our role in relation to the airport yet.



Athfield Architects image of Te Uruhi (Kāpiti Gateway).



# Planning and regulatory services

## Mahere ā-rohe – districtwide planning



### Purpose

This activity provides access to suitable housing through efficient and effective development of policies and plans to encourage development and preserve the district's unique character and natural environment.

### What we delivered

Our district growth strategy, Te tupu pai – Growing well, was adopted in February 2022 and outlines our vision and framework for diverse, high-quality development over the next 30 years.

On 12 May 2022, the Strategy and Operations Committee approved the Kāpiti Coast Housing Needs Assessment and adopted the Kāpiti Coast Housing Strategy. In addition, the Council began consultation on establishing a community land trust to help provide affordable housing and progressed work on land owned in Rangiuuru Road, Ōtaki for an affordable housing development.

Progress has been made on reviewing our District Plan, particularly to reflect the National Policy Statement on Urban Development (NPS-UD) and medium-density residential standards. Minimum carparking requirements have been removed from the District Plan before the NPS-UD deadline of 20 February 2022. We carried out consultation on a draft intensification plan change in April/May 2022 and must publicly notify the proposed plan change no later than 20 August 2022.

We have made progress on the rolling review of the District Plan, including notifying changes to the Omnibus plan. In October 2021, we approved work on 13 omnibus plan change topics.

We approved three of these plan changes for public notification in February 2022, and, in June, we approved a further four for public notification. In March 2022, we agreed to progress another omnibus topic as part of the draft intensification plan change.

## Policy work programme

### Submissions

During the year, we made the following submissions:

- National Adaptation Plan and managed retreat submission to the Ministry for the Environment.
- Transforming Recycling submission to the Ministry for the Environment.
- Revenue and Financing Policy 2022 submission to Greater Wellington Regional Council.
- Enabling Local Voice and Accountability in the Future Resource Management System submission to the Local Government Resource Management Reform Steering Group.
- Our Future Resource Management System submission to the Ministry for the Environment.
- Waste Strategy and Legislation Submission to Ministry for the Environment.
- Submission to the Ministry for the Environment on the Emissions Reduction Plan.
- Response to Government on Three Waters Reform proposal.

- Submission on Inquiry on the Natural and Built Environments Bill: Parliamentary Paper.
- Submission on the Government Policy Statement on Housing and Urban Development: Discussion Document.
- Contributed to the Wellington Civil Defence Emergency Management (CDEM) group feedback on Modernising the Emergency Management Framework.
- Submission on the Resource Management (Enabling Housing Supply) Amendment Bill.
- Submission on the National Policy Statement for Freshwater Management – Wetlands Management.
- Submission on the Government Policy Statement on Housing and Urban Development (GPS-HUD).

### Strategies, policies, and bylaws

- Housing Strategy adopted.
- Open Space Strategy adopted.
- Transport bylaw 2022 was adopted replacing the Traffic bylaw 2010.
- Animals, Bees and Poultry Bylaw 2021 was adopted.
- The General Bylaw 2010 was revoked in December 2021, with administrative provisions being included in individual bylaws.



## Ratonga whakaritenga – regulatory services

### Purpose

This activity contributes to communities' safety and health through consenting, permitting and enforcement of policies, regulations and bylaws.

### What we delivered

Working with our customers, operators and partner groups, we continued our programme of education, encouragement and monitoring to support compliance and address non-compliance. Our focus has been on preparing customers and staff for the upcoming legislative changes introduced by the central government, including new medium-density housing standards and changes to the Building Code.

The two-year International Accreditation New Zealand (IANZ) was confirmed in October 2021. This represents significant quality assurance and business improvement work throughout the two-year period.

We processed 1,185 building consents in 2021/22 with building work estimated value of \$243 million. There were 1,193 building consents issued last year. The resource consents and compliance team received 390 applications and issued 268 decisions.

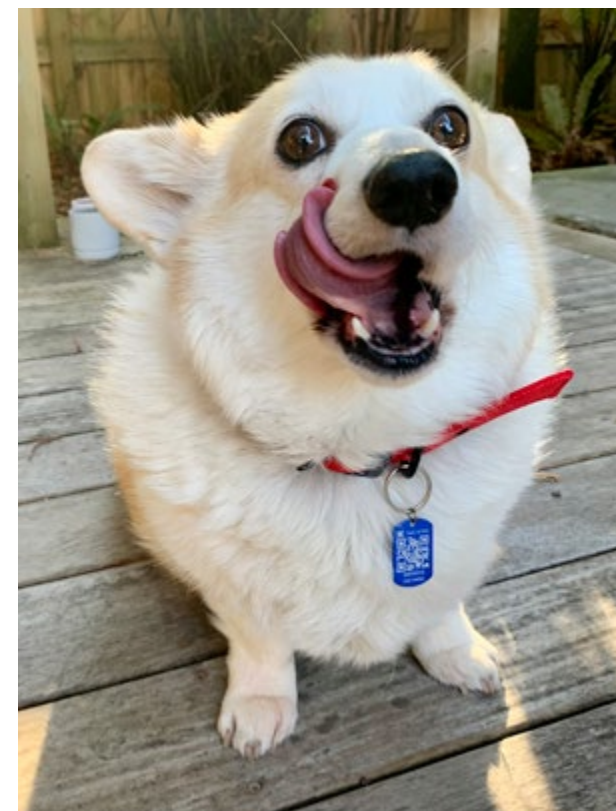
We reviewed and updated the development code of practice (Land Development Minimum Requirements) to clearly articulate our expectations for the quality of new development being vested to the Council and ratepayers.

We undertook customer journey mapping across both the building and resource consent processes to better understand our customers' journeys through an often complex and difficult legislative process.

We responded to a total of 3,240 requests for service from customers for the year. The largest number of requests related to wandering dogs (535), followed by dog noise complaints (386) and dogs found (332).

Food Act registration applications continued with a total of 46 new applications and 223 renewed this year. We issued 63 alcohol license (premises) applications along with 101 special licenses for the year. We inspected all identified premises before year-end, comprising 63 health inspections and 205 trade waste inspections.

The Council led many emergency management event responses with a 300 percent increase in the number of events we had to respond to over the year.



# Corporate



## Paheko rangapū – corporate

### Purpose

This activity contributes to our communities' resilience, safety, health and connectedness by enabling operational delivery of support functions to customers and stakeholders to satisfy their resource and service needs.

### What we delivered

We progressed improvements to Council's procurement functions and maintained and improved digital solutions capability. This included implementing the Microsoft 365 Suite, installing SharePoint, and implementing our new Electronic Document/Records Management System (EDRMS) and a new intranet called RAD that is accessible from anywhere on any device.

The Council received a Silver Award for the Annual Report 2020/21 from the Australasian Reporting Awards in Australia.

We were also a finalist for the 2021 award for our GIS Project and Information Management RAD Project at the 2022 Association of Local Government Information Management (ALGIM) Conference.

Corporate services also:

- completed the annual staff engagement survey
- adopted the Annual Report 2020/21
- adopted the Annual Plan 2022/23
- completed the Pre-election Report
- completed policy and business improvements to the Council's enterprise risk management and assurance framework
- remained compliant with the Treasury Management Policy
- considered implications of the proposed Three Waters reform.



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# Our finances

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Kāpiti Coast District Council (Council) is a territorial authority governed by the Local Government Act 2002.

The summary financials have been prepared in accordance with PBE FRS 43. They are presented in New Zealand dollars and rounded to the nearest thousand (\$'000).

The summary financial statements do not provide as complete an understanding as the full financial statements in the Annual Report 2021/22.

There have been no changes in the accounting policies in the year ended 30 June 2022.

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## Summary statement of comprehensive revenue and expense for the year ended 30 June 2022

2020/21 Actual \$000		2021/22 Actual \$000	2021/22 Budget \$000
	Revenue		
70,382	Rates	75,673	75,721
27,718	Other operating revenue	29,155	67,888
<b>98,100</b>	<b>Total revenue excluding gains</b>	<b>104,828</b>	<b>143,609</b>
	Expenses		
83,992	Operating expenses	90,701	87,941
<b>83,992</b>	<b>Total expenses</b>	<b>90,701</b>	<b>87,941</b>
	Interest		
1,107	Interest income	1,346	611
8,353	Interest expense	8,543	8,150
<b>7,246</b>	<b>Net interest expense</b>	<b>7,197</b>	<b>7,539</b>
<b>6,862</b>	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>6,930</b>	<b>48,129</b>
	Unrealised gains/(losses)		
13,963	Unrealised gain/(loss) on revaluation of financial derivatives	23,370	(2,535)
<b>20,825</b>	<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>30,300</b>	<b>45,594</b>
	Other comprehensive revenue and expense		
21,754	Revaluation of property, plant, and equipment	117,071	-
<b>42,579</b>	<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>	<b>147,371</b>	<b>45,594</b>

## Summary statement of financial position as at 30 June 2022

2020/21 Actual \$000		2021/22 Actual \$000	2021/22 Budget \$000
83,344	Current Assets	75,447	77,023
1,715,046	Non-Current Assets	1,882,654	1,818,169
<b>1,798,390</b>	<b>TOTAL ASSETS</b>	<b>1,958,101</b>	<b>1,895,192</b>
	Current Liabilities		
70,715	Current Liabilities	72,353	84,698
201,810	Non-Current Liabilities	212,512	237,693
<b>272,525</b>	<b>TOTAL LIABILITIES</b>	<b>284,865</b>	<b>322,391</b>
<b>1,525,865</b>	<b>TOTAL EQUITY</b>	<b>1,673,236</b>	<b>1,572,801</b>
<b>1,798,390</b>	<b>TOTAL LIABILITIES AND EQUITY</b>	<b>1,958,101</b>	<b>1,895,192</b>

### Summary statement of changes in net assets/equity for the year ended 30 June 2022

2020/21 Actual \$000		2021/22 Actual \$000	2021/22 Budget \$000
1,483,286	Equity at 1 July 2021	1,525,865	1,527,206
20,825	Net operating surplus/(deficit)	30,300	45,595
21,754	Revaluation of property, plant, and equipment	117,071	-
<b>42,579</b>	<b>Total comprehensive revenue and expense</b>	<b>147,371</b>	<b>45,595</b>
<b>1,525,865</b>	<b>CLOSING EQUITY AT 30 JUNE 2022</b>	<b>1,673,236</b>	<b>1,572,801</b>
	Equity is represented by:		
596,246	Transfer from revaluation reserve	624,595	642,893
7,507	Transfers from reserves and special funds	9,632	6,772
922,112	Transfers to reserves and special funds	1,039,009	923,136
<b>1,525,865</b>	<b>CLOSING EQUITY AT 30 JUNE 2022</b>	<b>1,673,236</b>	<b>1,572,801</b>

### Summary statement of cash flows for the year ended 30 June 2022

2020/21 Actual \$000		2021/22 Actual \$000	2021/22 Budget \$000
34,557	Net cash flow from operating activities	28,339	36,358
(40,972)	Net cash flow from investing activities	(40,966)	(53,787)
11,604	Net cash flow from financing activities	16,768	29,256
<b>5,189</b>	<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>4,141</b>	<b>11,827</b>
5,944	Total cash and cash equivalents at 1 July	11,133	12,055
<b>11,133</b>	<b>TOTAL CASH AND CASH EQUIVALENTS AT 30 JUNE 2022</b>	<b>15,274</b>	<b>23,882</b>

## Notes

### Three waters Reform Programme

In July 2020, the Government launched the Three Waters Reform Programme with the goal of reforming three waters service delivery arrangements across the country. Currently 67 different councils own and operate the majority of the drinking water, wastewater and stormwater services across New Zealand. The Government announced in October 2021 that it will legislate the reform of local government's three waters services into four multi-regional entities, with effect from 1 July 2024. The Water Services Entities Bill giving effect to these entities was issued in June 2022 and will progress through the select committee process in late 2022.

Details of revenues, expenses, assets and liabilities that will transfer to the new entities from Councils are still to be determined. There is likely to be a material

impact on the Councils financial statements from 1 July 2024. No allowance has been made in the 30 June 2022 financial statements for this possibility. The combined book value of the three waters assets at 30 June 2022 is \$384.4 million.

### Compliance

A statement of compliance to generally accepted accounting practice in New Zealand can be found in the full annual report. Council is a Tier 1 entity and the full financial statements comply with the standards for public sector public entities (PBE Standards) reporting.

The full and summary financial statements have been subject to audit and both received unqualified audit opinions.

### Events after the end of the reporting period

There are no material non-adjusting events after the reporting date.

This summary has been extracted from the Annual Report 2021/22, which was adopted by the Council on 29 September 2022. It contains detailed information about council's service and financial performance for the year ending 30 June 2022.

The full annual report can be viewed on the Council website [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz). Printed copies of the annual report are available at the district's libraries and service centres.

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# Independent auditor's report

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# INDEPENDENT AUDITOR'S REPORT

## TO THE READERS OF KĀPITI COAST DISTRICT COUNCIL'S ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

The summary of the annual report was derived from the annual report of the Kāpiti Coast District Council (the District Council) for the year ended 30 June 2022.

The summary of the annual report comprises the following summary statements on pages 16 to 17 and pages 46 to 49:

- the summary statement of financial position as at 30 June 2022;
- the summaries of the statement of comprehensive revenue and expense, statement of changes in net assets / equity and statement of cash flows for the year ended 30 June 2022;

- the notes to the summary financial statements that include accounting policies and other explanatory information; and
- the summary statement of service provision (referred to as service performance overview)

### Opinion

In our opinion:

- the summary of the annual report represents, fairly and consistently, the information regarding
- the major matters dealt with in the annual report; and
- the summary statements comply with PBE FRS-43: Summary Financial Statements.

### Summary of the annual report

The summary of the annual report does not contain all the disclosures required by generally accepted accounting practice in New Zealand. Reading the summary of the annual report and the auditor's report thereon, therefore, is not a substitute for reading the full annual report and the auditor's report thereon.

The summary of the annual report does not reflect the effects of events that occurred subsequent to the date of our auditor's report on the full annual report.

### The full annual report and our audit report thereon

We expressed an unmodified audit opinion on the information we audited in the full annual report for the year ended 30 June 2022 in our auditor's report dated 06 October 2022. Our opinion included an emphasis of matter drawing readers' attention to the disclosures about the Government's three waters reform programme.

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## **Council's responsibility for the summary of the annual report**

The Council is responsible for preparing the summary of the annual report which includes preparing summary statements, in accordance with PBE FRS-43: *Summary Financial Statements*.

## **Auditor's responsibility**

Our responsibility is to express an opinion on whether the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the full annual report and whether the summary statements comply with PBE FRS 43: *Summary Financial Statements*.

Our opinion on the summary of the annual report is based on our procedures, which were carried out in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

We have carried out an assurance engagement in relation to the District Council's debenture trust deed, which is compatible with independent requirements. Other than this engagement we have no relationship with or interests in the District Council.



David Borrie  
Ernst & Young  
Chartered Accountants  
On behalf of the Auditor-General  
Wellington, New Zealand  
06 October 2022



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